

Finance Committee Meeting

Meeting date: Tuesday, April 14, 2020

Meeting time: 12:35pm – 1:29pm

Meeting location:

<https://zoom.us/j/5853755182?pwd=eXhUUGhPNDhCekZHcWJFNHFZWjJoUT09>

Meeting ID: 585 375 5182

Password: 44857

By phone:

+1 929 205 6099 US

Meeting ID: 585 375 5182

Password: 44857

Recorder: Ashley Morrow

Committee Members Present:

X	Katie Chieda, Board Chair	X	Rob Duncan
X	Ben Chaffee, Jr.	X	Dorothy Ruffer
	Tom Sharpnack -Absent	X	Lisa Hivnor
	Steven Fawcett -Excused		

Board Staff Present:

X	Kristen Cardone, Executive Director	X	Ashley Morrow, Administrative Assistant
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Unfinished business/updates:

- Summary of Program Committee
 - Grant updates
 - Ms. Cardone shared an update regarding the grants that Ms. Morrow has been working on. Ms. Cardone shared that both grants were given extensions due to the Coronavirus. Ms. Cardone shared that Ms. Morrow has submitted the LEMHWA 2020 grant and is now working on finalizing the RCORP Implementation grant that is due at the end of May.
 - COVID-19 response update (Attachment I)
 - Ms. Cardone shared an overview of what the Board staff has been doing regarding COVID-19. Ms. Cardone has been sharing with Board members a list of activities and duties Board staff has been working on each week and asked if the Board members had any feedback.
 - Ms. Cardone shared that a main task Board staff has been focusing on is outreach and messaging as requested by the Health Commissioner Tim Hollinger. The goal is to share support and positive messaging daily.
 - Ms. Cardone added that a Prevention Coalition meeting recently took place and as a result, Niki Cross and Janet Cok began working on a program called “Huron County Moves”, a wellness challenge to keep people active and engaged. She stated the Board has been asked to donate a gift basket (\$150 or less) for the program and asked the Committee members if they were in support of this.
 - Committee members stated they believe this is a good idea and they are in support of donating a gift basket.

- Ms. Cardone also shared that she has been meeting frequently with Board contracted behavioral health agencies to see how they are all doing during this time. Ms. Cardone shared that Firelands Counseling is still seeing clients face to face and some agencies have furloughed clinicians due to lack of work. Ms. Cardone shared that she would like to put together a wellness challenge for all the contracted agencies to help boost the morale of the clinicians, keeping them encouraged and engaged. For all agency staff that participate in the challenge, they have an opportunity to win a reward which would be a \$50 gift card for each challenge. Ms. Cardone shared that it is a way to take care of the staff who are taking care of the people we serve.
 - The committee members agreed and stated they believe it is a great idea.

Action Items/carryover from Program Committee

- Additional funding allocation for coronavirus pandemic (Motion)
 - Ms. Cardone shared that the Board currently still has a portion of the Crisis Flex Funds available for needs associated with COVID-19 as well as an additional \$25,000 that was originally allotted for regional detox funds.
 - Ms. Cardone requested that additional funding be allocated for the coronavirus pandemic. She shared that due to so many unknown factors, the Board must prepare for worst case scenarios and be able to act quickly if needed. Recently, Ms. Cardone has been working on establishing temporary isolation units for individuals who currently reside in one of the recovery homes or adult care facilities in the county in case a resident in one of these homes becomes ill with COVID-19. Ms. Cardone stated there are many factors that are involved in a plan for temporary isolation units such as the location, staff, providing food and water for the individuals, PPE, medical staff to monitor, etc. Board members asked about the liability aspect and Ms. Cardone stated she plans to reach out to the Board's legal representative Mr. Randal Strickler for more information. Ms. Cardone shared that the Board will be partnering with the Board of DD on the implementation of this plan and will discuss the plans in further detail with Tim Hollinger.
 - Ms. Ruffer asked who determines if an individual needs to go into isolation and Ms. Cardone stated the house they live in would be communicating to the Board regarding if they have a resident that is ill.
 - Ms. Chieda added that she feels it is important to use discretion in determining if there is a confirmed COVID-19 case before isolating and asked Ms. Cardone to contact Tim Hollinger to identify his role in this plan and the appropriate steps that need to be taken.
 - Mr. Chaffee, Jr. stated he feels ensuring there is a plan in place for isolation units is appropriate, necessary, and good foresight.
 - A motion will be added to the Board agenda.
- LOSS Coordinator contract addendum (Motion)
 - Ms. Cardone shared that due to the COVID-19 pandemic, the original role of the LOSS Coordinator has temporarily changed. Ms. Cardone shared that she is working with the LOSS Coordinator to create the Family Support Program, which will provide support for the families of individuals who have passed away from COVID-19. The team will consist of Behavioral Health professionals, the LOSS Coordinator, pastoral support, and Department of Job and Family Services. Ms. Cardone asked that the original hours approved for the LOSS coordinator be increased to maximum 40 hours per week for the remainder of FY20. These increased hours will be used to respond to the families of individuals who have passed away due to COVID-19 or have a family member who is affected.
 - Ms. Katie Chieda asked if a support service or program was in place for family members affected by COVID-19 but have not experienced the loss of a loved one. Ms. Cardone shared

that she has had discussions with Firelands regarding a support group but nothing has been established yet.

- The Board members were in agreement with the increased hours and temporary change of format. A motion will be added to the Board agenda.
- FY2021 Contracts/RFI's
 - Ms. Cardone gave an overview of the RFI proposals sent to all Board members for their review. She shared that the Board did not receive any new proposals this year and two programs that submitted proposals last year, did not submit for FY21.
 - Ms. Cardone shared that due to the recent health crisis and the uncertainty of funds, after speaking with the Board financial consultant, she suggests the best approach is to approve all contracts as they did last year with no significant changes.
 - Ms. Cardone added that this year the motions for the RFI's will be different as a result of a recommendation from the Board's financial consultant. Ms. Cardone shared that previously each contract amount was agreed on in one motion, however moving forward the funding amounts will be broken down and approved on based on the funding stream it will be paid out of. This helps keep better track of money that is spent and from what funding stream it is associated with.
 - The committee agreed that it makes sense to keep contracts the same as last year, no increases and no changes.
- Families First Coronavirus Response Act Policy (Motion)
 - Ms. Cardone reviewed the Families First Coronavirus Response Act Policy that was adopted by the Huron County Commissioners. Ms. Cardone stated that there would be a motion on the agenda to adopt the policy.

Discussion Items:

- Review Crisis Flex Fund spending (Attachment I)
 - Ms. Cardone reviewed the Crisis Flex Fund spending. She shared that originally the Huron County Support Line was going to be paid out of those funds, however with certain programs not being in operation or showing a reduction due to the pandemic, there will be other funding from their contracted allocations to pay for the support line, at least for a few months. Other items purchased using Crisis Flex Funds include frisbees that were distributed to the schools around the county, the 'Heroes Work Here' signs, self-care items for agencies, and the gift basket for the Huron County Moves program.
 - Mr. Chaffee, Jr. stated the frisbees and signs were a great idea and very much appreciated. Ms. Cardone asked committee members to share any additional ideas they have to support and help the youth.
- Governance Committee
 - Ms. Cardone recommended to the Board that the Governance Committee meeting scheduled for May be canceled as are no policies or governance items to discuss at this time.
 - Committee members were in support of this change.
 - A motion will be added to the Board agenda.
- Financial Report (Attachment II)
 - Ms. Cardone reviewed the Financial Report with committee members and there were no questions or concerns.
- List of Bills (Attachment III)
 - Ms. Cardone reviewed the March List of Bills with committee members and there were no questions or concerns.

Action Items:

Allocate funding from Levy Reserve funds and authorize Executive Director to use these funds, in an amount not to exceed \$100,000.00, to respond to issues and needs related to the coronavirus pandemic.

Authorize Executive Director to enter into a contract addendum with Darrell Shumpert, Huron County LOSS Coordinator, for the remainder of FY2020 in an amount not to exceed \$10,000.00, for a total contracted amount for FY2020 of \$16,213.00.

Attachment I

Crisis Flex Funds:	
Frisbees/Outreach	\$1,676.65
Radio ads - monthly	\$500/month
Support line - monthly	\$14,570.00
Support line – one time expenses	Est. \$2,000
'Heros work here' signs requested by Commissioners	\$3,500.00

Attachment II

Calendar Year 2020 Receipts and Cash Journal

March 2020							
	Account Number	Description	Accumulated From Previous Report	Current Month's Report	Accumulated Year-to-Date	% of Anticipated Revenue	Anticipated CY Revenue
FEDERAL FUNDS							
Title 19	100.100.10165		0.00	0.00	0.00	#DIV/0!	0.00
Title XX	100.100.10165	Fed MH	0.00	0.00	0.00	0.0%	40,285.00
MH Block Grant	100.100.10126	Fed MH	35,576.00	0.00	35,576.00	84.1%	42,304.00
ADTR Block Grant	100.100.10122	Fed AOD	47,423.00	0.00	47,423.00	25.0%	189,692.00
ODADAS Medicaid	100.100.10128	Fed AOD Medicaid	0.00	0.00	0.00	#DIV/0!	0.00
Federal Grants	100.100.10167	Federal Grants	38,549.30	0.00	38,549.30	24.6%	156,526.71
STATE FUNDS							
MH Subsidy	100.100.10121	State MH	185,493.00	0.00	185,493.00	21.2%	875,700.00
Recovery Housing	100.100.10123	State AOD	11,475.00	11,475.00	22,950.00	50.0%	45,900.00
AOD Subsidy	100.100.10127	State AOD	68,538.50	0.00	68,538.50	43.6%	157,074.50
State Grants	100.100.10166	State MH & Aod	8,750.00	4,805.04	13,555.04	18.1%	74,998.00
LOCAL FUNDS							
Real Estate Tax	100.100.10100	Huron Levy	0.00	309,462.54	309,462.54	58.9%	525,000.00
Tangible Personal Tax	100.100.10101	Huron Levy	0.00	0.00	0.00	0.0%	3,000.00
Taxes- Rollback & Homestead	100.100.10102	Huron Levy	0.00	0.00	0.00	0.0%	18,000.00
Other Receipts	100.100.10170	Other Receipts	14,261.48	0.00	14,261.48	285.2%	5,000.00
IDAT	100.100.10168	IDAT	0.00	0.00	0.00	0.0%	10,000.00
TOTAL RECEIPTS:			\$ 410,066.28	\$ 325,742.58	\$ 735,808.86	34.3%	2,143,480.21
CASH JOURNAL							
RECONCILIATION							
Beginning Cash Balance:			\$ 3,791,429.18				
Plus: Receipts			325,742.58				
Equals: Total Balance			\$ 4,117,171.76				
Minus: Expenditures			(191,316.25)				
Equals: Ending Balance			\$ 3,925,855.51				
Minus: Encumbrances			(1,275,229.18)				
Equals:			\$ 2,650,626.33				

Mar-20		EXPENDITURES				
LINE ITEM ACCOUNT	CURRENT MONTH EXPENDITURES	YEAR-TO-DATE EXPENDITURES	YEAR-TO-DATE PERCENTAGE	* OUTSTANDING ENCUMBRANCES	BUDGETED APPROPRIATION	UNENCUMBERED BALANCE
SALARIES 100.100.00125	9,384.12	28,152.30	16.7%	0.00	168,491.00	140,338.70
SUPPLIES 100.100.00175	736.67	2,611.28	17.4%	12,388.72	15,000.00	12,388.72
EQUIPMENT 100.100.00200	0.00	0.00	0.0%	0.00	2,000.00	2,000.00
CONTRACT REPAIRS 100.100.00275	175,328.68	620,898.19	27.5%	1,636,378.02	2,257,276.21	1,636,378.02
RESIDENTIAL PROGRAM 100.100.00280	0.00	0.00	#DIV/0!	0.00	0.00	0.00
TRAVEL 100.100.00300	564.70	865.90	12.0%	6,334.10	7,200.00	6,334.10
O.P.E.R.S. 100.100.00400	1,970.66	4,598.22	11.4%	0.00	40,438.00	35,839.78
WORKERS' COMP 100.100.00425	0.00	895.98	28.0%	0.00	3,201.33	2,305.35
UNEMPLOYMENT 100.100.00450	0.00	0.00	#DIV/0!	0.00	0.00	0.00
MEDICARE 100.100.00460	131.12	393.36	16.1%	0.00	2,443.12	2,049.76
OTHER EXPENSES 100.100.00475	674.29	3,441.26	5.2%	32,242.03	66,509.00	63,067.74
HOSPITALIZATION 100.100.00500	2,526.01	7,578.03	21.1%	0.00	36,000.00	28,421.97
TOTAL:	191,316.25	669,434.52	25.8%	1,687,342.87	2,598,558.66	1,929,124.14

Huron County Audit Trail by Account

Accounts: 100.100.00125 to 100.100.00500
From: 3/1/2020 to 3/31/2020

Account Types: All
Journal Definitions: Multiple

Date	Line Description	Source Document	Debit Amount	Credit Amount
100.100.00125 Salaries				
03/06/2020	Gross: 2020.03.06 Payroll		\$4,692.06	\$0.00
03/20/2020	Gross: 2020.03.20 Payroll		\$4,692.06	\$0.00
	100.100.00125 Total:		\$9,384.12	\$0.00
100.100.00175 Supplies				
03/11/2020	LEVY Office Supplies from 293943 - 2020.03.1	CK0000396017-01 PO2020-00156 Amazon Capital Services	\$282.97	\$0.00
03/18/2020	LEVY Copy Paper from 294447 - 2020.03.18 Non	CK0000396200-01 PO2020-00156 Roesch Associates Inc	\$48.90	\$0.00
03/18/2020	LEVY office supplies from 294447 - 2020.03.1	CK0000396199-01 PO2020-00156 Amazon Capital Services	\$63.44	\$0.00
03/25/2020	LEVY cleaning supplies and keys from 294950	CK0000396414-01 PO2020-00156 Ashley Morrow	\$23.45	\$0.00
03/25/2020	LEVY office supplies-tables and table cloths	CK0000396413-01 PO2020-00156 Amazon Capital Services	\$261.10	\$0.00
03/25/2020	LEVY office supplies from 294950 - 2020.03.2	CK0000396432-01 PO2020-00156 Kristen Cardone	\$56.81	\$0.00
	100.100.00175 Total:		\$736.67	\$0.00
100.100.00275 Contract Repairs				
03/04/2020	Void Pmt for Inv 20-0142 Inv OSS0117564 Ln G	CK0000395657-01 PO2020-00157 OhioMHAS Ohio Pharmacy Services	\$0.00	\$3,796.52
03/04/2020	LEVY RES QRT Services from 293548 - 2020.03.	CK0000395831-01 PO2020-00157 Kevin Christopher Mount	\$62.50	\$0.00
03/04/2020	GRF 421 Comm Invest ALERT Services from 2935	CK0000395846-01 PO2020-00157 Stacie Lynne Hannon	\$78.40	\$0.00
03/04/2020	GRF 421 MH Rescue Services from 293548 - 202	CK0000395825-01 PO2020-00157 Firelands Counseling & Recovery Ser	\$2,395.95	\$0.00
03/04/2020	LEVY Liability Insurance Premiums from 29354	CK0000395812-01 PO2020-00157 Cincinnati Financial Corporation	\$1,375.00	\$0.00
03/04/2020	LEVY RES QRT Services from 293548 - 2020.03.	CK0000395820-01 PO2020-00157 Drew Riley	\$12.50	\$0.00
03/04/2020	GRF 421 Comm Invest ALERT Services from 2935	CK0000395820-01 PO2020-00157 Drew Riley	\$280.00	\$0.00
03/04/2020	GRF 421 Comm Invest ALERT Services from 2935	CK0000395805-01 PO2020-00157 Amber R Pugh	\$80.00	\$0.00
03/04/2020	GRF 421 MH GOSH 022520 from 293548 - 2020.03	CK0000201413-01 PO2020-00157 Family Life Counseling and Psychiat	\$450.18	\$0.00
03/04/2020	GRF 421 AOD GOSH 022520 from 293548 - 2020.0	CK0000201413-01 PO2020-00157 Family Life Counseling and Psychiat	\$236.62	\$0.00
03/04/2020	SOR FFY20 Services from 293548 - 2020.03.04	CK0000395822-01 PO2020-00157 Firelands Counseling & Recovery Ser	\$9,313.62	\$0.00
03/04/2020	LEVY RES Jan 20 Age Exchange Program from 29	CK0000201416-01 PO2020-00157 Services for Aging Inc	\$3,016.00	\$0.00
03/04/2020	GRF 421 MH Inpatient Services from 293548 -	CK0000395823-01 PO2020-00157 Firelands Counseling & Recovery Ser	\$4,057.40	\$0.00
03/04/2020	GRF 421 Comm Invest Recovery to Work Program	CK0000395838-01 PO2020-00157 MHR Board of Erie & Ottawa Counties	\$10,453.60	\$0.00
03/04/2020	ODSA SHP Transitional Housing Grant from 293	CK0000201422-01 PO2020-00157 Catholic Charities Diocese of Toled	\$25,000.00	\$0.00
03/04/2020	GRF 421 Comm Invest ALERT Services from 2935	CK0000395845-01 PO2020-00157 Sandra Kocher	\$25.00	\$0.00
03/11/2020	LEVY 012820-022620 Electric Service from 293	CK0000396018-01 PO2020-00157 Ohio Edison	\$235.84	\$0.00
03/11/2020	LEVY Feb 20 Cell Phone Reimbursement from 29	CK0000396020-01 PO2020-00157 Ashley Morrow	\$60.00	\$0.00
03/11/2020	LEVY Feb 20 Cell Phone Reimbursement from 29	CK0000396021-01 PO2020-00157 Kristen Cardone	\$60.00	\$0.00
03/11/2020	GRF 421 MH Legal Services from 293943 - 2020	CK0000396019-01 PO2020-00157 Carla B Davis	\$250.00	\$0.00
03/11/2020	GRF 421 MH GOSH 030320 from 293943 - 2020.03	CK0000201540-01 PO2020-00157 Family Life Counseling and Psychiat	\$3,708.07	\$0.00
03/11/2020	GRF 421 AOD GOSH 030320 from 293943 - 2020.0	CK0000201540-01 PO2020-00157 Family Life Counseling and Psychiat	\$1,451.63	\$0.00
03/18/2020	LEVY office renovation services from 294447	CK0000396204-01 PO2020-00157 Russwood Enterprises LTD	\$32,371.50	\$0.00

Audit Trail by Account

From: 3/1/2020 to 3/31/2020

Date	Line Description	Source Document	Debit Amount	Credit Amount
03/18/2020	LEVY phone.com services from 294447 - 2020.0	CK0000396206-01 PO2020-00157 Phone.com	\$484.99	\$0.00
03/18/2020	GRF 421 AOD GOSH 030920 from 294447 - 2020.0	CK0000201629-01 PO2020-00157 Family Life Counseling and Psychiat	\$1,348.43	\$0.00
03/18/2020	GRF 421 MH GOSH 030920 from 294447 - 2020.03	CK0000201629-01 PO2020-00157 Family Life Counseling and Psychiat	\$369.54	\$0.00
03/18/2020	LEVY RES Jan-Feb 20 Mentoring Program Servic	CK0000201635-01 PO2020-00157 Reach Our Youth (ROY) Inc	\$2,360.18	\$0.00
03/18/2020	SPF PFS Services from 294447 - 2020.03.18 No	CK0000396203-01 PO2020-00157 Huron County Family and Children Fi	\$30,000.00	\$0.00
03/18/2020	GRF 421 MH Linkage Client Services from 2944	CK0000396201-01 PO2020-00157 Firelands Counseling & Recovery Ser	\$167.35	\$0.00
03/18/2020	GRF 421 MH Indigent Client Services from 294	CK0000396202-01 PO2020-00157 Firelands Counseling & Recovery Ser	\$3,558.80	\$0.00
03/18/2020	LEVY 012220-022220 Water & Sewer Services fr	CK0000201636-01 PO2020-00157 City of Norwalk	\$108.20	\$0.00
03/18/2020	GRF 421 MH GOSH 030920 from 294447 - 2020.03	CK0000396205-01 PO2020-00157 Firelands Counseling & Recovery Ser	\$13,744.02	\$0.00
03/25/2020	SOR FFY20 Services Inv 1335 from 294950 - 20	CK0000396427-01 PO2020-00157 Firelands Counseling & Recovery Ser	\$10,042.32	\$0.00
03/25/2020	LEVY 040120-043020 Phone Services from 29495	CK0000396415-01 PO2020-00157 Mtel Cloud Services Inc	\$178.54	\$0.00
03/25/2020	LEVY Guardianship Services from 294950 - 202	CK0000396420-01 PO2020-00157 Mark Coriell LPA	\$363.00	\$0.00
03/25/2020	GRF 421 MH GOSH 031720 from 294950 - 2020.03	CK0000201698-01 PO2020-00157 Family Life Counseling and Psychiat	\$741.06	\$0.00
03/25/2020	GRF 421 AOD GOSH 031720 from 294950 - 2020.0	CK0000201698-01 PO2020-00157 Family Life Counseling and Psychiat	\$427.10	\$0.00
03/25/2020	GRF 421 MH Linkage Services from 294950 - 20	CK0000396419-01 PO2020-00157 Firelands Counseling & Recovery Ser	\$167.35	\$0.00
03/25/2020	GRF 421 MH Inpatient Services Inv 1336 from	CK0000396422-01 PO2020-00157 Firelands Counseling & Recovery Ser	\$6,390.03	\$0.00
03/25/2020	Title XX GOSH 031720 from 294950 - 2020.03.2	CK0000396423-01 PO2020-00157 Firelands Counseling & Recovery Ser	\$7,777.29	\$0.00
03/25/2020	GRF 421 Comm Invest ALERT Services from 2949	CK0000396416-01 PO2020-00157 Sandra Kocher	\$120.00	\$0.00
03/25/2020	LEVY 031720-031720 Gas Service from 294950 -	CK0000396430-01 PO2020-00157 Columbia Gas of Ohio	\$69.94	\$0.00
03/25/2020	LEVY 031420-041320 MIP Program from 294950 -	CK0000396421-01 PO2020-00157 ONNYX LLC	\$199.00	\$0.00
03/25/2020	LEVY RES QRT Services from 294950 - 2020.03.	CK0000396417-01 PO2020-00157 Kevin Christopher Mount	\$25.00	\$0.00
03/25/2020	GRF 421 Comm Invest ALERT Services from 2949	CK0000396418-01 PO2020-00157 Kay Smith	\$50.00	\$0.00
03/25/2020	GRF 421 MH Jan-Feb 20 Adult Advocacy Service	CK0000201704-01 PO2020-00157 Catholic Charities Diocese of Toled	\$2,406.25	\$0.00
03/25/2020	MH BG GOSH 031720 from 294950 - 2020.03.25 N	CK0000396429-01 PO2020-00157 Firelands Counseling & Recovery Ser	\$1,729.76	\$0.00
03/25/2020	LEVY Meditation Services from 294950 - 2020.	CK0000396424-01 PO2020-00157 Haven Hypnosis and Wellness LLC	\$255.00	\$0.00
03/25/2020	GRF 421 MH GOSH 031720 from 294950 - 2020.03	CK0000396431-01 PO2020-00157 Firelands Counseling & Recovery Ser	\$76.67	\$0.00
03/25/2020	SAPT TX GOSH 031720 from 294950 - 2020.03.25	CK0000396428-01 PO2020-00157 Firelands Counseling & Recovery Ser	\$155.22	\$0.00
03/25/2020	ATP FY20 Services Inv 1334 from 294950 - 202	CK0000396426-01 PO2020-00157 Firelands Counseling & Recovery Ser	\$651.35	\$0.00
03/25/2020	GRF 421 Comm Invest ALERT Services from 2949	CK0000396425-01 PO2020-00157 Amber R Pugh	\$185.00	\$0.00
100.100.00275 Total:			\$179,125.20	\$3,796.52
100.100.00300 Travel				
03/04/2020	LEVY Feb 20 mileage reimbursement from 29354	CK0000395833-01 PO2020-00158 Kristen Cardone	\$190.67	\$0.00
03/11/2020	LEVY Feb 20 Mileage Reimbursement from 29394	CK0000396021-01 PO2020-00158 Kristen Cardone	\$126.50	\$0.00
03/25/2020	LEVY Mar 20 Mileage and Conf Registration re	CK0000396414-01 PO2020-00158 Ashley Morrow	\$176.58	\$0.00
03/25/2020	LEVY Mar 20 mileage reimbursement from 29495	CK0000396432-01 PO2020-00158 Kristen Cardone	\$70.95	\$0.00
100.100.00300 Total:			\$564.70	\$0.00
100.100.00400 OPERS				
03/25/2020	Matching for OPERS 2129-08 (Matching PERS) f	CK0000020020-22 O.P.E.R.S.	\$656.88	\$0.00
03/25/2020	Matching for OPERS 2129-08 (Matching PERS) f	CK0000020020-30 O.P.E.R.S.	\$656.89	\$0.00
03/25/2020	Matching for OPERS 2129-08 (Matching PERS) f	CK0000020020-53 O.P.E.R.S.	\$656.89	\$0.00
100.100.00400 Total:			\$1,970.66	\$0.00
100.100.00460 Medicare				
03/09/2020	Matching for Medicare (Matching Medicare) f	CK0000020017-35 Civista Bank - Payroll Taxes	\$65.56	\$0.00
4/2/2020 4:48 PM				V.3.16

Audit Trail by Account
From: 3/1/2020 to 3/31/2020

Date	Line Description	Source Document	Debit Amount	Credit Amount
03/23/2020	Matching for Medicare (Matching Medicare) f	CK0000020024-39 Civista Bank - Payroll Taxes	\$65.56	\$0.00
100.100.00460	Total:		\$131.12	\$0.00
100.100.00475	Other Expenses			
03/11/2020	LEVY meeting expense reimbursement from 2939	CK0000396020-01 PO2020-00159 Ashley Morrow	\$68.36	\$0.00
03/11/2020	LEVY meeting expense reimbursement from 2939	CK0000396021-01 PO2020-00159 Kristen Cardone	\$13.79	\$0.00
03/11/2020	LEVY meeting luncheon from 293943 - 2020.03.	CK0000396022-01 PO2020-00159 Pizza Post	\$217.20	\$0.00
03/18/2020	LEVY meeting expenses-food from 294447 - 202	CK0000396207-01 PO2020-00159 Livinlarge Inc	\$165.95	\$0.00
03/25/2020	LEVY Adobe and ZOOM subscriptions from 29495	CK0000396432-01 PO2020-00159 Kristen Cardone	\$208.99	\$0.00
100.100.00475	Total:		\$674.29	\$0.00
100.100.00500	Hospitalization			
03/03/2020	Deduction: Hartford Life Insurance 10,000 AI	CK0000395853-29 The Hartford	\$3.34	\$0.00
03/23/2020	Health Insurance-March from 294070 - CEBCO E	CK0000396450-01 Huron County Treasurer	\$2,522.67	\$0.00
100.100.00500	Total:		\$2,526.01	\$0.00
Grand Total:			\$195,112.77	\$3,796.52