

Finance Committee Meeting

Meeting date: Tuesday, January 10, 2023

Meeting time: 12:30pm – 2:18pm

Meeting location: 2 Oak Street, Norwalk

Recorder: Cari Williamson

Committee Members Present:

X	Ben Chaffee, Jr., Board Chair	X	Sandy Hovest
X	Mitch Cawrse, Committee Chair left 1:58	X	Carol Anderson left 1:58
	Tom Sharpnack - excused	X	John Soisson
X	Nora Knople		

Board Staff Present:

X	Kristen Cardone, Executive Director	X	Ashley Morrow, Community Engagement & Resource Manager
X	Cari Williamson, Office & Fiscal Manager		

Devin Pollick, PROSPER

Unfinished business/updates:

- Summary of Program Committee
 - Ms. Cardone shared January 17, 2023 Board meeting will be held at the Huron County Department of Job and Family Services. The monthly presentation is Firelands Counseling and Recovery Services.
 - Ms. Cardone shared the Board will enter Executive Session at the Board meeting under ORC 121.22 G1, 5 and 6.
- Food for Committee meetings (possible policy update)
 - Ms. Cardone shared in the past food for committee meetings was purchased on a credit card. Use of credit cards is no longer allowed until a Board credit card is approved. The only option is having Catering by Design prepare food and invoice the Board at a rate of \$15/person. Ms. Cardone stated she does not think this is a good use of community money. Until there is a solution, food will not be provided at the committee meetings.
 - Committee members recommended a Motion to Suspend policy until further notice.
- Glossary of Terms (handout)
 - Committee members were provided with an updated glossary of terms for Board member manuals. OhioMHAS website has a glossary of terms that are used throughout Behavioral Health and Board staff merged the glossary of terms with the Board's current abbreviation document to come up with this handout. Please add this to the hard copy of your Board manual. This will be updated yearly as OhioMHAS updates their website.
- Liability Insurance review
 - Ms. Cardone reviewed the Board's current liability insurance policy with Committee members. Ms. Cardone sent the document to Mr. Strickler for review and updated the Board on his feedback.

- Ms. Cardone shared that this aggregate amount of 4 million dollars is an amount shared between both the Adams Street property and Oak Street property. Mr. Strickler advised that this amount is sufficient coverage.
 - The only concern included the coverage amount for the Board’s office, which is currently listed as \$225,000. Committee members discussed the Board’s ability to rebuild the building for that amount, should something happen, and also discussed the possibility of increasing this amount which will also increase the cost of the policy.
 - Ms. Cardone will get estimates utilizing higher coverage amounts will then share the information with Board members.
- Crisis Text Line mini grant (Motion)
 - Authorize Executive Director to apply for Crisis Text Line mini grant through the Ohio Association of County Behavioral Health Authorities (OACBHA) in the amount of \$2,500.00.
 - Ms. Cardone shared annually OACBHA sends out requests for Crisis Text Line mini grants and the Board needed to submit this year’s application prior to being able to obtain Board approval. Last year the grant was used for rack cards; this year the funds will be used to boost social media posts which will help supplement the Board’s marketing budget.
 - Committee members were in support of applying for the mini grant.
- CADCA conference scholarship (Motion)
 - Authorize Executive Director to apply for CADCA’s National Leadership Forum Conference stipend through Prevention Action Alliance in the amount of \$3,200.00.
 - Ms. Cardone shared the Board was provided the opportunity to apply for a \$3,200 scholarship for a prevention provider to attend CADCA’s National Leadership Forum Conference in Washington D.C. The application for this scholarship was due prior to being able to obtain the Board’s approval; Ms. Cardone submitted the application, and the Board was awarded the funds. She is requesting a motion authorizing her to apply for these funds.
 - Committee members were in support of applying for this scholarship.
- Community Plan (Motion)
 - To approve the OhioMHAS 2023-2025 Community Assessment and Plan as sent to Board members on January 6, 2023.
 - Ms. Cardone shared that she sent the Community Plan to all the Board members. OhioMHAS requires a Community Plan to be completed every three years. This year they added an assessment section, which was sent to community partners for their feedback. This information, along with the results of the Board’s needs assessment and availability of data is what drove the strategies for the Community Plan. The Board is required to report our progress to OhioMHAS once a year. We will tie this plan together with the Board’s Strategic Plan at the next Governance meeting.
 - Committee members were in support of approving the Board’s Community Plan.
- Annual Report (Motion)
 - To approve the Fiscal Year 2022 Huron County MHAS Board Annual Report as sent to Board members on January 3, 2023.
 - Ms. Cardone shared that annually the Board is required to submit Annual Report to OhioMHAS and the Huron County Commissioners. The Board also sends the report to our contracted agencies, shared on the Board website, and creates a press release for local papers. The Annual Report is a summary of what the Board accomplished last year.
 - Committee members were in support of approving the Board’s FY22 Annual Report.
- 040 Actual Report (Motion, Attachment I)

- To approve the OhioMHAS FY2022 040 Actual Report reflecting the budget shown in Attachment I.
 - Ms. Cardone shared the Board is required by OhioMHAS to submit 040 Actual Report which lists all revenues and expenses in FY2022. This document has a lot of rows and columns, which makes it difficult to read. Ms. Cari Williamson has created a condensed version of the information represented on the 040, that is easier to read and explain.
 - Ms. Williamson explained each section of the funds to the Committee as well as how funds are managed. OhioMHAS funds are always utilized first as if the Board does not expend all state funds, they have to be returned. All funds that were not used were approved for carryover into FY23. In FY22, OhioMHAS state funds are 30.91% of revenue, OhioMHAS federal funds are 43.20% of revenue, Local Levy funds are 24.18% of revenue, and other funds are 1.70% of revenue.
- Levy Reserves (Motion)
- The Board's current levy reserve balance is \$867,230.00. In the past this amount was calculated annually, however, moving forward this amount will be calculated monthly for the Board to review.
 - Ms. Cardone shared that when the policy was originally approved, the Board approved the minimum amount to be 6 times the average monthly expenditure and the maximum amount to be 12 times the average monthly expenditure. The policy was originally put in place to ensure the Board did not retain too much funding in reserves. Given that the Board's expenditures have increased significantly over the past few years due to short term, or one time, increases in federal funding, the required minimum amount of reserves has increased from just over \$1.1 million to over \$1.6 million.
 - How did we get here and what does it mean.
 - SOR and other grants have skewed our monthly expenditure averages.
 - For the past few years, the Board focused on spending down the levy reserves. Because of this, the Board was intentional with their spending of levy funds in FY22.
 - Moving forward the Board needs to be careful approving any additional services to come out of levy funds to ensure the reserve amount does not consistently remain below the minimum amount.
 - Ms. Cardone recommends the Board amend their policy, changing the minimum amount to 3 months and maximum amount to 9 months to reduce the amount of funding the Board is required to keep in reserves. This change will allow the Board to utilize these funds for services and supports in the community. These amounts would be \$813,924 minimum and \$2,441,772 maximum.
 - Program Committee members recommended removing the minimum amount to ensure the Board is always in compliance with the policy, as the Board is anticipating going below the minimum for at least a couple of months within this fiscal year.
 - It was recommended the Board make the minimum and maximum amounts a percent change so with the base numbers change, the levy amount will change with them. Ms. Williamson will work on this to determine if this will help.
 - Committee members were not in favor of removing the minimum amount.
 - Board staff are consistently working on ways to save money to ensure as much funding as possible is going to services and supports for the community. Committee members discussed possible ways to accomplish this goal.
 - Implement maximum funding amount of \$1,000 per school for after prom funding and reduce total available funding amount to \$6,500. Funding will

- be determined by number of schools that apply and number of students served.
 - Reducing Board's operating expenses to \$12,500; these funds are used for outreach and marketing.
 - With these cuts the Board is expected to utilize \$47,950 of levy reserves for FY23, assuming all contracted providers expend their entire contracted amounts.
 - In FY24, the Board will be saving funds by no longer funding NOBARS and SOSW Board as a fiscal agent.
 - Levy and sustainability discussion
 - Committee members engaged in discussion regarding the Board's upcoming levy. Ms. Cardone shared the amounts of renewal and replacement received from the Huron County Auditor, Mr. Roland Tkach. Ms. Cardone and Mr. Chaffee will meet with Mr. Strickler to go over levy guidelines and legalities.
 - Ms. Cardone recommends the Board do a renewal with increase the first time on the ballot and then if it fails, the Board can go on the ballot again requesting a renewal. Ms. Cardone shared the need to request an increase in levy funds because the cost of everything is going up and the agencies will continue to need and request additional funds to meet the demand for services. Right now, there is no additional funding available to allocate. If the Board only goes for renewal, there will need to be discussions around funding cuts.
 - Mr. Chaffee shared replacements can be tricky because people do not know much about them. He suggests going for the easy win in a renewal then in five years do an additional levy. He recommended Board staff to reach out to the Board of Elections office to get information about the voter turnout from the last levy and set up an appointment with Mr. Tkach, Ms. Cardone, Ms. Williamson, and himself to get the numbers on what it will cost the community members.
 - Credit card update and impact (Attachment III)
 - Ms. Cardone shared Attachment III which shows how not having a credit card to use has impacted operations.
 - Ms. Sandy Hovest suggested contacting Mr. Art Mead at EMA to see if the Board can use their Zoom account. Mr. Chaffee and Ms. Knople both offered their personal Zoom accounts.
 - Mr. Chaffee asked if stamps can be purchased with a check.
 - Board staff will investigate this suggestion.
 - Mr. Chaffee shared he has been working hard on getting a business credit card. He is waiting on Mr. Strickler to get back in touch with him about a policy. He has spoken with Civista Bank, and they said the process is easy. Next step is to receive the policy and have a motion for the Board to approve it.

Discussion Items:

- FTMC RFP Opportunity (\$100,000.00)
 - Ms. Cardone shared the Board was contacted by Fisher-Titus Medical Center (FTMC) asking to partner with them in State Opioid Response funding. FTMC is interested in applying for \$100,000 to be used for marketing targeting opiate reduction and addressing stigma. The grant will run from March through the end of September. The Board staff has a meeting with FTMC on Thursday to discuss this in more detail. The Board has not had the opportunity to partner with FTMC in the past, so this is a great opportunity for collaboration.

- SOR 3.0 remaining amount (Motion)
 - Authorize Executive Director to enter into a FFY 2023 contract addendum with Let's Get Real, Inc. in the amount of \$7,216.93, utilizing State Opioid and Stimulant Response 3.0 funding.
 - Committee members were in support of adding this motion to the Board agenda.
- SOR 2.0 No Cost Extension Carryover (Motion)
 - Authorize Executive Director to enter into a FFY 2023 contract with the following agencies, utilizing State Opioid Response 2.0 No Cost Extension funding.
 - Family Life Counseling in the amount of \$12,764.16
 - Firelands Counseling in the amount of \$12,764.16
 - Oriana House in the amount of \$30,576.48
 - Let's Get Real in the amount of \$41,763.87
 - Ms. Cardone shared this is the remaining 30% of the SOR funds. There will be no additional services added with these funds.
 - Committee members were in support of adding this motion to the Board agenda.
- Mental Health Block Grant Forensic Monitoring funds (Motion)
 - Authorize Executive Director to enter into a SFY 2023 contract addendum with Firelands Counseling & Recovery Services in an amount not to exceed \$2,200.00, utilizing Mental Health Block Grant Forensic Monitoring funding.
 - Ms. Cardone shared OhioMHAS recently allocated these funds to the Board and funds are only able to be utilized for forensic monitoring services. Firelands Counseling & Recovery Services is the only agency that provides forensic monitoring, so they will be allocated these funds.
 - Committee members were in support of adding this motion to the Board agenda.
- November 2022 Financial Report & Statement of Activities (Attachment IV, motion)
 - Revenues: \$267,742.16
 - Expenditures: \$229,106.54
 - Cash Balance: \$2,719,649.15
 - Encumbrances: \$300,659.31
 - Ending Balance: \$2,418,989.84
 - No questions or concerns from Committee members.
- November 2022 List of Bills (Attachment V, motion)
 - No questions or concerns from Committee members.
- December 2022 Financial Report & Statement of Activities (Attachment VI, motion)
 - Revenues: \$203,100.98
 - Expenditures: \$202,073.12
 - Cash Balance: \$2,720,677.01
 - Encumbrances: \$120,751.59
 - Ending Balance: \$2,599,925.42
 - No questions or concerns from Committee members.
- December 2022 List of Bills (Attachment VII, motion)
 - No questions or concerns from Committee members.
- Kristen Expenses (Attachment VIII)
 - No questions or concerns from Committee members.

Attachment I

Fiscal Year 2022 (Ohio MHAS 040 Purposes) Huron Board Report through June 30, 2022 (100%)

Row			Revenues	Client Expenses	Admin Expenses	Total Expenses	Balance on Budget	Percentage Expended
Ohio MHAS Funds								
1	MH State Funds	GRF 421 Continuum of Care	\$ 640,427.00	\$ 544,537.00	\$ 95,890.00	\$ 640,427.00	\$ -	100%
2	MH State Funds	GRF 421 Both Community Investments	\$ 42,003.00	\$ 42,003.00	\$ -	\$ 42,003.00	\$ -	100%
3	MH State Funds	GRF 421 Both Community Investments-Central Pharmacy	\$ 35,000.00	\$ 30,670.17	\$ -	\$ 30,670.17	\$ 4,329.83	114% *
4	MH State Funds	GRF 421 Continuum of Care Earmark-Multi System Adult	\$ 2,542.00	\$ -	\$ -	\$ -	\$ 2,542.00	#DIV/0! *
5	MH State Funds	5TZO 4221C Community Investments	\$ 52,991.00	\$ 52,991.00	\$ -	\$ 52,991.00	\$ -	100%
6	MH State Funds	GRF 336421 4221C Community Investments	\$ 22,727.00	\$ 22,727.00	\$ -	\$ 22,727.00	\$ -	100%
7	MH State Funds	5TZO 4211Q Crisis Flexible Funds	\$ 59,939.00	\$ 59,939.00	\$ -	\$ 59,939.00	\$ -	100%
8	MH State Funds	Community Transition Program (CTP) (Carryover)	\$ -	\$ 1,249.05	\$ -	\$ 1,249.05	\$ (1,249.05)	0% **
9	MH State Funds	Early Childhood Mental Health Whole Child Grant (Carryover)	\$ -	\$ 94.30	\$ -	\$ 94.30	\$ (94.30)	0% *
10	MH State Funds	Psychotropic Jail Medication	\$ 3,607.00	\$ 3,607.00	\$ -	\$ 3,607.00	\$ -	100%
11	MH State Funds	GRF Continuum of Care MH Crisis Stabilization Centers	\$ 10,141.00	\$ 10,141.00	\$ -	\$ 10,141.00	\$ -	100%
12	MH State Funds	Forensic Monitoring 336422 4224Q MH Criminal Justice	\$ 4,671.00	\$ 4,671.00	\$ -	\$ 4,671.00	\$ -	100%
MH Federal Funds								
13	MH Federal Funds	Title XX	\$ 39,947.00	\$ 39,947.00	\$ -	\$ 39,947.00	\$ -	100%
14	MH Federal Funds	MHBG 4221C Community Investments	\$ 42,304.00	\$ 40,189.00	\$ 2,115.00	\$ 42,304.00	\$ -	100%
15	MH Federal Funds	MHBG (COVID) 4224Q Forensic Monitoring	\$ 1,560.00	\$ 981.55	\$ -	\$ 918.55	\$ 641.45	59% *
16	MH Federal Funds	MHBG (COVID) 4221C Mitigation	\$ 8,090.58	\$ 1,064.20	\$ -	\$ 1,064.20	\$ 7,026.38	13% *
AOD State Funds								
17	AOD State Funds	GRF 421 Continuum of Care	\$ 27,459.00	\$ 23,349.00	\$ 4,110.00	\$ 27,459.00	\$ -	100%
18	AOD State Funds	Primary Prevention 336406 4253C	\$ 4,461.00	\$ 4,461.00	\$ -	\$ 4,461.00	\$ -	100%
19	AOD State Funds	Prevention on Services Earmark to EBP 336406 4253C	\$ 24,800.00	\$ 24,800.00	\$ -	\$ 24,800.00	\$ -	100%
20	AOD State Funds	5JLO SUD Gambling Addiction Prevention	\$ 19,456.00	\$ 19,456.00	\$ -	\$ 19,456.00	\$ -	100%
21	AOD State Funds	Recovery Housing 336424 4221N	\$ 45,900.00	\$ 45,900.00	\$ -	\$ 45,900.00	\$ -	100%
22	AOD State Funds	GRF 336422 4224P Addiction Treatment Program (Carryover)	\$ 25,000.00	\$ 25,578.19	\$ -	\$ 25,578.19	\$ (578.19)	98% **
AOD Federal Funds								
23	AOD Federal Funds	SAPT Block Grant (COVID) Crisis Infrastructure	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	100%
24	AOD Federal Funds	SABG SUD Comm Invest 336618 3G40 (SAPT)	\$ 145,688.00	\$ 138,404.00	\$ 7,284.00	\$ 145,688.00	\$ -	100%
25	AOD Federal Funds	SABG Primary Prevention 336618 4253C	\$ 44,004.00	\$ 44,004.00	\$ -	\$ 44,004.00	\$ -	100%
26	AOD Federal Funds	SABG 4221C (COVID) Treatment Access for Adults with AUD	\$ 25,000.00	\$ 2,247.85	\$ -	\$ 2,247.85	\$ 22,752.15	9% *
27	AOD Federal Funds	SABG 4221C (COVID) Mitigation	\$ 7,611.84	\$ -	\$ -	\$ -	\$ 7,611.84	0% *
28	AOD Federal Funds	SOR 2.0 2200387	\$ 327,869.16	\$ 308,305.91	\$ 19,563.25	\$ 327,869.16	\$ -	100%
29	AOD Federal Funds	SOR 2.0 Innovation 2200453	\$ 483,209.88	\$ 483,209.88	\$ -	\$ 483,209.88	\$ -	100%
30	AOD Federal Funds	SOR 2.0 No Cost Extension 2200788	\$ 202,935.91	\$ 202,935.91	\$ -	\$ 202,935.91	\$ -	100%
31	Total Ohio MHAS Funds		\$ 2,399,344.37	\$ 2,227,463.01	\$ 128,962.25	\$ 2,356,362.26	\$ 42,982.11	98%
Local Levy Funds								
32	Local Property Taxes	Huron County Levy	\$ 569,053.66	\$ 1,411,323.01	\$ -	\$ 1,411,323.01	\$ (842,269.35)	248%
33	Other	Capital Project Match Reimbursement for Recovery House	\$ 194,418.87	\$ -	\$ -	\$ -	\$ 194,418.87	0%
34	Other	Donations, Overpayment, Repair Reimbursement, Copier Payoff	\$ 8,025.64	\$ -	\$ -	\$ -	\$ 8,025.64	0%
35	Total Local Levy Funds		\$ 771,498.17	\$ 1,411,323.01	\$ -	\$ 1,411,323.01	\$ (639,824.84)	183%
Non Ohio MHAS Funds								
36	AOD State Funds	SPF - Partnership for Success	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 30,000.00	\$ -	100%
37	Other	IDAT	\$ 5,268.33	\$ 5,302.82	\$ -	\$ 5,302.82	\$ (34.49)	101% ***
38	Other	First Responder Appreciation Grant	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -	100%
39	Other	Crisis Text Line Mini Grant	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -	100%
40	Ohio Medicaid/OHRISE	Mobile Response Stabilization Services	\$ 1,650.00	\$ 35,730.32	\$ -	\$ 35,730.32	\$ (34,080.32)	2165% ****
41	Metrich Drug Task Force	Comprehensive Opioid, Stimulant, and Substance Abuse	\$ 13,961.44	\$ 17,522.33	\$ 2,320.74	\$ 19,843.07	\$ (5,881.63)	142% ****
42	Ohio Suicide Prevention	Mental Health First Aide Training Reimbursement	\$ 300.00	\$ -	\$ 300.00	\$ 300.00	\$ -	100%
43	Total Non Ohio MHAS Funds		\$ 54,179.77	\$ 91,555.47	\$ 2,620.74	\$ 94,176.21	\$ (39,996.44)	174%
44	TOTAL FY2022 Board Revenue		\$ 3,225,022.31	\$ 3,730,341.49	\$ 131,582.99	\$ 3,861,861.48	\$ (636,839.17)	120%
Funding Source Summary								
	Funding Source	REVENUES	PERCENTAGE	**ATP Funds		**CTP Funds		
	Total Ohio MHAS State Funds	\$ 986,124.00	30.91%	\$ 45,827.24	FY21 Carryover	\$ 43,942.96	FY21 Carryover	
	Total Ohio MHAS Federal Funds	\$ 1,378,220.37	43.20%	\$ 25,000.00	FY22 Allocations	\$ -	FY22 Allocations	
	Total Local Levy Funds	\$ 771,498.17	24.18%	\$ 25,578.19	FY22 Expenditures	\$ 1,942.05	FY22 Expenditures	
	Total Other	\$ 54,179.77	1.70%	\$ 45,249.05	6/30/22 Balance	\$ 43,883.96	6/30/22 Balance	
	TOTAL	\$ 3,190,022.31	100%					

*Funding can only be used for specific purposes, these funds have been carried over into FY23

*** Credit from FY21

**** Awaiting reimbursement

Attachment II

FISCAL RESPONSIBILITY

PURPOSE

To establish a policy for the Board to maintain adequate reserves and cash flow to assure continuation of its programs and services.

POLICY

It is the policy of the Board to assure financial responsibility and discharge its financial obligations in a timely manner. The Board shall maintain Board Levy Reserved Funds for future operating expenses.

ACCOUNTABILITY

Finance Committee, Executive Director

PROCEDURE

1. The Board may utilize the Board Levy Reserved Funds to minimize interruptions in the provision of behavioral health services and/or for any special community projects to cover current behavioral health system gaps.
2. Any consideration of the use of the Board Levy Reserved Funds shall be a balance between the need to meet current demands for services and the fiscal responsibility required to maintain service stability in the future years.
3. The Board will review the Board Levy Reserved Funds amount monthly in the Finance Committee meeting.
4. Annually at the January Board meeting, the Board will review and approve a required reserve amount based on the following formula:

BOARD LEVY RESERVED FUND BALANCE

NO LESS THAN: Average monthly expenditures x 3 months BUT

NO MORE THAN: Average monthly expenditures x 9 months

Average monthly expenditures are calculated taking in consideration the last three calendar years. Example: (At the January 2021 Board meeting, the Board will review the CY2020, CY2019 and CY2018 average monthly expenditure).

FORMULA TO CALCULATE AVERAGE MONTHLY EXPENDITURE:

Total expenditures for the last three calendar years /36 months = Average monthly expenditure

4. The reserve fund balance shall be determined in the sound discretion of the Board on an annual basis, or less than annually, if the facts and circumstances so dictate.

Attachment III

1. Zoom

- a. Cancelled Zoom account on 12/14. Zoom will only invoice us if we spend at least \$250/month on their services.
 - i. Impact: unable to hold virtual meetings unless the other party has an account we can use. No virtual option for Board meetings which negatively impacts providers, adding additional strain to an already overwhelmed workforce.

2. Phone

- a. Contract with Mitel (current phone provider) is up at end of January and we have been researching other, more affordable, options. Identified option (which would save \$20-\$30/month) was Zoom phone. Zoom phone also offers some features that would benefit staff that Mitel does not offer. However, since they are not able to invoice us we will have to continue with Mitel.
 - i. Impact: cost the community between \$240 - \$360 more per year.

3. Prevention Coalition

- a. The Board serves as the fiscal agent for the Prevention Coalition and in our MOU with them, it clearly states that we are not to withhold their funds for any reason nor do we have authority to approve/deny how they use their funds (assuming what they are doing is legal). They are currently unable to access their funds for some of the things they currently need (gift cards for the anti-bullying contest, food for trainings/meetings)
 - i. Impact: not in compliance with MOU, prevention coalition is unable to operate as they need to

4. Hotels and Travel

- a. I am required, by one of our grants, to attend the QRT conference in Cincinnati at the end of January. I was unable to get the reduced hotel rate at the hotel they reserved for the conference because they do not accept checks. I am still working to identify hotels in the area that accept checks. It is unclear at this time if we are able to purchase meals while traveling and be reimbursed, assuming we use cash.
 - i. Impact: multiple hours spent calling hotels to find out if they will accept checks (poor use of community funds)
 - 1. 12/19 called 17 hotels in Cincinnati and finally found one that was willing to take a check. Check must be to them 2 weeks prior to check in.
- b. We recently received a \$3,200 stipend which will pay for Devin to travel to DC for a prevention conference at the end of January. We are working to figure out a way to purchase airline tickets for this; if we are unable to identify a solution we will need to give the money back.

5. Stamps

- a. Purchasing stamps off Amazon since that is only avenue we have at this time.
 - i. Impact: Paying \$8 more per roll of stamps than we would at post office (poor use of community funds)

6. Food for meetings, both Board and non-Board meetings

- a. Only able, currently, to purchase food from Catering by Design as they are the only one that will invoice us. Catering by Design is expensive (around \$15/person).
 - i. Impact: will not be in compliance with policies if do not provide food. Will either need to update policies or spend \$15/person until we are able to identify other businesses that will invoice us.

Attachment IV

HURON COUNTY BOARD OF MENTAL HEALTH & ADDICTION SERVICES STATEMENT OF ACTIVITIES FISCAL YEAR 2023

NOVEMBER YTD	MONTH TO DATE ACTIVITES	YEAR TO DATE ACTIVITES	ANNUAL BUDGET	\$OVER/UNDER BUDGET	% OF BUDGET
<u>INCOME</u>					
REAL ESTATE TAX	\$0.00	\$238,062.20	\$540,000.00	(\$301,937.80)	44.09%
TANGIBLE PERSONAL TAX	\$0.00	\$0.00	\$80.00	(\$80.00)	0.00%
TAXES-ROLLBACK & HOMESTEAD	\$0.00	\$7,318.53	\$16,000.00	(\$8,681.47)	45.74%
MH SUBSIDY	\$2,200.00	\$468,938.00	\$874,832.00	(\$405,894.00)	53.60%
ADTR BLOCK GRANT	\$0.00	\$144,846.00	\$189,692.00	(\$44,846.00)	76.36%
RECOVERY HOUSING	\$24,862.00	\$47,812.00	\$45,900.00	\$1,912.00	104.17%
MH BLOCK GRANT	\$0.00	\$21,152.00	\$42,304.00	(\$21,152.00)	50.00%
AOD SUBSIDY	\$4,864.00	\$50,488.00	\$131,870.50	(\$81,382.50)	38.29%
TITLE XX	\$0.00	\$10,019.00	\$40,285.00	(\$30,266.00)	24.87%
STATE GRANTS	\$0.00	\$12,500.00	\$74,998.00	(\$62,498.00)	16.67%
FEDERAL GRANTS	\$14,000.00	\$14,000.00	\$156,526.71	(\$142,526.71)	8.94%
IDAT	\$0.00	\$867.53	\$0.00	\$867.53	#DIV/0!
OTHER RECEIPTS	\$1,436.96	\$9,794.58	\$5,000.00	\$4,794.58	195.89%
TOTAL INCOME	\$ 47,362.96	\$1,025,797.84	\$2,117,488.21	(\$1,091,690.37)	48.44%
<u>EXPENSES</u>					
ADMIN	\$24,643.84	\$156,337.20	\$328,880.80	(\$172,543.60)	47.54%
ADULT ADVOCACY	\$9,611.75	\$13,296.75	\$30,000.00	(\$16,703.25)	44.32%
BROWN CONSULTING	\$0.00	\$0.00	\$28,250.00	(\$28,250.00)	0.00%
BUILDING REPAIRS	\$8,350.00	\$13,600.00	\$15,000.00	(\$1,400.00)	90.67%
DARE/SRO CONTRACTS	\$0.00	\$9,000.00	\$12,000.00	(\$3,000.00)	75.00%
CARLA DAVIS	\$0.00	\$0.00	\$2,000.00	(\$2,000.00)	0.00%
FAMILY & CHILDREN FIRST COUNCIL	\$0.00	\$0.00	\$2,000.00	(\$2,000.00)	0.00%
FAMILY LIFE COUNSELING	\$8,091.81	\$24,046.11	\$128,466.00	(\$104,419.89)	18.72%
FIRELANDS COUNSELING & RECOVERY	\$67,423.98	\$251,997.30	\$748,478.10	(\$496,480.80)	33.67%
GEISLER IT-GOSH	\$0.00	\$0.00	\$2,500.00	(\$2,500.00)	0.00%
GUARDIANSHIP LEGAL FEES	\$0.00	\$0.00	\$3,000.00	(\$3,000.00)	0.00%
HURON COUNTY JUVENILE COURT	\$0.00	\$30,000.00	\$30,000.00	\$0.00	100.00%
HURON COUNTY SCHOOLS-AFTERPROM	\$0.00	\$0.00	\$10,000.00	(\$10,000.00)	0.00%
HURON COUNTY SHERIFF-PSYCH JAIL MEDS	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
LET'S GET REAL	\$9,918.00	\$9,918.00	\$85,000.00	(\$75,082.00)	11.67%
MHFA ADMIN-A. MORROW INSTRUCTOR REIMBURSEMENT	\$1,436.96	\$2,036.96	\$0.00	\$2,036.96	#DIV/0!
MHR SB CLARKE, GREENE, MADISON-GOSH	\$0.00	\$5,250.00	\$10,500.00	(\$5,250.00)	50.00%
MHR SB SOSW	\$0.00	\$3,000.00	\$12,000.00	(\$9,000.00)	25.00%
MIRIAM HOUSE	\$4,240.39	\$16,499.11	\$45,000.00	(\$28,500.89)	36.66%
NAMI NW - CISM & CIT	\$0.00	\$37,220.00	\$38,000.00	(\$780.00)	97.95%
OACHBHA	\$0.00	\$7,000.00	\$7,000.00	\$0.00	100.00%
OHIO GUIDESTONE	\$1,084.98	\$1,313.13	\$19,998.00	(\$18,684.87)	6.57%
ORIANA HOUSE	\$6,694.29	\$48,786.91	\$165,918.00	(\$117,131.09)	29.40%
PREVENTION	\$1,569.00	\$4,340.58	\$6,102.00	(\$1,761.42)	71.13%
PROMO-Board Operating Expenses	\$73.26	\$7,449.24	\$35,000.00	(\$27,550.76)	21.28%
REACH OUR YOUTH	\$4,267.68	\$4,267.68	\$40,000.00	(\$35,732.32)	10.67%
SERVICES FOR AGING	\$2,548.52	\$2,548.52	\$20,516.00	(\$17,967.48)	12.42%
ZEPF CENTER	\$0.00	\$0.00	\$2,918.10	(\$2,918.10)	0.00%
ORIGINAL CONTRACT TOTAL	\$149,954.46	\$647,907.49	\$1,828,527.00	(\$1,180,619.51)	35.43%
<u>Additional Funding</u>					
ADDICTION TREATMENT PROGRAM (ATP) & CARRYOVER	\$3,988.50	\$10,726.45	\$70,249.00	(\$59,522.55)	15.27%
ARPA (FCFC)	\$0.00	\$0.00	\$60,000.00	\$60,000.00	#DIV/0!
COMMUNITY TRANSITION PROGRAM (CTP) CARRYOVER	\$40.64	\$40.64	\$42,693.91	(\$42,653.27)	0.10%
FAMILY & CHILDREN FIRST COUNCIL	\$12,979.00	\$12,979.00	\$30,000.00	(\$17,021.00)	43.26%
FAMILY LIFE COUNSELING-RECOVERY HOUSING	\$12,149.33	\$39,071.74	\$70,762.00	(\$31,690.26)	55.22%
FAMILY LIFE COUNSELING-RECOVERY HOUSING (LEVY)	\$2,013.36	\$2,361.73	\$106,824.00	(\$104,462.27)	2.21%
IDAT	\$0.00	\$867.53	\$0.00	\$867.53	#DIV/0!
MHBG FORENSIC MONITORING	\$0.00	\$0.00	\$2,200.00	(\$2,200.00)	0.00%
MHBG COVID MITIGATION FUNDING CARRYOVER	\$104.66	\$1,448.05	\$7,026.38	(\$5,578.33)	20.61%
MHBG COVID FORENSIC MONITORING	\$0.00	\$0.00	\$614.45	(\$614.45)	0.00%
MRSS	\$11,726.71	\$94,348.34	\$237,787.50	(\$143,439.16)	39.68%
MULTI-SYSTEM ADULT	\$989.74	\$989.74	\$10,170.00	(\$9,180.26)	9.73%
NORTHPOINT ESC-DEVIN WAGES	\$0.00	\$0.00	\$17,640.34	(\$17,640.34)	0.00%
PSYCH JAIL MEDS	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
SAPT AUD COVID MITIGATION FUNDING	\$0.00	\$0.00	\$7,611.84	(\$7,611.84)	0.00%
SAPT COVID AUD TX ADULT WITH AUD (CARRYOVER THROUGH 3/14/2023)	\$977.30	\$1,549.59	\$23,165.42	(\$21,615.83)	6.69%
ADDITIONAL FUNDING TOTAL	\$44,969.24	\$164,382.81	\$686,744.84	(\$522,362.03)	23.94%

	SUBTOTAL	\$194,923.70	\$812,290.30	\$2,515,271.84	(\$1,702,981.54)	32.29%
	FEDERAL FY22					
SOR 2.0 (9/30/21-9/29/22)	\$0.00	\$305,431.80	\$345,379.92	(\$39,948.12)	88.43%	
SOR 2.0 CARRYOVER (9/30/21-9/29/22)	\$0.00	\$202,935.91	\$196,694.27	\$6,241.64	103.17%	
COSSAP (OCTOBER 2021-OCTOBER 2022)	\$0.00	\$18,743.07	\$31,370.74	(\$12,627.67)	59.75%	
TOTAL	\$0.00	\$527,110.78	\$573,444.93	(\$46,334.15)	91.92%	
	FEDERAL FY23					
COSSAP (OCTOBER 2022-OCTOBER 2023)	\$0.00	\$0.00	\$14,300.00			
DRUG FREE COMMUNITIES (10/1/22-9/30/23)	\$9,037.18	\$9,206.94	\$125,000.00	(\$115,793.06)	7.37%	
Sandusky County SPF Grant	\$523.02	\$523.02	\$30,000.00	(\$29,476.98)	1.74%	
SOS	\$23,522.64	\$23,522.64	\$240,294.32	(\$216,771.68)	9.79%	
FEDERAL FISCAL YEAR TOTAL	\$33,082.84	\$33,252.60	\$409,594.32	(\$376,341.72)	8.12%	
TOTAL EXPENSES	\$228,006.54	\$845,542.90	\$2,924,866.16	(\$2,079,323.26)	28.91%	
REPORTING PERIOD THRU	11/30/2022		% OF BUDGET / YTD (OVER/UNDER)		-71.09%	
			YTD % OF ANNUAL BUDGET		-51.56%	
FY23 YTD Revenues - Expenses	\$180,254.94					

Calendar Year 2022 Receipts and Cash Journal

November 2022							
	Account Number	Description	Accumulated From Previous Report	Current Month's Report	Accumulated Year-to-Date	% of Anticipated Revenue	Anticipated CY Revenue
FEDERAL FUNDS							
Title XX	100.100.10165	Fed MH	39,802.00	0.00	39,802.00	98.8%	40,285.00
MH Block Grant	100.100.10126	Fed MH	51,954.58	2,200.00	54,154.58	80.5%	67,304.00
ADTR Block Grant	100.100.10122	Fed AOD	297,303.84	0.00	297,303.84	156.7%	189,692.00
Federal Grants	100.100.10167	Federal Grants	824,180.19	234,361.20	1,058,541.39	676.3%	156,527.00
STATE FUNDS							
MH Subsidy	100.100.10121	State MH	843,865.00	0.00	843,865.00	92.8%	909,131.00
Recovery Housing	100.100.10123	State AOD	45,900.00	24,862.00	70,762.00	154.2%	45,900.00
AOD Subsidy	100.100.10127	State AOD	71,312.00	4,864.00	76,176.00	100.0%	76,176.00
State Grants	100.100.10166	State MH & Aod	30,976.00	0.00	30,976.00	29.7%	104,393.00
LOCAL FUNDS							
Real Estate Tax	100.100.10100	Huron Levy	562,607.42	0.00	562,607.42	107.2%	525,000.00
Tangible Personal Tax	100.100.10101	Huron Levy	0.00	0.00	0.00	0.0%	3,000.00
Taxes- Rollback & Homestead	100.100.10102	Huron Levy	14,748.09	0.00	14,748.09	81.9%	18,000.00
Other Receipts	100.100.10170	Other Receipts	17,584.18	1,436.96	19,021.14	25.4%	75,000.00
IDAT	100.100.10168	IDAT	4,591.04	0.00	4,591.04	45.9%	10,000.00
TOTAL RECEIPTS:			\$ 2,804,824.34	\$ 267,724.16	\$ 3,072,548.50	138.4%	2,220,408.00
CASH JOURNAL RECONCILIATION							
Beginning Cash Balance:			\$ 2,681,031.53				
Plus: Receipts			267,724.16				
Equals: Total Balance			\$ 2,948,755.69				
Minus: Expenditures			229,106.54				
Equals: Ending Balance			\$ 2,719,649.15				
Minus: Encumbrances			300,659.31				
Equals:			\$ 2,418,989.84				

November 2022	EXPENDITURES					
LINE ITEM ACCOUNT	BUDGETED APPROPRIATION	CURRENT MONTH EXPENDITURES	YEAR-TO-DATE EXPENDITURES	YEAR-TO-DATE PERCENTAGE	* OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE
SALARIES 100.100.00125	205,000.00	15,503.04	187,265.35	91.3%	0.00	17,734.65
SUPPLIES 100.100.00175	26,116.00	1,939.38	25,176.40	96.4%	939.60	0.00
EQUIPMENT 100.100.00200	854.18	0.00	0.00	0.0%	0.00	854.18
CONTRACT REPAIRS 100.100.00275	3,643,917.74	200,078.47	3,348,123.66	91.9%	295,794.08	0.00
RESIDENTIAL PROGRAM 100.100.00280	0.00	0.00	0.00	#DIV/0!	0.00	0.00
TRAVEL 100.100.00300	6,066.75	611.49	5,369.12	88.5%	697.63	0.00
O.P.E.R.S. 100.100.00400	28,800.00	2,305.04	25,566.46	88.8%	0.00	3,233.54
WORKERS' COMP 100.100.00425	2,150.00	0.00	119.69	5.6%	0.00	2,030.31
UNEMPLOYMENT 100.100.00450	1,145.82	484.77	484.77	42.3%	0.00	661.05
MEDICARE 100.100.00460	3,200.00	217.24	2,638.35	82.4%	0.00	561.65
OTHER EXPENSES 100.100.00475	49,025.99	4,280.66	45,797.90	93.4%	3,228.00	0.00
HOSPITALIZATION 100.100.00500	48,300.00	3,686.45	40,179.30	83.2%	0.00	8,120.70
TOTAL:	4,014,576.48	229,106.54	3,680,721.00	91.7%	300,659.31	33,196.08

Attachment V

Huron County

Expense Audit Trail Report

Accounts: 100.100.00125 to 100.100.00500

From: 11/1/2022 to 11/30/2022

Include Inactive Accounts: No

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount	
100.100.00175 Supplies							
EJ2022110002-133	11/02/2022	Ofc Binder Dividers from 3466	CK0000421109-01	PO2022-00276 Amazon Capital Services	22-0778 Inv 1D7N-	\$24.74	\$0.00
EJ2022110002-147	11/02/2022	DFC Binder Decals from 34665	CK0000421117-01	PO2022-00276 Insight Type & Graphics	22-0784 Inv 14869	\$42.50	\$0.00
EJ2022110009-257	11/09/2022	Ofc Filing Cabinet from 346947	CK0000421255-01	PO2022-00276 Amazon Capital Services	22-0795 Inv 17JK-	\$101.51	\$0.00
EJ2022110009-259	11/09/2022	Ofc Envelopes, Binders, Sticky	CK0000421255-01	PO2022-00276 Amazon Capital Services	22-0794 Inv IWYD-	\$229.99	\$0.00
EJ2022110015-037	11/16/2022	Ofc Binder Dividers and Label	CK0000421465-01	PO2022-00276 Amazon Capital Services	22-0817 Inv 1DCX-	\$72.00	\$0.00
EJ2022110015-039	11/16/2022	Ofc Toilet Cleaner, Toilet Paper	CK0000421465-01	PO2022-00276 Amazon Capital Services	22-0818 Inv 1DCX-	\$92.43	\$0.00
EJ2022110015-041	11/16/2022	Ofc 3-ring Binders, Copy Paper	CK0000421465-01	PO2022-00276 Amazon Capital Services	22-0819 Inv 1T7V-	\$188.22	\$0.00
EJ2022110015-043	11/16/2022	Ofc Book The Happy, Healthy	CK0000421465-01	PO2022-00276 Amazon Capital Services	22-0820 Inv 1T7V-	\$17.49	\$0.00
EJ2022110023-271	11/23/2022	DFC Laptop, Monitor, Keyboar	CK0000421843-01	PO2022-00276 CDW Government	22-0836 Inv DS268	\$1,139.56	\$0.00
EJ2022110023-275	11/23/2022	Ofc Anchors w/ screws & surge	CK0000421842-01	PO2022-00276 Amazon Capital Services	22-0834 Inv 1RRD-	\$30.94	\$0.00
100.100.00175 Total:					\$1,939.38	\$0.00	
100.100.00275 Contract Repairs							
EJ2022110002-135	11/02/2022	GRF 421 MH AAS August 22 fr	CK0000209606-01	PO2022-00277 Catholic Charities Diocese of	22-0779 Aug Servi	\$4,853.75	\$0.00
EJ2022110002-137	11/02/2022	GRF 421 MH GOSH 102522 fr	CK0000209607-01	PO2022-00277 Family Life Counseling and Ps	22-0780 MH GOS	\$1,171.34	\$0.00
EJ2022110002-139	11/02/2022	GRF 421 MH WRAP Group Ho	CK0000421110-01	PO2022-00277 Firelands Counseling & Recov	22-0781 Inv 2693	\$13,739.69	\$0.00
EJ2022110002-141	11/02/2022	GRF 421 Add'l WRAP Group H	CK0000421113-01	PO2022-00277 Firelands Counseling & Recov	22-0781 Inv 2693	\$559.39	\$0.00
EJ2022110002-143	11/02/2022	GRF 421 Add'l WRAP EMS No	CK0000421114-01	PO2022-00277 Firelands Counseling & Recov	22-0782 Inv 2694	\$7,429.31	\$0.00
EJ2022110002-149	11/02/2022	LEVY Office Exterior Painting fr	CK0000421112-01	PO2022-00277 Johns Painting LLC	22-0785 Final Pay	\$4,250.00	\$0.00
EJ2022110002-153	11/02/2022	LEVY Ofc Services 092722-10	CK0000421115-01	PO2022-00277 Ohio Edison	22-0787 #9040715	\$183.20	\$0.00
EJ2022110002-155	11/02/2022	LEVY WHOH-A Electric Servic	CK0000421115-01	PO2022-00277 Ohio Edison	22-0788 #9040715	\$394.96	\$0.00
EJ2022110002-157	11/02/2022	LEVY WHOH-B Electric Servic	CK0000421115-01	PO2022-00277 Ohio Edison	22-0789 #9040715	\$115.55	\$0.00
EJ2022110002-159	11/02/2022	SAPT TX GOSH 102522 from	CK0000209608-01	PO2022-00277 Oriana House Inc	22-0790 SUD GOS	\$3,898.53	\$0.00
EJ2022110002-161	11/02/2022	LEVY Mentoring program Augu	CK0000209609-01	PO2022-00277 Reach Our Youth (ROY) Inc	22-0791 August 20	\$2,767.30	\$0.00
EJ2022110002-163	11/02/2022	LEVY Mentoring program Sept	CK0000209609-01	PO2022-00277 Reach Our Youth (ROY) Inc	22-0792 Septembe	\$1,500.38	\$0.00
EJ2022110002-165	11/02/2022	Ofc copier services 100822-11	CK0000421111-01	PO2022-00277 US Bank Equipment Finance	22-0793 Inv 48481	\$559.71	\$0.00
EJ2022110009-211	11/09/2022	Prevention Donations ROX Re	CK0000421314-01	PO2022-00277 South Central Local School Di	22-0811 Inv 10034	\$119.00	\$0.00
EJ2022110009-213	11/09/2022	DFC Cell Phone Stipend Oct 2	CK0000421275-01	PO2022-00277 Devin Pollick	22-0815 Cell Phon	\$60.00	\$0.00
EJ2022110009-215	11/09/2022	ATP Admin Costs for NMC Dru	CK0000421295-01	PO2022-00277 Norwalk Municipal Court	22-0809 Statement	\$880.00	\$0.00
EJ2022110009-217	11/09/2022	SPF Devin Pollick Personnel C	CK0000421294-01	PO2022-00277 North Point Educational Servic	22-0810 Billing # 1	\$523.02	\$0.00
EJ2022110009-219	11/09/2022	DFC Devin Pollick Personnel C	CK0000421294-01	PO2022-00277 North Point Educational Servic	22-0810 Billing # 1	\$5,000.00	\$0.00
EJ2022110009-221	11/09/2022	LEVY WHOH Faucet repair, gu	CK0000421289-01	PO2022-00277 Maple City Contracting	22-0808 Inv INV01	\$973.77	\$0.00
EJ2022110009-223	11/09/2022	LEVY Basement storage buildo	CK0000421289-01	PO2022-00277 Maple City Contracting	22-0807 Inv INV01	\$4,100.00	\$0.00
EJ2022110009-225	11/09/2022	LEVY WHOH Dryer Repair fro	CK0000421287-01	PO2022-00277 J & C Appliance	22-0806 WHOH	\$70.00	\$0.00
EJ2022110009-227	11/09/2022	Crisis Infra After-hours crisis se	CK0000421282-01	PO2022-00277 Firelands Counseling & Recov	22-0805 Inv 2639	\$1,252.02	\$0.00
EJ2022110009-229	11/09/2022	Recovery Housing WHOH Sept	CK0000209646-01	PO2022-00277 Family Life Counseling and Ps	22-0804 MHOH Se	\$5,548.65	\$0.00
EJ2022110009-231	11/09/2022	Recovery Housing MHOH Sept	CK0000209646-01	PO2022-00277 Family Life Counseling and Ps	22-0803 MHOH Se	\$6,600.68	\$0.00
EJ2022110009-233	11/09/2022	SAPT TX GOSH 110122 from	CK0000209646-01	PO2022-00277 Family Life Counseling and Ps	22-0802 SUD GOS	\$344.41	\$0.00

Expense Audit Trail Report
From: 11/1/2022 to 11/30/2022

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount
EJ2022110009-235	11/09/2022	GRF 421 MH GOSH 110122 fr	CK0000209646-01 PO2022-00277 Family Life Counseling and Ps	22-0802 MH GOS	\$1,014.50	\$0.00
EJ2022110009-237	11/09/2022	LEVY Lawn Services October 2	CK0000421271-01 PO2022-00277 Cutting Time LLC	22-0801 Inv 2118	\$140.00	\$0.00
EJ2022110009-239	11/09/2022	LEVY LGR Copier service 102	CK0000209647-01 PO2022-00277 ComDoc Inc	22-0800 Inv IN532	\$13.45	\$0.00
EJ2022110009-241	11/09/2022	LEVY WHOH-B water & sewer	CK0000209648-01 PO2022-00277 City of Norwalk	22-0799 Acct D274	\$83.40	\$0.00
EJ2022110009-243	11/09/2022	LEVY WHOH-A water & sewer	CK0000209648-01 PO2022-00277 City of Norwalk	22-0798 Acct D274	\$129.60	\$0.00
EJ2022110009-245	11/09/2022	Ofc water & sewer 092222-102	CK0000209648-01 PO2022-00277 City of Norwalk	22-0797 Acct E041	\$33.90	\$0.00
EJ2022110009-247	11/09/2022	LEVY Miriam House Sept 22 S	CK0000209649-01 PO2022-00277 Catholic Charities Diocese of	22-0796 Sept 2022	\$4,240.39	\$0.00
EJ2022110009-253	11/09/2022	LEVY Zoom, Cell phone reimb	CK0000421258-01 PO2022-00277 Ashley Morrow	22-0816 Cell Phon	\$74.99	\$0.00
EJ2022110015-045	11/16/2022	LEVY WHOH-A Gas Services	CK0000421469-01 PO2022-00277 Columbia Gas of Ohio	22-0821 # 207031	\$32.51	\$0.00
EJ2022110015-047	11/16/2022	LEVY WHOH-B Gas Services	CK0000421469-01 PO2022-00277 Columbia Gas of Ohio	22-0822 # 207031	\$55.71	\$0.00
EJ2022110015-049	11/16/2022	LEVY Trash Services Nov 202	CK0000421466-01 PO2022-00277 Cyclone Services Inc	22-0823 Inv 10569	\$133.00	\$0.00
EJ2022110015-051	11/16/2022	LEVY Radio Ads Mental Health	CK0000421467-01 PO2022-00277 WEOL-WKFM-WLKRFM-AM	22-0832 Ref 41011	\$480.00	\$0.00
EJ2022110015-053	11/16/2022	GRF 421 MH GOSH 110822 fr	CK0000209724-01 PO2022-00277 Family Life Counseling and Ps	22-0824 MH GOS	\$835.40	\$0.00
EJ2022110015-055	11/16/2022	SAPT TX Peer Support Service	CK0000209725-01 PO2022-00277 Lets Get Real Inc	22-0825 Oct 2022	\$9,918.00	\$0.00
EJ2022110015-057	11/16/2022	SOS Warm Handoff, Recovery	CK0000209725-01 PO2022-00277 Lets Get Real Inc	22-0826 Oct 2022	\$10,751.95	\$0.00
EJ2022110015-059	11/16/2022	COSSAP Personnel & Auto Oc	CK0000209725-01 PO2022-00277 Lets Get Real Inc	22-0827 Oct 2022	\$1,100.00	\$0.00
EJ2022110015-061	11/16/2022	ATP Personnel, Client Rent, Fo	CK0000209725-01 PO2022-00277 Lets Get Real Inc	22-0828 Oct 2022	\$2,722.00	\$0.00
EJ2022110015-063	11/16/2022	LEVY WHOH-B Internet servic	CK0000421468-01 PO2022-00277 Spectrum	22-0831 # 836110	\$81.43	\$0.00
EJ2022110015-065	11/16/2022	LEVY WHOH-A Internet servic	CK0000421468-01 PO2022-00277 Spectrum	22-0830 # 836110	\$76.43	\$0.00
EJ2022110015-067	11/16/2022	LEVY Age Exchange Program	CK0000209726-01 PO2022-00277 Services for Aging	22-0829 Inv 10312	\$2,548.52	\$0.00
EJ2022110023-201	11/23/2022	SOR 3,0 Recovery Navigator fr	CK0000209845-01 PO2022-00277 Oriana House Inc	22-0864 Inv AR169	\$10,894.81	\$0.00
EJ2022110023-203	11/23/2022	LEVY Education Services from	CK0000209845-01 PO2022-00277 Oriana House Inc	22-0863 Deanna E	\$175.00	\$0.00
EJ2022110023-205	11/23/2022	GRF 421 MH CROSSWAEH O	CK0000209845-01 PO2022-00277 Oriana House Inc	22-0862 Inv AR162	\$204.00	\$0.00
EJ2022110023-207	11/23/2022	GRF 421 MH CROSSWAEH S	CK0000209845-01 PO2022-00277 Oriana House Inc	22-0861 Inv AR162	\$306.00	\$0.00
EJ2022110023-209	11/23/2022	GRF 421 MH CROSSWAEH A	CK0000209845-01 PO2022-00277 Oriana House Inc	22-0860 Inv AR162	\$510.00	\$0.00
EJ2022110023-211	11/23/2022	SAPT TX GOSH 111522 from	CK0000209845-01 PO2022-00277 Oriana House Inc	22-0859 SUD GOS	\$1,600.76	\$0.00
EJ2022110023-213	11/23/2022	ECMH Consultation Oct 22 fro	CK0000421851-01 PO2022-00277 OhioGuidestone	22-0858 Inv 14135	\$1,084.98	\$0.00
EJ2022110023-215	11/23/2022	Ofc Phone Service 120122-123	CK0000421853-01 PO2022-00277 Mitel	22-0857 Inv 41661	\$205.69	\$0.00
EJ2022110023-221	11/23/2022	LEVY Wix, Zoom, Cell Phone fr	CK0000421862-01 PO2022-00277 Kristen Cardone	22-0866 Utilities O	\$122.69	\$0.00
EJ2022110023-227	11/23/2022	LEVY Service Coordination Oct	CK0000421845-01 PO2022-00277 Huron County Job & Family S	22-0838 Oct 22	\$12,979.00	\$0.00
EJ2022110023-229	11/23/2022	LEVY QPR from 347841 - 2022	CK0000421852-01 PO2022-00277 Firelands Counseling & Recov	22-0855 Inv 2732R	\$7,957.96	\$0.00
EJ2022110023-231	11/23/2022	LEVY QPR from 347841 - 2022	CK0000421847-01 PO2022-00277 Firelands Counseling & Recov	22-0854 Inv 2726	\$41.92	\$0.00
EJ2022110023-233	11/23/2022	SOR 3,0 Transportation, Salari	CK0000421850-01 PO2022-00277 Firelands Counseling & Recov	22-0853 Inv 2725	\$1,875.88	\$0.00
EJ2022110023-235	11/23/2022	MULTI-SYSTEM ADULT Progr	CK0000421846-01 PO2022-00277 Firelands Counseling & Recov	22-0852 Inv 2724	\$989.74	\$0.00
EJ2022110023-237	11/23/2022	CRISIS FLEX Crisis Flex from	CK0000421858-01 PO2022-00277 Firelands Counseling & Recov	22-0851 Inv 2723	\$3,500.00	\$0.00
EJ2022110023-239	11/23/2022	MHBG COVID Mitigation from	CK0000421855-01 PO2022-00277 Firelands Counseling & Recov	22-0850 Inv 2722	\$104.66	\$0.00
EJ2022110023-241	11/23/2022	ATP Recovery Services-Huron	CK0000421848-01 PO2022-00277 Firelands Counseling & Recov	22-0849 Inv 2721	\$386.50	\$0.00
EJ2022110023-243	11/23/2022	GRF 421 AOD Clinical Excepti	CK0000421860-01 PO2022-00277 Firelands Counseling & Recov	22-0848 Inv 2720R	\$287.15	\$0.00
EJ2022110023-245	11/23/2022	GRF 421 MH Clinical Exceptio	CK0000421857-01 PO2022-00277 Firelands Counseling & Recov	22-0848 Inv 2720R	\$3,781.00	\$0.00
EJ2022110023-247	11/23/2022	SAPT COVID AUD Grant from	CK0000421854-01 PO2022-00277 Firelands Counseling & Recov	22-0847 Inv 2719	\$977.30	\$0.00
EJ2022110023-249	11/23/2022	GRF 421 AOD GOSH 111522 f	CK0000421849-01 PO2022-00277 Firelands Counseling & Recov	22-0846 SUD GOS	\$1,731.85	\$0.00
EJ2022110023-251	11/23/2022	GRF 421 MH GOSH 111522 fr	CK0000421859-01 PO2022-00277 Firelands Counseling & Recov	22-0846 MH GOS	\$13,826.78	\$0.00
EJ2022110023-253	11/23/2022	Title XX GOSH 111522 from 34	CK0000421856-01 PO2022-00277 Firelands Counseling & Recov	22-0846 MH GOS	\$10,321.61	\$0.00
EJ2022110023-255	11/23/2022	GRF 421 MH School GOSH fr	CK0000209846-01 PO2022-00277 Family Life Counseling and Ps	22-0845 Inv 1412	\$930.39	\$0.00
EJ2022110023-257	11/23/2022	SAPT PREV Adventure Therap	CK0000209846-01 PO2022-00277 Family Life Counseling and Ps	22-0844 Inv 1419	\$1,253.50	\$0.00
EJ2022110023-259	11/23/2022	SAPT PREV Adventure Therap	CK0000209846-01 PO2022-00277 Family Life Counseling and Ps	22-0843 Inv 1418	\$1,308.27	\$0.00

Expense Audit Trail Report
From: 11/1/2022 to 11/30/2022

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount
EJ2022110023-261	11/23/2022	GRF 421 MH LGBTQ MH Grou	CK0000209846-01	PO2022-00277 Family Life Counseling and Ps 22-0842 Inv 1417	\$174.40	\$0.00
EJ2022110023-263	11/23/2022	MRSS Operations Lind Adverti	CK0000209846-01	PO2022-00277 Family Life Counseling and Ps 22-0841 Inv 1416	\$1,200.00	\$0.00
EJ2022110023-265	11/23/2022	MRSS Client Services from 34	CK0000209846-01	PO2022-00277 Family Life Counseling and Ps 22-0840 Inv 1415	\$10,526.71	\$0.00
EJ2022110023-267	11/23/2022	GRF 421 MH GOSH 111522 fr	CK0000209846-01	PO2022-00277 Family Life Counseling and Ps 22-0839 MH GOS	\$1,059.60	\$0.00
EJ2022110023-269	11/23/2022	Ofc Gas Services 101322-1111	CK0000421844-01	PO2022-00277 Columbia Gas of Ohio 22-0837 Acct # 20	\$44.87	\$0.00
EJ2022110023-273	11/23/2022	GRF 421 MH AAS Sept 22 fro	CK0000209847-01	PO2022-00277 Catholic Charities Diocese of 22-0835 Sept Servi	\$4,758.00	\$0.00
EJ2022110031-151	11/30/2022	LEVY Ofc Copier Services 110	CK0000422018-01	PO2022-00277 US Bank Equipment Finance 22-0870 Inv 48704	\$343.71	\$0.00
EJ2022110031-153	11/30/2022	LEVY Ofc Internet Services 11	CK0000422020-01	PO2022-00277 Spectrum 22-0869 Inv 01577	\$217.96	\$0.00
EJ2022110031-155	11/30/2022	CTP Sept 22 from 348443 - 20	CK0000209898-01	PO2022-00277 Oriana House Inc 22-0868 Sept 22 C	\$40.64	\$0.00
EJ2022110031-157	11/30/2022	Crisis Infra After-hours crisis se	CK0000422019-01	PO2022-00277 Firelands Counseling & Recov 22-0867 Inv 2738	\$2,995.30	\$0.00
100.100.00275 Total:					\$200,078.47	\$0.00
100.100.00300 Travel						
EJ2022110009-249	11/09/2022	October 2022 Travel Expense f	CK0000421261-01	PO2022-00278 Carolyn Williamson 22-0812 Mileage	\$63.12	\$0.00
EJ2022110009-255	11/09/2022	October 2022 Travel Expense f	CK0000421258-01	PO2022-00278 Ashley Morrow 22-0814 Mileage	\$109.87	\$0.00
EJ2022110015-071	11/16/2022	DFC October 2022 Travel Expe	CK0000421470-01	PO2022-00278 Devin Pollick 22-0833 Mileage	\$263.13	\$0.00
EJ2022110023-223	11/23/2022	October 2022 Travel Expense f	CK0000421862-01	PO2022-00278 Kristen Cardone 22-0865 Mileage	\$175.37	\$0.00
100.100.00300 Total:					\$611.49	\$0.00
100.100.00400 OPERS						
EJ2022110012-163	11/16/2022	Matching for OPERS 2129-08 (CK0000020238-34	O,P,E,R,S. Inv_164481	\$1,219.83	\$0.00
EJ2022110012-261	11/16/2022	Matching for OPERS 2129-08 (CK0000020238-34	O,P,E,R,S. Inv_165378	\$1,085.21	\$0.00
100.100.00400 Total:					\$2,305.04	\$0.00
100.100.00450 Unemployment						
EJ2022110007-001	11/03/2022	June 2022 Unemployment-V G	CK0000421252-01	Ohio Department of Job & Family Services 0802139004	\$176.28	\$0.00
EJ2022110007-003	11/03/2022	July 2022 Unemployment-V Ge	CK0000421252-01	Ohio Department of Job & Family Services 0802139004	\$132.21	\$0.00
EJ2022110007-005	11/03/2022	August 2022 Unemployment-V	CK0000421252-01	Ohio Department of Job & Family Services 0802139004	\$176.28	\$0.00
100.100.00450 Total:					\$484.77	\$0.00
100.100.00460 Medicare						
EJ2022110013-141	11/14/2022	Matching for Medicare (Matchi	CK0000020239-38	Civista Bank-Payroll Taxes Inv_166100	\$108.62	\$0.00
EJ2022110028-125	11/28/2022	Matching for Medicare (Matchi	CK0000020241-39	Civista Bank-Payroll Taxes Inv_167241	\$108.62	\$0.00
100.100.00460 Total:					\$217.24	\$0.00
100.100.00475 Other Expenses						
EJ2022110002-145	11/02/2022	DFC Drug Free Bracelets from	CK0000421117-01	PO2022-00279 Insight Type & Graphics 22-0783 Inv 14855	\$520.00	\$0.00
EJ2022110002-151	11/02/2022	Prevention T-shirts for Youth S	CK0000421116-01	PO2022-00279 Nobils Sports & Trophies 22-0786 Inv 35457	\$1,450.00	\$0.00
EJ2022110009-251	11/09/2022	LEVY Facebook Ads, Newspaper	CK0000421258-01	PO2022-00279 Ashley Morrow 22-0816 Other Exp	\$183.66	\$0.00
EJ2022110023-217	11/23/2022	LEVY PROMO Food for Steppi	CK0000421862-01	PO2022-00279 Kristen Cardone 22-0866 PROMO	\$73.26	\$0.00
EJ2022110023-219	11/23/2022	LEVY Admin Food for Committ	CK0000421862-01	PO2022-00279 Kristen Cardone 22-0866 Admin Oct	\$41.75	\$0.00
EJ2022110023-225	11/23/2022	DFC Table Cover, Phone Stan	CK0000421861-01	PO2022-00279 Insight Type & Graphics 22-0856 Inv 14844	\$2,011.99	\$0.00
100.100.00475 Total:					\$4,280.66	\$0.00
100.100.00500 Hospitalization						
EJ2022110004-017	11/01/2022	Deduction: Hartford Life Insura	CK0000421251-19	The Hartford Inv_165371	\$5.01	\$0.00

Expense Audit Trail Report
From: 11/1/2022 to 11/30/2022

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount	
EJ2022110034-009	11/30/2022	Health Insurance from 345359	CK0000422097-01	Huron County Treasurer	November	\$3,681.44	\$0.00
100.100.00500 Total:					\$3,686.45	\$0.00	
Mental Health Totals:					\$213,603.50	\$0.00	
Fund: 100 Total:					\$213,603.50	\$0.00	
Grand Total:					\$213,603.50	\$0.00	

Attachment VI

HURON COUNTY BOARD OF MENTAL HEALTH & ADDICTION SERVICES STATEMENT OF ACTIVITIES FISCAL YEAR 2023

DECEMBER YTD	MONTH TO DATE	YEAR TO DATE	ANNUAL	SOVER/UNDER	% OF BUDGET
INCOME	ACTIVITES	ACTIVITES	BUDGET	BUDGET	
REAL ESTATE TAX	\$0.00	\$238,062.20	\$540,000.00	(\$301,937.80)	44.09%
TANGIBLE PERSONAL TAX	\$0.00	\$0.00	\$80.00	(\$80.00)	0.00%
TAXES-ROLLBACK & HOMESTEAD	\$207.11	\$7,525.64	\$16,000.00	(\$8,474.36)	47.04%
MH SUBSIDY	\$0.00	\$468,938.00	\$874,832.00	(\$405,894.00)	53.60%
ADTR BLOCK GRANT	\$0.00	\$144,846.00	\$189,692.00	(\$44,846.00)	76.36%
RECOVERY HOUSING	\$0.00	\$47,812.00	\$45,900.00	\$1,912.00	104.17%
MH BLOCK GRANT	\$0.00	\$21,152.00	\$42,304.00	(\$21,152.00)	50.00%
AOD SUBSIDY	\$0.00	\$50,488.00	\$131,870.50	(\$81,382.50)	38.29%
TITLE XX	\$8,475.00	\$18,494.00	\$40,285.00	(\$21,791.00)	45.91%
STATE GRANTS	\$0.00	\$12,500.00	\$74,998.00	(\$62,498.00)	16.67%
FEDERAL GRANTS	\$0.00	\$14,000.00	\$156,526.71	(\$142,526.71)	8.94%
IDAT	\$0.00	\$867.53	\$0.00	\$867.53	#DIV/0!
OTHER RECEIPTS	\$0.00	\$9,794.58	\$5,000.00	\$4,794.58	195.89%
TOTAL INCOME	\$8,682.11	\$1,034,479.95	\$2,117,488.21	(\$1,083,008.26)	48.85%
EXPENSES					
ADMIN	\$29,655.03	\$185,992.23	\$328,880.80	(\$142,888.57)	56.55%
ADULT ADVOCACY	\$0.00	\$13,296.75	\$30,000.00	(\$16,703.25)	44.32%
BROWN CONSULTING	\$0.00	\$0.00	\$28,250.00	(\$28,250.00)	0.00%
BUILDING REPAIRS	\$0.00	\$13,600.00	\$15,000.00	(\$1,400.00)	90.67%
DARE/SRO CONTRACTS	\$0.00	\$9,000.00	\$12,000.00	(\$3,000.00)	75.00%
CARLA DAVIS	\$0.00	\$0.00	\$2,000.00	(\$2,000.00)	0.00%
FAMILY & CHILDREN FIRST COUNCIL	\$0.00	\$0.00	\$2,000.00	(\$2,000.00)	0.00%
FAMILY LIFE COUNSELING	\$5,064.69	\$29,110.80	\$128,466.00	(\$99,355.20)	22.66%
FIRELANDS COUNSELING & RECOVERY	\$35,388.91	\$287,386.51	\$748,478.10	(\$461,091.59)	38.40%
GEISLER IT-GOSH	\$0.00	\$0.00	\$2,500.00	(\$2,500.00)	0.00%
GUARDIANSHIP LEGAL FEES	\$0.00	\$0.00	\$3,000.00	(\$3,000.00)	0.00%
HURON COUNTY JUVENILE COURT	\$0.00	\$30,000.00	\$30,000.00	\$0.00	100.00%
HURON COUNTY SCHOOLS-AFTERPROM	\$0.00	\$0.00	\$10,000.00	(\$10,000.00)	0.00%
HURON COUNTY SHERIFF-PSYCH JAIL MEDS	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
LET'S GET REAL	\$9,216.00	\$19,134.00	\$85,000.00	(\$65,866.00)	22.51%
MHFA ADMIN-A. MORROW INSTRUCTOR REIMBURSEMENT	\$0.00	\$2,036.96	\$0.00	\$2,036.96	#DIV/0!
MHR SB CLARKE, GREENE, MADISON-GOSH	\$0.00	\$5,250.00	\$10,500.00	(\$5,250.00)	50.00%
MHR SB SOSW	\$0.00	\$3,000.00	\$12,000.00	(\$9,000.00)	25.00%
MIRIAM HOUSE	\$9,149.38	\$25,648.49	\$45,000.00	(\$19,351.51)	57.00%
NAMI NW - CISM & CIT	\$0.00	\$37,220.00	\$38,000.00	(\$780.00)	97.95%
OACHBHA	\$0.00	\$7,000.00	\$7,000.00	\$0.00	100.00%
OHIO GUIDESTONE	\$1,275.61	\$2,588.74	\$19,998.00	(\$17,409.26)	12.94%
ORIANA HOUSE	\$10,837.90	\$59,624.81	\$165,918.00	(\$106,293.19)	35.94%
PREVENTION	\$0.00	\$4,340.58	\$6,102.00	(\$1,761.42)	71.13%
PROMO-Board Operating Expenses	\$480.00	\$7,929.24	\$35,000.00	(\$27,070.76)	22.65%
REACH OUR YOUTH	\$0.00	\$4,267.68	\$40,000.00	(\$35,732.32)	10.67%
SERVICES FOR AGING	\$2,292.16	\$4,840.68	\$20,516.00	(\$15,675.32)	23.59%
ZEPF CENTER	\$0.00	\$0.00	\$2,918.10	(\$2,918.10)	0.00%
ORIGINAL CONTRACT TOTAL	\$103,359.68	\$751,267.47	\$1,828,527.00	(\$1,077,259.53)	41.09%
Additional Funding					
ADDICTION TREATMENT PROGRAM (ATP) & CARRYOVER	\$4,412.69	\$15,139.14	\$70,249.00	(\$55,109.86)	21.55%
ARPA (FCFC)	\$0.00	\$0.00	\$60,000.00		
COMMUNITY TRANSITION PROGRAM (CTP) CARRYOVER	\$0.00	\$40.64	\$42,693.91	(\$42,653.27)	0.10%
FAMILY & CHILDREN FIRST COUNCIL (LEVY)	\$12,915.00	\$25,894.00	\$30,000.00	(\$4,106.00)	86.31%
FAMILY LIFE COUNSELING-RECOVERY HOUSING	\$27,671.18	\$66,742.92	\$70,762.00	(\$4,019.08)	94.32%
FAMILY LIFE COUNSELING-RECOVERY HOUSING (LEVY)	\$590.33	\$2,952.06	\$106,824.00	(\$103,871.94)	2.76%
IDAT	\$0.00	\$867.53	\$0.00	\$867.53	#DIV/0!
MHBG FORENSIC MONITORING	\$0.00	\$0.00	\$2,200.00	(\$2,200.00)	0.00%
MHBG COVID MITIGATION FUNDING CARRYOVER	\$0.00	\$1,448.05	\$7,026.38	(\$5,578.33)	20.61%
MHBG COVID FORENSIC MONITORING	\$0.00	\$0.00	\$614.45	(\$614.45)	0.00%
MRSS	\$12,746.60	\$107,094.94	\$237,787.50	(\$130,692.56)	45.04%
MULTI-SYSTEM ADULT	\$2,005.19	\$2,994.93	\$10,170.00	(\$7,175.07)	29.45%
NORTHPOINT ESC-DEVIN WAGES	\$0.00	\$0.00	\$17,640.34	(\$17,640.34)	0.00%
PSYCH JAIL MEDS	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
SAPT AUD COVID MITIGATION FUNDING	\$0.00	\$0.00	\$7,611.84	(\$7,611.84)	0.00%
SAPT COVID AUD TX ADULT WITH AUD (CARRYOVER THROUGH 3/14/2023)	\$0.00	\$1,549.59	\$23,165.42	(\$21,615.83)	6.69%
ADDITIONAL FUNDING TOTAL	\$60,340.99	\$224,723.80	\$686,744.84	(\$462,021.04)	32.72%

	SUBTOTAL	\$163,700.67	\$975,991.27	\$2,515,271.84	(\$1,539,280.57)	38.80%
	FEDERAL FY23					
COSSAP (Nov 2022-Nov 2023)	\$1,550.00	\$1,550.00	\$14,300.00			
DRUG FREE COMMUNITIES (10/1/22-9/30/23)	\$3,473.49	\$12,680.43	\$125,000.00	(\$112,319.57)		10.14%
Sandusky County SPF Grant	\$5,576.52	\$6,099.54	\$30,000.00	(\$23,900.46)		20.33%
SOS 3.0	\$27,772.44	\$51,295.08	\$240,294.32	(\$188,999.24)		21.35%
	FEDERAL FISCAL YEAR TOTAL	\$38,372.45	\$71,625.05	\$409,594.32	(\$337,969.27)	17.49%
TOTAL EXPENSES	\$202,073.12	\$1,047,616.32	\$2,924,866.16	(\$1,877,249.84)	35.82%	
REPORTING PERIOD THRU	12/31/2022		% OF BUDGET / YTD (OVER/UNDER)		-64.18%	
FY23 YTD Revenues - Expenses	(\$13,136.37)		YTD % OF ANNUAL BUDGET		-51.15%	

December 2022							
	Account Number	Description	Accumulated From Previous Report	Current Month's Report	Accumulated Year-to-Date	% of Anticipated Revenue	Anticipated CY Revenue
FEDERAL FUNDS							
Title XX	100.100.10165	Fed MH	39,802.00	8,475.00	48,277.00	119.8%	40,285.00
MH Block Grant	100.100.10126	Fed MH	54,154.58	0.00	54,154.58	128.0%	42,304.00
ADTR Block Grant	100.100.10122	Fed AOD	297,303.84	0.00	297,303.84	156.7%	189,692.00
Federal Grants	100.100.10167	Federal Grants	1,058,541.39	0.00	1,058,541.39	676.3%	156,526.71
STATE FUNDS							
MH Subsidy	100.100.10121	State MH	843,865.00	0.00	843,865.00	96.5%	874,832.00
Recovery Housing	100.100.10123	State AOD	70,762.00	0.00	70,762.00	154.2%	45,900.00
AOD Subsidy	100.100.10127	State AOD	76,176.00	0.00	76,176.00	57.8%	131,870.50
State Grants	100.100.10166	State MH & Aod	30,976.00	0.00	30,976.00	41.3%	74,998.00
LOCAL FUNDS							
Real Estate Tax	100.100.10100	Huron Levy	562,607.42	0.00	562,607.42	104.2%	540,000.00
Tangible Personal Tax	100.100.10101	Huron Levy	0.00	0.00	0.00	0.0%	80.00
Taxes- Rollback & Homestead	100.100.10102	Huron Levy	14,748.09	207.11	14,955.20	93.5%	16,000.00
Other Receipts	100.100.10170	Other Receipts	19,021.14	194,418.87	213,440.01	4268.8%	5,000.00
IDAT	100.100.10168	IDAT	4,591.04	0.00	4,591.04	#DIV/0!	0.00
TOTAL RECEIPTS:			\$ 3,072,548.50	\$ 203,100.98	\$ 3,275,649.48	154.7%	2,117,488.21
CASH JOURNAL RECONCILIATION							
Beginning Cash Balance:			\$ 2,719,649.15				
Plus: Receipts			203,100.98				
Equals: Total Balance			\$ 2,922,750.13				
Minus: Expenditures			202,073.12				
Equals: Ending Balance			\$ 2,720,677.01				
Minus: Encumbrances			120,751.59				
Equals:			\$ 2,599,925.42				

December 2022	EXPENDITURES					
LINE ITEM ACCOUNT	BUDGETED	CURRENT MONTH	YEAR-TO-DATE	YEAR-TO-DATE	* OUTSTANDING	UNENCUMBERED
	APPROPRIATION	EXPENDITURES	EXPENDITURES	PERCENTAGE	ENCUMBRANCES	BALANCE
SALARIES	205,000.00	15,503.04	202,768.39	98.9%	0.00	2,231.61
100.100.00125						
SUPPLIES	26,116.00	401.09	25,577.49	97.9%	538.51	0.00
100.100.00175						
EQUIPMENT	854.18		0.00	0.0%	0.00	854.18
100.100.00200						
CONTRACT REPAIRS	3,643,917.74	178,478.50	3,526,602.16	96.8%	117,315.58	0.00
100.100.00275						
RESIDENTIAL PROGRAM	0.00		0.00	#DIV/0!	0.00	0.00
100.100.00280						
TRAVEL	6,066.75	118.87	5,487.99	90.5%	578.76	0.00
100.100.00300						
O.P.E.R.S.	28,800.00	2,170.42	27,736.88	96.3%	0.00	1,063.12
100.100.00400						
WORKERS' COMP	2,150.00	588.16	707.85	32.9%	0.00	1,442.15
100.100.00425						
UNEMPLOYMENT	1,145.82		484.77	42.3%	0.00	661.05
100.100.00450						
MEDICARE	3,200.00	217.24	2,855.59	89.2%	0.00	344.41
100.100.00460						
OTHER EXPENSES	49,025.99	909.35	46,707.25	95.3%	2,318.74	0.00
100.100.00475						
HOSPITALIZATION	48,300.00	3,686.45	43,865.75	90.8%	0.00	4,434.25
100.100.00500						
TOTAL:	4,014,576.48	202,073.12	3,882,794.12	96.7%	120,751.59	11,030.77

Attachment VII Huron County Expense Audit Trail Report

Accounts: 100.100.00125 to 100.100.00500

From: 12/1/2022 to 12/31/2022

Include Inactive Accounts: No

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount
100.100.00175 Supplies						
EJ2022120006-171	12/07/2022	LEVY Ofc Stamps from 348622	CK0000422133-01	PO2022-00276 Amazon Capital Services	22-0872 Inv 1MTP-	\$68.00 \$0.00
EJ2022120006-173	12/07/2022	LEVY Ofc Paper Towels, Hangi	CK0000422133-01	PO2022-00276 Amazon Capital Services	22-0871 Inv 1TD7-	\$56.55 \$0.00
EJ2022120013-231	12/14/2022	LEVY Connectors and Housing	CK0000422344-01	PO2022-00276 CDW Government	22-0877 Inv FD804	\$23.86 \$0.00
EJ2022120013-255	12/14/2022	DFC Chair for Prevention Staff	CK0000422350-01	PO2022-00276 Kristen Cardone	22-0897 Nov Expe	\$212.74 \$0.00
EJ2022120027-129	12/21/2022	LEVY Swifter Refills from 3496	CK0000422601-01	PO2022-00276 Amazon Capital Services	22-0899 Inv 11VX-	\$29.98 \$0.00
EJ2022120033-097	12/29/2022	LEVY Carpet Tape from 35032	CK0000422851-01	PO2022-00276 Amazon Capital Services	22-0919 Inv 13C4-	\$9.96 \$0.00
100.100.00175 Total:					\$401.09	\$0.00
100.100.00275 Contract Repairs						
EJ2022120006-163	12/07/2022	LEVY Ofc Electric Services 102	CK0000422136-01	PO2022-00277 Ohio Edison	22-0876 #9035721	\$157.11 \$0.00
EJ2022120006-165	12/07/2022	SPF Devin Pollick Personnel C	CK0000422135-01	PO2022-00277 North Point Educational Servic	22-0875 Oct 22	\$5,523.02 \$0.00
EJ2022120006-167	12/07/2022	LEVY Miriam House Oct 22 Se	CK0000209913-01	PO2022-00277 Catholic Charities Diocese of	22-0874 Miriam Ho	\$4,386.86 \$0.00
EJ2022120006-169	12/07/2022	LEVY Ofc Yearly App Plan fro	CK0000422134-01	PO2022-00277 Appy Pie LLC	22-0873 Inv INV-0	\$1,800.00 \$0.00
EJ2022120013-227	12/14/2022	LEVY Shutterstock Nov & Dec	CK0000422352-01	PO2022-00277 Ashley Morrow	22-0898 Nov Expe	\$118.00 \$0.00
EJ2022120013-233	12/14/2022	LEVY Ofc Water/sewer service	CK0000209970-01	PO2022-00277 City of Norwalk	22-0878 Acct E041	\$31.80 \$0.00
EJ2022120013-235	12/14/2022	LEVY WHOH-A Water/sewer s	CK0000209970-01	PO2022-00277 City of Norwalk	22-0879 Acct D274	\$135.90 \$0.00
EJ2022120013-237	12/14/2022	LEVY WHOH-B Water/sewer s	CK0000209970-01	PO2022-00277 City of Norwalk	22-0880 Acct D274	\$98.10 \$0.00
EJ2022120013-239	12/14/2022	LEVY LGR Copier service 112	CK0000209971-01	PO2022-00277 ComDoc Inc	22-0881 Inv IN538	\$13.45 \$0.00
EJ2022120013-241	12/14/2022	LEVY Trash services Dec 2022	CK0000422348-01	PO2022-00277 Cyclone Services Inc	22-0882 Inv 10676	\$133.00 \$0.00
EJ2022120013-243	12/14/2022	DFC Evaluation Services from	CK0000422347-01	PO2022-00277 Epiphany Community Service	22-0883 Inv 4562	\$3,182.00 \$0.00
EJ2022120013-245	12/14/2022	LEVY Remote Support New E	CK0000209972-01	PO2022-00277 ES Consulting Inc	22-0884 Inv ES161	\$75.00 \$0.00
EJ2022120013-247	12/14/2022	GRF 421 MH GOSH 120622 fr	CK0000209973-01	PO2022-00277 Family Life Counseling and Ps	22-0885 MH GOS	\$2,211.26 \$0.00
EJ2022120013-249	12/14/2022	SAPT TX GOSH 120622 from	CK0000209973-01	PO2022-00277 Family Life Counseling and Ps	22-0885 SUD GOS	\$106.56 \$0.00
EJ2022120013-253	12/14/2022	LEVY iContact, Zoom, Cell Pho	CK0000422350-01	PO2022-00277 Kristen Cardone	22-0897 Nov Expe	\$227.99 \$0.00
EJ2022120013-259	12/14/2022	ATP Nov 22 Personnel, Client	CK0000209974-01	PO2022-00277 Lets Get Real Inc	22-0886 Nov 2022	\$2,163.00 \$0.00
EJ2022120013-261	12/14/2022	SAPT TX Peer Support Service	CK0000209974-01	PO2022-00277 Lets Get Real Inc	22-0887 Nov 2022	\$9,216.00 \$0.00
EJ2022120013-263	12/14/2022	LEVY Phone Services 010123-	CK0000422346-01	PO2022-00277 Mitel	22-0888 Inv 41964	\$205.69 \$0.00
EJ2022120013-265	12/14/2022	ECMH Consultation Nov 22 fro	CK0000422345-01	PO2022-00277 OhioGuidestone	22-0889 Inv 14238	\$1,275.61 \$0.00
EJ2022120013-271	12/14/2022	DFC Cell Phone Stipend Nov 2	CK0000422351-01	PO2022-00277 Devin Pollick	22-0896 Nov Expe	\$60.00 \$0.00
EJ2022120013-273	12/14/2022	LEVY Age Exchange Program	CK0000209975-01	PO2022-00277 Services for Aging	22-0890 Inv 11302	\$2,292.16 \$0.00
EJ2022120027-131	12/21/2022	LEVY Ofc Gas Services 10132	CK0000422608-01	PO2022-00277 Columbia Gas of Ohio	22-0900 # 207031	\$91.40 \$0.00
EJ2022120027-133	12/21/2022	LEVY WHOH-A Gas Services	CK0000422608-01	PO2022-00277 Columbia Gas of Ohio	22-0901 # 207031	\$108.15 \$0.00
EJ2022120027-135	12/21/2022	LEVY WHOH-B Gas Services	CK0000422608-01	PO2022-00277 Columbia Gas of Ohio	22-0902 # 207031	\$90.32 \$0.00
EJ2022120027-137	12/21/2022	GRF 421 MH HC Schools GOS	CK0000210151-01	PO2022-00277 Family Life Counseling and Ps	22-0903 Inv 1427	\$1,057.70 \$0.00
EJ2022120027-139	12/21/2022	GRF 421 MH GOSH 121322 fr	CK0000210151-01	PO2022-00277 Family Life Counseling and Ps	22-0904 MH GOS	\$579.85 \$0.00
EJ2022120027-141	12/21/2022	SAPT TX GOSH 121322 from	CK0000210151-01	PO2022-00277 Family Life Counseling and Ps	22-0904 SUD GOS	\$204.62 \$0.00
EJ2022120027-143	12/21/2022	MRSS Client Services from 34	CK0000210151-01	PO2022-00277 Family Life Counseling and Ps	22-0905 Inv 1434	\$12,746.60 \$0.00
EJ2022120027-145	12/21/2022	SOS Transportation, Salaries,	CK0000422603-01	PO2022-00277 Firelands Counseling & Recov	22-0906 Inv 2765	\$5,270.50 \$0.00

Expense Audit Trail Report
From: 12/1/2022 to 12/31/2022

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount
EJ2022120027-147	12/21/2022	MULTI-SYSTEM ADULT Progr	CK0000422605-01 PO2022-00277	Firelands Counseling & Recov 22-0907 Inv 2768	\$2,005.19	\$0.00
EJ2022120027-149	12/21/2022	CRISIS FLEX Crisis Flex from	CK0000422604-01 PO2022-00277	Firelands Counseling & Recov 22-0908 Inv 2760	\$1,889.82	\$0.00
EJ2022120027-151	12/21/2022	CRISIS INFRA Crisis Flex from	CK0000422602-01 PO2022-00277	Firelands Counseling & Recov 22-0908 Inv 2760	\$735.18	\$0.00
EJ2022120027-153	12/21/2022	ATP Recovery Services, Housi	CK0000422606-01 PO2022-00277	Firelands Counseling & Recov 22-0909 Inv 2756	\$2,199.69	\$0.00
EJ2022120027-155	12/21/2022	SOS Warm Handoff, Recovery	CK0000210152-01 PO2022-00277	Lets Get Real Inc 22-0910 Nov 2022	\$9,841.88	\$0.00
EJ2022120027-157	12/21/2022	SAPT TX GOSH 121322 from	CK0000210153-01 PO2022-00277	Oriana House Inc 22-0911 SUD GOS	\$1,747.18	\$0.00
EJ2022120027-159	12/21/2022	SOS Recovery Navigator from	CK0000210153-01 PO2022-00277	Oriana House Inc 22-0912 Inv AR169	\$12,540.06	\$0.00
EJ2022120027-161	12/21/2022	COSSAP QRT Nov 2022 from	CK0000210153-01 PO2022-00277	Oriana House Inc 22-0913 Inv AR169	\$450.00	\$0.00
EJ2022120027-163	12/21/2022	GRF 421 MH CROSSWAEH N	CK0000210153-01 PO2022-00277	Oriana House Inc 22-0914 Inv AR169	\$408.00	\$0.00
EJ2022120027-165	12/21/2022	GRF 421 MH Add'l Com Invest	CK0000210153-01 PO2022-00277	Oriana House Inc 22-0915 Inv AR169	\$8,682.72	\$0.00
EJ2022120027-167	12/21/2022	LEVY WHOH-A Internet servic	CK0000422607-01 PO2022-00277	Spectrum 22-0916 # 836110	\$76.43	\$0.00
EJ2022120027-169	12/21/2022	LEVY WHOH-B Internet servic	CK0000422607-01 PO2022-00277	Spectrum 22-0917 # 836110	\$81.43	\$0.00
EJ2022120033-099	12/29/2022	LEVY Miriam House Nov 22 Se	CK0000210210-01 PO2022-00277	Catholic Charities Diocese of 22-0920 Nov 2022	\$4,762.52	\$0.00
EJ2022120033-101	12/29/2022	LEVY Annual Insurance Policy	CK0000422849-01 PO2022-00277	The Cincinnati Insurance Com 22-0912 Acct # 10	\$3,754.00	\$0.00
EJ2022120033-103	12/29/2022	SAPT PREV Adventure Therap	CK0000210211-01 PO2022-00277	Family Life Counseling and Ps 22-0923 Inv 1438	\$343.35	\$0.00
EJ2022120033-105	12/29/2022	SAPT PREV Adventure Therap	CK0000210211-01 PO2022-00277	Family Life Counseling and Ps 22-0924 Inv 1439	\$430.55	\$0.00
EJ2022120033-107	12/29/2022	SAPT PREV Adventure Therap	CK0000210211-01 PO2022-00277	Family Life Counseling and Ps 22-0925 Inv 1440	\$21.80	\$0.00
EJ2022120033-109	12/29/2022	SAPT PREV Adventure Therap	CK0000210211-01 PO2022-00277	Family Life Counseling and Ps 22-0926 Inv 1441	\$43.60	\$0.00
EJ2022120033-111	12/29/2022	SOS Transportation from 3503	CK0000210211-01 PO2022-00277	Family Life Counseling and Ps 22-0927 Inv 1445	\$120.00	\$0.00
EJ2022120033-113	12/29/2022	ATP Transportation from 35032	CK0000210211-01 PO2022-00277	Family Life Counseling and Ps 22-0928 Inv 1446	\$50.00	\$0.00
EJ2022120033-115	12/29/2022	GRF 421 MH LGBTQ MH Grou	CK0000210211-01 PO2022-00277	Family Life Counseling and Ps 22-0929 Inv 1437	\$65.40	\$0.00
EJ2022120033-117	12/29/2022	RECOVERY HOUSING MHOH	CK0000210211-01 PO2022-00277	Family Life Counseling and Ps 22-0930 Oct 2022	\$8,798.05	\$0.00
EJ2022120033-119	12/29/2022	RECOVERY HOUSING WHOH	CK0000210211-01 PO2022-00277	Family Life Counseling and Ps 22-0931 Oct 2022	\$6,750.72	\$0.00
EJ2022120033-121	12/29/2022	RECOVERY HOUSING MHOH	CK0000210211-01 PO2022-00277	Family Life Counseling and Ps 22-0932 Nov 2022	\$7,529.38	\$0.00
EJ2022120033-123	12/29/2022	RECOVERY HOUSING WHOH	CK0000210211-01 PO2022-00277	Family Life Counseling and Ps 22-0933 Nov 2022	\$4,593.03	\$0.00
EJ2022120033-125	12/29/2022	MHBG GOSH 121922 from 35	CK0000422845-01 PO2022-00277	Firelands Counseling & Recov 22-0934 MH GOS	\$14,217.25	\$0.00
EJ2022120033-127	12/29/2022	GRF 421 MH GOSH 121922 fr	CK0000422841-01 PO2022-00277	Firelands Counseling & Recov 22-0934 MH GOS	\$3,290.89	\$0.00
EJ2022120033-129	12/29/2022	GRF 421 AOD GOSH 121922 f	CK0000422847-01 PO2022-00277	Firelands Counseling & Recov 22-0934 SUD GOS	\$1,323.72	\$0.00
EJ2022120033-131	12/29/2022	LEVY iPad w/security stand for	CK0000422846-01 PO2022-00277	Firelands Counseling & Recov 22-0935 Inv 2770	\$621.11	\$0.00
EJ2022120033-133	12/29/2022	COMM INVEST MH Inpatient H	CK0000422848-01 PO2022-00277	Firelands Counseling & Recov 22-0936 Inv 2772	\$5,271.28	\$0.00
EJ2022120033-135	12/29/2022	COMM INVEST WRAP Group	CK0000422843-01 PO2022-00277	Firelands Counseling & Recov 22-0937 Inv 2774	\$8,039.66	\$0.00
EJ2022120033-137	12/29/2022	LEVY Service Coordination No	CK0000422842-01 PO2022-00277	Huron County Job & Family S 22-0922 Nov 2022	\$12,915.00	\$0.00
EJ2022120033-141	12/29/2022	COSSAP Personnel & Auto No	CK0000210212-01 PO2022-00277	Lets Get Real Inc 22-0938 Nov 2022	\$1,100.00	\$0.00
EJ2022120033-143	12/29/2022	LEVY Ofc Internet Services 12	CK0000422844-01 PO2022-00277	Spectrum 22-0939 Inv 01577	\$217.96	\$0.00
100,100.00275 Total:					\$178,478.50	\$0.00
100,100.00300 Travel						
EJ2022120013-223	12/14/2022	LEVY Travel Expenses Nov 22	CK0000422352-01 PO2022-00278	Ashley Morrow 22-0895 Nov 22 Mi	\$27.12	\$0.00
EJ2022120013-229	12/14/2022	LEVY Travel Expenses Nov 22	CK0000422349-01 PO2022-00278	Carolyn Williamson 22-0892 Nov 22 Mi	\$29.75	\$0.00
EJ2022120013-251	12/14/2022	LEVY Travel Expenses Nov 22	CK0000422350-01 PO2022-00278	Kristen Cardone 22-0894 Nov 22 Mi	\$43.25	\$0.00
EJ2022120013-267	12/14/2022	LEVY Travel Expenses Nov 22	CK0000422351-01 PO2022-00278	Devin Pollick 22-0893 Nov 22 Mi	\$18.75	\$0.00
100,100.00300 Total:					\$118.87	\$0.00
100,100.00400 OPERS						
EJ2022120005-105	12/14/2022	Matching for OPERS 2129-08 (CK0000020244-32 O.P.E.R.S.	Inv_166098	\$1,085.21	\$0.00
EJ2022120005-269	12/14/2022	Matching for OPERS 2129-08 (CK0000020244-32 O.P.E.R.S.	Inv_167239	\$1,085.21	\$0.00

Expense Audit Trail Report
From: 12/1/2022 to 12/31/2022

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount
100.100.00400 Total:					\$2,170.42	\$0.00
100.100.00425 Workers Compensation						
EJ2022120009-009	12/21/2022	Employer Installment Premium	CK0000020292-01 Ohio Bureau of Workers Compensation	1013697138	\$588.16	\$0.00
100.100.00425 Total:					\$588.16	\$0.00
100.100.00460 Medicare						
EJ2022120011-073	12/12/2022	Matching for Medicare (Matchi	CK0000020245-35 Civista Bank-Payroll Taxes	Inv_167850	\$108.62	\$0.00
EJ2022120029-129	12/27/2022	Matching for Medicare (Matchi	CK0000020247-39 Civista Bank-Payroll Taxes	Inv_169228	\$108.62	\$0.00
100.100.00460 Total:					\$217.24	\$0.00
100.100.00475 Other Expenses						
EJ2022120013-225	12/14/2022	LEVY Sandusky Register from	CK0000422352-01 PO2022-00279 Ashley Morrow	22-0898 Nov Expe	\$20.00	\$0.00
EJ2022120013-257	12/14/2022	LEVY Finance Committee Meet	CK0000422350-01 PO2022-00279 Kristen Cardone	22-0897 Nov Expe	\$16.99	\$0.00
EJ2022120013-269	12/14/2022	SPF OCPSA Application Fee fr	CK0000422351-01 PO2022-00279 Devin Pollick	22-0896 Nov Expe	\$53.50	\$0.00
EJ2022120013-275	12/14/2022	LEVY PROMO Radio Ads Nov	CK0000422353-01 PO2022-00279 WEOL-WKFM-WLKRFM-AM	22-0891 Ref 41011	\$480.00	\$0.00
EJ2022120033-095	12/29/2022	LEVY Memorial Lantern for Bo	CK0000422851-01 PO2022-00279 Amazon Capital Services	22-0918 Inv 1RDV-	\$36.86	\$0.00
EJ2022120033-139	12/29/2022	LEVY Kristen Hotel Stay for Q	CK0000422850-01 PO2022-00279 Hyatt Regency Cincinnati	22-0938 QRT Hote	\$302.00	\$0.00
100.100.00475 Total:					\$909.35	\$0.00
100.100.00500 Hospitalization						
EJ2022120004-069	12/02/2022	Deduction: Hartford Life Insura	CK0000422101-18 The Hartford	Inv_167233	\$5.01	\$0.00
EJ2022120031-013	12/27/2022	Health Insurance from 348667	CK0000422811-01 Huron County Treasurer	December	\$3,681.44	\$0.00
100.100.00500 Total:					\$3,686.45	\$0.00
Mental Health Totals:					\$186,570.08	\$0.00
Fund: 100 Total:					\$186,570.08	\$0.00
Grand Total:					\$186,570.08	\$0.00

Attachment VIII

EXPENSE REIMBURSEMENT FORM

Use this form to report expenses incurred by me in the performance of my official duties. Attach receipts for ONLY these expenses.

DATE	PURPOSE	AMOUNT	FUNDING SOURCE
11/8/22	Staples.com: office chair for prevention staff	212.74	DFC
10/1/22	iContact (used for newsletters, outreach materials, etc.): credit card statement does not match invoice due to tax	153.00	Board administration
11/15/22	Daves Food Mart/Sunoco: food for Finance Committee	16.99	
11/15	Zoom: monthly Zoom fee for office	14.99	Board administration
11/30	Monthly cell phone reimbursement	60.00	Board administration

Total Reimbursement \$457.72