

# Program Committee Meeting

**Meeting date:** Monday, May 8, 2023

**Meeting time:** 5:05pm – 6:04pm

**Meeting location:** 2 Oak Street, Norwalk

**Recorder:** Cari Williamson

## Committee Members Present:

X	Katie Chieda	X	Lenora Minor
X	Amber Boldman, Committee Chair 5:10pm	X	Laura M. Wheeler
X	Julie Landoll, First Vice Chair		Silvia Hernandez - Excused
X	Erin Bohne		

## Board Staff Present:

X	Kristen Cardone, Executive Director		Ashley Morrow, Community Engagement & Resource Manager
X	Cari Williamson, Office & Fiscal Manager		

## Unfinished business/updates:

- May Meeting
  - Ms. Kristen Cardone shared the location of the May Board meeting will be at Huron County DJFS, 185 Shady Lane Dr, Norwalk, Ohio on Tuesday, May 16, 2023 at 6:00pm.
    - Catholic Charities will be presenting for both services they provide, Adult Advocacy Services and the Miriam House.
    - The Board will enter an Executive Session to discuss Board member attendance.
  - Ms. Cardone shared the June Board meeting is scheduled to be in Monroeville at Mini Main Street. The Board will need to enter Executive Session and this space does not provide the privacy to do so. Her recommendation to change the location back to Huron County DJFS.
  - Ms. Cardone shared that the Governance committee's recommendation for Fiscal Year 24 is to not move around in locations for Board meetings. The goal of doing this in Fiscal Year 23 was to allow the public easier access to attend the meetings. Unfortunately, the public did not attend any Board meetings.
  - Program committee members had no further questions or comments regarding the May Board Meeting location and were in support of changing the venue of the Board meeting.
- Grant updates
  - Ms. Cardone shared the grant application for the FY 2023 Mental Health Awareness Training Grants (MHAT) has been submitted. This is a three-year grant, and the Board has requested just over \$100,000.00 per year. The grant would allow the Board to increase Mental Health First Aid training and QPR, suicide prevention training, throughout the community.
  - Program committee members had no further questions or comments regarding the grant update.
- OhioMHAS Prevention Rule Update
  - Ms. Cardone shared an update to the OhioMHAS prevention rule that was previously discussed, and an email was sent to Board members last week. OhioMHAS recommended putting the non-certified prevention agencies under the Family and Children First Council (FCFC). The FCFC

Executive Committee met last week to discuss whether they would be willing to house Reach Our Youth, Age Exchange Program, and DARE programs. The committee was in support of this transition. There will be an administrative fee for FCFC overseeing these programs. The Board will continue to fund these programs and FCFC will oversee these programs and process their invoices. Ms. Cardone has explained this transition with Ms. Sarah Simmons from Reach Our Youth, Mr. Steve Beal from Senior Enrichment Center for the Age Exchange Program, and Mr. Dave Ditz from the Huron County Jail for their DARE program. She has left messages for Willard Police Department and Norwalk Police Department about their DARE programs. No one has any concerns.

- Program committee members had no further questions or comments regarding the OhioMHAS Prevention Rule update.
- Budget Update
  - Ms. Cardone shared last week herself, Mr. Devin Pollick and three members of the Prevention Coalition Executive Committee met with Senator Theresa Gavarone. The meeting mainly focused on prevention but at the end there was discussion about the potential budget cut. The House passed the budget as is, with no request for changes. It is now in the Senate for approval. Senator Gavarone shared that she has not reviewed the documents yet, but she will keep in mind the areas of concern that were discussed. Senator Gavarone has a passion for mental health and Senator Nathan Manning has a passion for youth. These are Huron County's two Ohio State Senators. Other agencies such as NAMI and the Suicide Prevention Foundation are strongly advocating to oppose this budget because the cuts hit a lot of their priorities.
  - Program committee members had no further questions or comments regarding the budget update.
- Board member training
  - Ms. Cardone shared that the annual one hour of Board member trainings needs to be completed by June 30, 2023. She will email a list of approved online training to the Board members. In the next Fiscal Year, the Board will be doing the annual one-hour training together before a Board meeting.
  - Program committee members had no further questions or comments regarding Board member training.

### **Discussion Items:**

- SOR (State Opioid Response) Grant 120 Day Notices (Motion, Attachment I)
  - Ms. Cardone shared the SOR 120 Day notices have been sent to Mr. Randy Strickler for approval. She received verbal approval from Mr. Strickler earlier today to send these notices. Once the Board approves this motion at the May Board meeting, Ms. Cardone will send the notice to the agencies to ensure the Board is compliant with the Ohio Revised Code.
  - Ms. Cardone shared at the beginning of the Federal Fiscal Year 2024 the State discussed that in the next fiscal they will be cutting SOR funds to Boards by 30%; OhioMHAS Director Lori Criss has since said this is not true. There has not been any confirmation either way but as soon as there is Ms. Cardone will notify the Board members.
  - Program committee members had no further questions or comments regarding the SOR Grant 120-Day notices and were in support of adding this as a motion to the Board agenda.
- SFY 2024 Funding and Contracts
  - SFY 2024 OhioMHAS Agreements (Motion)
    - Ms. Cardone requested authorization for the Executive Director to enter into SFY 2024 Agreements with OhioMHAS which are necessary to accept SFY 2024 allocations. Document signing agreeing to enter into contract.
      - With OhioMHAS for utilization of Title XX funds for designated MH treatment services for populations qualifying for use of those funds.

- With OhioMHAS to comply with the Agreements and Assurances for Awards and Sub-Awards of Federal Grants/Funds including, but not limited to, the Community Mental Health Block Grant and Substance Abuse Prevention/Treatment (SAPT) Block Grant.
- With Provider Agencies awarded Federal Funds, for their assurance to the Board of compliance with Agreements and Assurances – SFY 2024 for Federal Awards/Sub-Awards.
- Program committee members had no further questions or comments regarding SFY 2024 Funding and Contracts and they were in support of adding this motion to the Board agenda.

○ SFY 2024 Contracts (Motion)

- Ms. Cardone requested authorization for the Executive Director to enter into a contract with the following agencies, utilizing **Fiscal Year 2024 Ohio MHAS State and Federal Allocations**, and **Fiscal Year 2024 Huron County Levy Funds**, contingent upon availability of funds:

Firelands Counseling & Recovery Services	\$748,478.10
Oriana House, Inc.	\$47,180.00
Catholic Charities	\$75,000.00
MHRSB of Clark, Greene, and Madison Counties/Geisler IT	\$14,000.00
Carla Davis	\$2,000.00
Huron County Juvenile Court	\$30,000.00
Ohio Guidestone	\$19,998.00
Brown Consulting	\$22,230.20
NAMI Northwest	\$34,335.00
Guardianship Legal fees set aside	\$3,000.00
Board Operated Services set aside	\$30,000.00
After prom set aside	\$6,500.00
Building repairs set aside	\$15,000.00
Family and Children First Council	\$106,141.80
Family and Children First Council annual support fee	\$2,000.00
Family Life Counseling & Psychiatric Services	\$128,466.00
Family Life Counseling Recovery Housing	\$177,586.00
Let's Get Real, Inc.	\$85,000.00

○ **Total amount out of FY2024 Ohio MHAS and Huron Levy: \$1,546,915.10**

- Ms. Cardone shared this is only a base line funding. It does not include any funding outside the original annual allocations, such as SOR and other funding sources.
- Ms. Cardone shared this year flat funding was implemented for the agencies. The only changes were GOSH system fees went up \$1000, Brown Consulting went down, and NAMI NW requested less this Fiscal Year. Board Operated Services are for promotional services and items for things such as trainings and the fair.

- Levy Discussion (Email Attachment)
  - Ms. Cardone discussed the Levy Overview document that was sent via email to Board members. The goal is to start planning for our levy now. Board staff will start having conversations with contracted agencies in the beginning of 2024 asking for their support in promoting the levy.
  - Ms. Cardone attended a training regarding levy's specific to ADAMH Board's in Ohio. She will send this training to Board members.
    - She learned levy promotion for ADAMH Board's is different than other government organizations. The language in ORC 340 allows for the Board to promote the levy on Board time and Board funds may be used to promote the levy, though this is not recommended. This allows the Board to be more flexible when campaigning.
  - Ms. Cardone shared the Board's levy is for property tax only. She shared the difference between renewal, renewal with increase, and replacement. She also shared the pros and cons of each option.
    - Currently the Board's levy collected is \$580,000/year.
    - Renewal has no increase in funding.
    - Renewal with increase maintains the original levy's tax valuation with an increased amount determined by the Board.
    - Replacement must be for the same purpose as existing levy. It extends the current levy's terms and conditions and takes current day property tax valuations into consideration.
      - Mr. Roland Tkach, the Huron County Auditor, will be able to give the Board any numbers needed to make this decision.
    - The Board does not need to decide now how they would like to proceed.
  - Ms. Cardone shared that she requested the agencies to submit a proposed 10-year budget. Most agencies were in line with what was anticipated, a couple were requesting a significant amount more money, and a couple did not submit a budget.
    - The anticipated average amount needed would be \$820,000 more than what is currently funded to sustain current services and fund additional services to meet community needs.
  - Ms. Cardone's recommendation is to choose the renewal with increase. The Board has been heavily increasing their presence over the past couple of years. More community members are aware of the Board than ever before. There has been a large increase in training requests from agencies such as training 500 employees of Berry Global, Huron County Juvenile Court staff, and Catholic Charities. The Board is currently members of Norwalk and Willard Chamber of Commerce and will be joining Bellevue's in June. Currently, the Board has the support of the Huron County Commissioners, Huron County Sheriff's Office, and many other community partners.
  - Ms. Cardone shared that if the levy does not pass or if there is no increase the Board will have to make decisions about how to lower annual expenses. Her initial recommendations include staffing cuts.
    - Program committee members were not in favor of this recommendation.
    - There will be further discussion on potential ways to cut the budget in the future.
  - Program Committee members had no further questions or comments regarding the levy discussion and were in support of pursuing the levy increase.

## **Attachment I**

In accordance with the requirements of Ohio Revised Code Section 340.036(D) and the federal fiscal year 2023 State Opioid and Stimulant Response contract between the Huron County Board of Mental Health and Addiction Services (“Board”) and your organization, the Board is hereby providing notice of the following:

1. The Board is not currently proposing substantial changes to any of the current contract terms but revisions may become necessary as a result of changes to applicable law, requirements of oversight, funding entities, and other information that the Board is not aware of at this time. The Board will provide notice of any such changes as a supplement to this Notice as soon as it becomes aware of said changes.
2. FFY2023 SOR/SOS Allocations – It is the Board’s intention to provide a FFY2024 SOR/SOS allocation amount that is based on the Board’s initial FFY23 SOR/SOS allocation to your agency, considering previous under-utilization of allocated funds (i.e., not including any supplemental amounts allocated in FFY23) and the allocation amount received by OhioMHAS. OhioMHAS has previously stated there may be a thirty percent (30%) cut to Board allocations for FFY 2024, however, we have not received confirmation of this change. Should OhioMHAS lower allocations to the Board, there may be substantial changes in allocation amounts and services purchased. Other changes that may impact allocations include changes to the Board’s and/or the State’s priorities for services, supports, populations, changes in the number of people seeking services, and the type of services being sought. The Board will notify providers of final FFY24 allocation amounts and services to be purchased once all information is available and final determinations are made by the Board.

Disputes concerning substantial changes to contract terms proposed by either party for FFY24 SOR/SOS contracts will be addressed in accordance with the requirements of section 340.036(D) of the Revised Code, 5122:2-1-06 of the Administrative Code and provisions for contract renewal dispute resolution contained in the current contract.

Please contact the Board with any questions or concerns about the content of this Notice.