



# HURON COUNTY BOARD OF MENTAL HEALTH AND ADDICTION SERVICES

2 Oak Street  
Norwalk, Ohio 44857

## October 27, 2020 BOARD MEETING AGENDA

### Location: Zoom

<https://us02web.zoom.us/j/89168306191>

Meeting ID: 891 6830 6191, Passcode: 889722

To call in and for guests: (929) 205-6099, Meeting ID: 891 6830 6191, Passcode: 889722

\*The Public is now required to call in and will not be admitted to the meeting via video

\*\*The waiting room feature has been enabled. The host will let you in to the meeting at the start time.

### Rules for the Public

- You are only permitted to listen, not participate (until any scheduled public comment time).
- Your phones/computers must be muted during the meeting.
- If you are inadvertently disconnected, you are responsible for calling/logging back in to reconnect to the meeting.
- The meeting will be halted temporarily if it becomes aware that a governing board member was dropped from the meeting until that board member can reconnect.

### Rules for Board Members

- Roll call will be taken at the begin of the meeting
- A quorum is still required to conduct the meeting
- If you are inadvertently disconnected from the meeting, you should immediately notify a staff contact running the meeting so that the meeting can be halted until you announce that you have re-connected.
- If a board member knows they have to leave the meeting early, they should inform staff in advance and announce when they are disconnecting.
- Minutes must still be taken
- If executive session is needed for authorized purposes per regular requirements, it should be held at the beginning of the meeting since the public are not permitted to join. The public will then be permitted to join when the board returns to open session in order to take action.

<b>Time</b>		<b>Who</b>
6:00 PM	<b>Call to Order</b>	Board Chair
	<b>Guest Introductions</b>	
	<b>Approval of Board Minutes</b>	
	<b>Board Chair Report</b> <ul style="list-style-type: none"> <li>• Staff Review</li> </ul>	Board Chair
	<b>Executive Director's Report</b>	Ex. Director
	<b>Committee Meeting Reports</b> <ul style="list-style-type: none"> <li>• Program Committee <ul style="list-style-type: none"> <li>○ Agency Promotion Policy</li> <li>○ Recovery Housing Proposal</li> <li>○ Arrowhead Contract</li> </ul> </li> <li>• Finance Committee <ul style="list-style-type: none"> <li>○ Crisis Infrastructure Funding</li> <li>○ ATP Funding</li> <li>○ K-12 Funding</li> <li>○ SOR Training Funding</li> <li>○ SOR 1.0 No Cost Extension</li> <li>○ Grant Application</li> <li>○ Community Outreach and Education Initiative</li> <li>○ Ohio OPN Pilot Project Grant Application</li> <li>○ Financial Report</li> <li>○ September List of Bills</li> </ul> </li> </ul>	
	<b>Old Business</b>	
	<b>Meeting Discussion/New Business</b> <ul style="list-style-type: none"> <li>• FY21 Funding Discussion</li> </ul>	
	<b>Guest Introductions/Announcements</b>	
7:08	<b>Adjournment</b>	Board Chair



**October 27, 2020**

**I. CALL TO ORDER**

Meeting called to order at \_\_\_6:00\_\_\_ PM.

Board Members in attendance:

	Katie Chieda -Excused	X	Ben Chaffee, Jr.	X	Rob Duncan
X	Lisa Hivnor		Julie Landoll-Excused	X	Kenneth Murray
X	Steve Barnes	X	Dorothy Ruffer	X	Tom Sharpnack
X	Lenora Minor	X	Mike White	X	Nora Knople
X	Silvia Hernandez				

X	Kristen Cardone, Executive Director	X	Ashley Morrow, Administrative Assistant
---	-------------------------------------	---	---

**II. GUEST INTRODUCTIONS**

Matt Roche (Norwalk Ohio News) Tom and Lavin Schwan (Faith Recovery Inc.), Dr. Burggraf (Family Life Counseling), Greg Klima (Let's Get Real), Mayor Dave Light (Mayor of Norwalk), Terry Boose (Huron County Commissioner), Dick Stein (State Representative), Deanna England (Oriana House) Drew Riley (Let's Get Real Huron County) Jessica Dickman (Family Life Counseling)

**III. APPROVAL OF BOARD MEETING MINUTES**

<b>MOTION:</b> <b>1</b>	To approve the September 22, 2020 meeting minutes of the Huron County Board of Mental Health and Addiction Services as sent on September 28, 2020.		
<b>Motion Made By:</b>	Dorothy Ruffer	<b>Seconded:</b>	Tom Sharpnack

	Katie Chieda -Excused	7	Ben Chaffee, Jr.	4	Rob Duncan
11	Lisa Hivnor		Julie Landoll-Excused	3	Kenneth Murray
10	Steve Barnes	6	Dorothy Ruffer	2	Tom Sharpnack
9	Lenora Minor	5	Mike White	1	Nora Knople
8	Silvia Hernandez				

**No Opposition**

#### **IV. BOARD CHAIR REPORT**

- Staff Review
  - Ms. Lisa Hivnor filled in for Ms. Chieda who was unable to attend the meeting and shared that Ms. Chieda will be emailing all Board members the document for Ms. Cardone's review within the next week.

#### **V. EXECUTIVE DIRECTOR REPORT**

##### **State/Federal**

- Ms. Cardone shared an update on 988 stating that earlier this month the federal government signed into law a bipartisan bill to create a three-digit number for mental health emergencies. The number, 988, will hopefully be up and running by July 2022, making it easier for more Americans to access mental health care. The law also allows states to levy fees on wireless bills, similar to how 911 is financed in many states.

##### **Local**

- Ms. Cardone shared that the Agency audits are complete and she will be meeting November 6<sup>th</sup> with each agency to review findings.
- Ms. Cardone shared that Huron County will be hosting a peer support training in January. The state will be offering this training at no cost to the county or participants, and the Board is only responsible for providing refreshments if the training is held in person which will be dependent on the COVID-19 pandemic. Because OhioMHAS is funding it, the training is required to be open to all Ohioans, however, Huron County residents will be given priority for the training, followed by Lorain County and then the rest of the state. Ms. Cardone asked if Board members know of anyone locally who would like to be trained, please let her know. As of today, the Board has been contacted by six people, however, they are all from other counties.
- Ms. Cardone shared that the Early Childhood Mental Health (ECMH) proposals are due this Friday. She has received some questions from agencies so she is hopeful the Board will receive proposals. Proposals received will be reviewed in November Committee meetings.
- Ms. Cardone shared that the Family Dependency Court has an upcoming graduation on November 5<sup>th</sup>. If anyone is interested in attending please let her know and she will send the Zoom link.
- Ms. Cardone shared a brief review of recent outreach efforts:
  - Outreach to area organizations and businesses throughout Huron County to display a red ribbon for Red Ribbon week, October 23-31<sup>st</sup> in support of a drug free community
  - Two webinars were conducted with local businesses through Norwalk Economic Development Corporation (NEDC) to discuss the importance of having a mental

health and addiction strategy in place for employees. Ms. Morrow also shared this information in the Firelands Manufacturing Meeting.

- Ms. Morrow distributed Deterra Drug Deactivation Kits to law enforcement throughout Huron County for National Drug Take Back day which was October 24<sup>th</sup>.
- MHAS distributed 305 resource bags in the month of October to local law enforcement and businesses throughout Huron County.
- Doughnuts and flash drives with an appreciation video were distributed to local frontline workers for Frontline worker appreciation week. The video may be found on our YouTube page <https://www.youtube.com/watch?v=MKQrvsXUCXw>
- The Community Advisory Committee continues to meet monthly. If Board members know of anyone who would be interested in being a part of this group, please let Ms. Cardone know.

## **Board**

- Ms. Cardone reminded Board members that their annual training needs completed by 12/31/20. Ms. Cardone will resend virtual training options to Board members. Ms. Cardone added that if Board members are required to complete CEU's for employment, let her know what those are because they may count toward training required for the Board as well.
- Ms. Cardone shared that the Governance Committee meeting November 2<sup>nd</sup> and she will send agenda later this week.
- Ms. Cardone shared that Board staff is working on scheduling a youth focus group for app. She asked if Board members know of any Huron County youth that may be interested in participating, please contact Board staff as soon as possible. Ms. Cardone looked into translating the app into Spanish however she stated she is unable to and will need to recreate another app in Spanish. Ms. Cardone shared that the goal is to roll out this app first, get feedback and then create new app in Spanish.
- Ms. Cardone shared that the Board still has an open Board seat and is looking for someone in recovery with a minimum of 2 years of sobriety and maximum 5 years. Ms. Cardone added that the Commissioners are advertising for the open seat as well.

## **VI. COMMITTEE MEETING REPORTS**

### **● PROGRAM COMMITTEE REPORT**

#### **● Agency Promotion Policy (Attachment I)**

- Mr. Barnes shared that at the recommendation of the Board's legal representative, Mr. Randal Strickler, Committee members reviewed a policy regarding how the Board determines what agencies to promote through its website and promotional materials. Ms. Cardone reminded Committee members that she had reached out to other Boards in the spring to determine how they handle the promotion of non-contracted agencies and shared that how MHAS handles these requests is based solely on this guidance. Ms. Cardone stated the reason it is handled this way is

because of potential liability issues due to lack of oversight of agencies the Board does not contract with and the proposed policy reflects this. The proposed policy may be found in Attachment I.

<b>MOTION:</b> 2	To approve the Agency Promotion Policy as shown in Attachment I.			
<b>Motion Made By:</b>	Lisa Hivnor	<b>Seconded:</b>	Ben Chaffee, Jr.	

	Katie Chieda-Excused	5	Ben Chaffee, Jr.	11	Rob Duncan
4	Lisa Hivnor		Julie Landoll-Excused	10	Kenneth Murray
3	Steve Barnes	6	Dorothy Ruffer	9	Tom Sharpnack
2	Lenora Minor	7	Mike White	8	Nora Knople
1	Silvia Hernandez				

**No Opposition**

- **Recovery Housing Proposal**

- Mr. Barnes shared that Committee members reviewed the recovery housing proposal submitted by Faith Recovery, Inc. and discussed questions and concerns regarding the proposal including sustainability of the project, recovery housing best practices, and the Board’s financial uncertainties due to the COVID-19 pandemic. Based on the discussion, Committee members determined they did not desire a presentation on the proposal and no further information from the applicant was requested.
  - Ms. Hivnor shared that although there was agreement that no presentation was needed, however, she would like to make a motion to let Dick Stein and Mr. Boose and Tom and Lavin Schwan address the Board before a vote on the recovery house is made. Ms. Hivnor briefly reviewed the comment rules section for community members.

<b>MOTION:</b> 3	To allow Representative Stein, Commissioner Boose, and Tom and Lavin Schwan to address the Board regarding the Recovery Housing Proposal.			
<b>Motion Made By:</b>	Lisa Hivnor	<b>Seconded:</b>	Nora Knople	

	Katie Chieda -Excused	3	Ben Chaffee, Jr.	7	Rob Duncan
8	Lisa Hivnor		Julie Landoll-Excused	6	Kenneth Murray
9	Steve Barnes	2	Dorothy Ruffer	5	Tom Sharpnack
10	Lenora Minor	1	Mike White	4	Nora Knople
11	Silvia Hernandez				

**No Opposition**

- Representative Stein shared with the Board members an update regarding the State funds available for recovery housing. Rep. Stein shared that most State funds needed for capital and the renovations will require community support. Rep. Stein stated he agrees they need to ascertain more information regarding the proposal and the true costs, however,

his goal of addressing the Board is that the Board might consider tabling the vote in order to gather information necessary to move forward. He added that there is potential for a great recovery center in Huron County and it is something that has been on the agenda for at least the last four years as a need in the community. He suggested the Board put together a letter of understanding, assuming certain criteria is met in terms of flushing out costs and another funds, which will help them receive funds from Columbus. Rep Stein stated he felt it is not necessary for the Board to invest \$150,000.00 now but would suggest they at least put together a letter of support saying if the organization put “XYZ” together the Board would support the proposal. He stated he would then be able to go back to Columbus and get the support from the State after the community provided initial support.

- Mr. Boose stated he doesn't have the same perspective as Rep. Stein, adding that as a Commissioner, the Commissioners have worked really hard getting treatment and recovery in Huron County. Mr. Boose stated that Erie county stepped up to the plate and did recovery housing for women and they asked Huron County to do a house for men. He stated that two major things the Board should be doing is supporting treatment and recovery, adding that the Board has the money to do so. Mr. Boose stated that when it comes to the next time the Board has a levy to pass and people see they had the funds and didn't use them it doesn't look good. Mr. Boose strongly suggested the Board approve the \$150,000.00 now due to the fact it is unknown how long the Firelands Federal Credit Union will be able to hold the building for the recovery house project.
  - Dr. White stated his concern is the location of the building and its proximity to the elementary school . Dr. White asked if this concern has been brought up to the city of Bellevue adding that the recidivism rate is 70% and with a school in close proximity causes great concern because a large percentage will most likely commit drug offenses at their recovery house. This opens them up to drug enhancement penalties due to the proximity of the school which will send them to prison.
    - Tom and Lavin Schwan stated they did not think about the Immaculate Conception Elementary School being in such close proximity to the proposed recovery house. However they stated the “city has been addressed about what the plans are and they have sat down with all of them and they are basically on board with the recovery plans”.
  - Ms. Hivnor asked about the social club, the Eagles, being linked to the proposed recovery house.
    - Tom and Lavin Schwan shared that they are connected side by side to a private club which is the Eagles Club and according to Janotta and Herner, they do use a “party wall” to separate the two locations and that needs to be addressed.
  - Ms. Hivnor stated she has concerns after reviewing the recovery guidelines book due to the location being next to a social club. Ms. Hivnor stated that the MHAS Board supports treatment and recovery but the Board might not support the location of the facility. Additional feedback is needed regarding the location, funding, and the budget to help the facility to become functional and for the Board to make a decision.
  - Ms. Ruffer stated that she felt no matter the location there will be people who

don't want a recovery house. Ms. Ruffer added that clubs like the Eagles give money to good things in the community and she doesn't see a problem with the recovery house sharing a building with the Eagles.

- Mr. Duncan suggested tabling the proposal and sharing the questions with the Schwan's to gather more information and revisit the motion next month.
- Board members agree they have more questions than answers and will table the motion.

<b>MOTION:</b> <b>4</b>	To table the Faith Recovery, Inc. Recovery Housing Proposal in an amount not to exceed \$150,000.00.			
<b>Motion Made By:</b>	Tom Sharpnack	<b>Seconded:</b>	Rob Duncan	

	Katie Chieda -Excused	7	Ben Chaffee, Jr.	4	Rob Duncan
8	Lisa Hivnor		Julie Landoll-Excused	3	Kenneth Murray
9	Steve Barnes	6	Dorothy Ruffer	2	Tom Sharpnack
10	Lenora Minor	5	Mike White	1	Nora Knople
11	Silvia Hernandez				

**Motion Tabled**

- **Arrowhead Contract (Attachment II)**
  - Mr. Barnes stated that Ms. Cardone shared with the Committee that each year the Board receives regional detox funds and contracts are entered into as a region, allowing Huron County residents to access detox services at any of these locations. Due to carryover from FY20, there were additional funds that needed to be allocated and the Boards in our region decided to enter into a contract with Arrowhead Behavioral Health for Regional Detox. The agreement, as shown in Attachment II, is a contract between MHAS and Arrowhead in which the Board agrees to pay for the stay and continued care of a Huron County resident in their facility if they are in the facility for treatment at the time the regional contract funds expire. The contract is not for a set amount of funding as the Board does not desire to enter into an ongoing contract with Arrowhead at this time. The contract solely reflects the Board's agreement to pay for the remaining cost if the regional contract runs out.

<b>MOTION:</b> <b>5</b>	Authorize Executive Director to enter into a contract with Arrowhead Behavioral Health, as shown in Attachment II, effective October 1, 2020 through September 30, 2021.			
<b>Motion Made By:</b>	Lisa Hivnor	<b>Seconded:</b>	Lenora Minor	

	Katie Chieda -Excused	7	Ben Chaffee, Jr.	8	Rob Duncan
6	Lisa Hivnor		Julie Landoll-Excused	9	Kenneth Murray
4	Steve Barnes	5	Dorothy Ruffer	10	Tom Sharpnack
3	Lenora Minor	2	Mike White	11	Nora Knople
1	Silvia Hernandez				

**No Opposition**



<b>MOTION:</b> <b>6</b>	To approve the October 19, 2020 Program Committee meeting minutes as sent on October 26, 2020.			
<b>Motion Made By:</b>	Dorothy Ruffer	<b>Seconded:</b>	Rob Duncan	

	Katie Chieda -Excused	6	Ben Chaffee, Jr.	11	Rob Duncan
7	Lisa Hivnor		Julie Landoll-Excused	1	Kenneth Murray
8	Steve Barnes	5	Dorothy Ruffer	2	Tom Sharpnack
9	Lenora Minor	4	Mike White	3	Nora Knople
10	Silvia Hernandez				

**No Opposition**

- **FINANCE COMMITTEE REPORT**

- Crisis Infrastructure Funding (Attachment III)

- Ms. Hivnor stated that Ms. Cardone shared that \$62,431.00 of total funding is available for Huron County to expand mobile crisis services. The intent is to utilize these funds for Mobile Crisis Services by increasing telehealth services through Firelands Counseling & Recovery Services for a total of \$44,105.62 and supporting mobile crisis services through Family Life Counseling which serves youth and families for a total of \$18,325.38. Proposals for these services may be found in Attachment III.

<b>MOTION:</b> <b>7</b>	Authorize Executive Director to enter into a SFY 2021 contract addendum with the following agencies, utilizing OhioMHAS State and Federal Allocations for Fiscal Year 2021: <ul style="list-style-type: none"> <li>• Firelands Counseling &amp; Recovery Services for Mobile Crisis Services as outlined in Attachment III, in the amount of \$44,105.62.</li> <li>• With Family Life Counseling &amp; Psychiatric Services for Children’s Mobile Crisis Services as outlined in Attachment III, in the amount of \$18,325.38.</li> </ul>			
<b>Motion Made By:</b>	Lenora Minor	<b>Seconded:</b>	Ben Chaffee, Jr.	

	Katie Chieda -Excused	7	Ben Chaffee, Jr.	6	Rob Duncan
11	Lisa Hivnor		Julie Landoll-Excused	5	Kenneth Murray
10	Steve Barnes	4	Dorothy Ruffer	3	Tom Sharpnack
9	Lenora Minor	1	Mike White	2	Nora Knople
8	Silvia Hernandez				

**No Opposition**

- **Addiction Treatment Program Funding**
  - Ms. Hivnor stated that Ms. Cardone shared that the Board received \$44,590.39 in carryover Addiction Treatment Program funds. These flexible funds are utilized for individuals involved in Family Dependency Court (FDC). In the past all of this funding has been allocated to Firelands Counseling, however, due to the majority of Family Dependency Court clients electing to receive services at Family Life Counseling at this time, it is recommended funds also be allocated to Family Life to meet the needs of these clients. Additionally, a small portion of these funds is required to be allocated to the court for administrative costs.

<b>MOTION:</b> <b>8</b>	Authorize Executive Director to enter into a contract addendum with the following agencies, utilizing OhioMHAS State and Federal Allocations for Fiscal Year 2021: <ul style="list-style-type: none"> <li>• With Firelands Counseling &amp; Recovery Services in the amount of \$3,943.96.</li> <li>• With Family Life Counseling &amp; Psychiatric Services in the amount of \$40,000.00.</li> <li>• With the Huron County Juvenile Court – Family Dependency Court in the amount of \$646.43.</li> </ul>		
<b>Motion Made By:</b>	<b>Dorothy Ruffer</b>	<b>Seconded:</b>	<b>Rob Duncan</b>

	Katie Chieda -Excused	1	Ben Chaffee, Jr.	8	Rob Duncan
7	Lisa Hivnor		Julie Landoll-Excused	9	Kenneth Murray
6	Steve Barnes	2	Dorothy Ruffer	10	Tom Sharpnack
5	Lenora Minor	3	Mike White	11	Nora Knople
4	Silvia Hernandez				

**No Opposition**

- **K-12 Funding**
  - Ms. Hivnor stated that Ms. Cardone shared with the Committee that the Board received K-12 funding from the state and the goal of the funding is to increase relationships and collaboration between schools and local Boards. Each school district had to complete a self-assessment to identify what their needs are and then create a plan of action based on those needs. The school districts will be able to utilize the funds for whatever their identified needs are in an effort to accomplish the plan of action created. Ms. Cardone shared that \$111,389.00 of total funding is available for Huron County and the decision was to split that amount equally between all school districts in the county which will provide \$15,912.71 to each school district.

<b>MOTION:</b> <b>9</b>	Authorize Executive Director to enter into a contract with the following school districts, utilizing OhioMHAS State and Federal Allocations for Fiscal Year 2021: <ul style="list-style-type: none"> <li>• With Western Reserve Local Schools in the amount of \$15,912.71.</li> <li>• With Bellevue City Schools in the amount of \$15,912.71.</li> <li>• With Monroeville Local Schools in the amount of \$15,912.71.</li> <li>• With New London Local Schools in the amount of \$15,912.71.</li> <li>• With South Central Local Schools in the amount of \$15,912.71.</li> <li>• With Norwalk City Schools in the amount of \$15,912.71.</li> <li>• With Willard City Schools in the amount of \$15,912.71.</li> </ul>		
<b>Motion Made By:</b>	Nora Knople	<b>Seconded:</b>	Tom Sharpnack

	Katie Chieda -Excused		Ben Chaffee, Jr. -Abstain	7	Rob Duncan
1	Lisa Hivnor		Julie Landoll-Excused	8	Kenneth Murray
2	Steve Barnes	6	Dorothy Ruffer	9	Tom Sharpnack
3	Lenora Minor	5	Mike White	10	Nora Knople
4	Silvia Hernandez				

**No Opposition**

- State Opioid Response (SOR) Training
  - Ms. Hivnor stated that Ms. Cardone shared that the Board has received SOR (State Opioid Response) funds for training the behavioral health staff at our local contracted providers. The Board received \$154,000 for Dialectical Behavior Therapy and all behavioral health clinicians at our local contracted providers will be able to be trained in this modality. Ms. Cardone added that this training aligns with the Board’s strategic plan objective of retaining qualified behavioral health providers in the local Board area. Ms. Cardone shared this funding opportunity with Ms. Chieda prior to applying to receive approval as there was not enough time to obtain approval from the full Board.

<b>MOTION:</b> <b>10</b>	Authorize Executive Director to apply for Fiscal Year 2020 State Opioid Response Training funding in an amount not to exceed \$154,000.00.		
<b>Motion Made By:</b>	Ben Chaffee, Jr.	<b>Seconded:</b>	Rob Duncan

	Katie Chieda -Excused	11	Ben Chaffee, Jr.	4	Rob Duncan
8	Lisa Hivnor		Julie Landoll-Excused	3	Kenneth Murray
7	Steve Barnes	10	Dorothy Ruffer	2	Tom Sharpnack
6	Lenora Minor	9	Mike White	1	Nora Knople
5	Silvia Hernandez				

**No Opposition**

- SOR 1.0 No Cost Extension
  - Mr. Hivnor stated that Ms. Cardone shared that the Board received a no cost extension for SOR 1.0 due to the timing of the next round of funding to ensure

that the programs currently being funded can continue without interruption until the new SOR funds are available. The total funds extended are \$21,129.00 which are to be allocated to Firelands as they are the organization providing the Recovery Navigator Services. Committee members were in support of this application and allocation.

<b>MOTION: 11</b>	Authorize Executive Director to apply for a no cost extension of Fiscal Year 2020 OhioMHAS State Opioid Response Funding in the amount of \$21,129.00.		
<b>Motion Made By:</b>	Lenora Minor	<b>Seconded:</b>	Ben Chaffee, Jr.

	Katie Chieda -Excused	5	Ben Chaffee, Jr.	8	Rob Duncan
1	Lisa Hivnor		Julie Landoll-Excused	9	Kenneth Murray
2	Steve Barnes	6	Dorothy Ruffer	11	Tom Sharpnack
3	Lenora Minor	7	Mike White	10	Nora Knople
4	Silvia Hernandez				

**No Opposition**

<b>MOTION: 12</b>	Authorize Executive Director to enter into a contract addendum with Firelands Counseling & Recovery Services, utilizing OhioMHAS State and Federal Allocations for Fiscal Year 2021 in the amount of \$21,129.00, effective September 30, 2020 through November 28, 2020.		
<b>Motion Made By:</b>	Dorothy Ruffer	<b>Seconded:</b>	Ben Chaffee, Jr.

	Katie Chieda -Excused	5	Ben Chaffee, Jr.	11	Rob Duncan
4	Lisa Hivnor		Julie Landoll-Excused	10	Kenneth Murray
3	Steve Barnes	6	Dorothy Ruffer	9	Tom Sharpnack
2	Lenora Minor	7	Mike White	8	Nora Knople
1	Silvia Hernandez				

**No Opposition**

- Community Outreach and Education Initiative
  - Ms. Hivnor stated Ms. Cardone shared with the Committee a new funding opportunity from OhioMHAS in which Boards are able to apply for up to \$25,000 in funding for community outreach and education. The funding may be used for direct and indirect staff time, educational materials for behavioral health, and distributing materials. Ms. Cardone received approval from both Committee to apply for this funding as the application was due on October 27<sup>th</sup> by 5pm and the application was submitted on October 20<sup>th</sup> requesting the full amount of funding.

<b>MOTION: 13</b>	Authorize Executive Director to apply for OhioMHAS Community Outreach and Education Initiative funding in the amount of \$25,000.00.		
<b>Motion Made By:</b>	Tom Sharpnack	<b>Seconded:</b>	Ben Chaffee, Jr.

	Katie Chieda -Excused	7	Ben Chaffee, Jr.	4	Rob Duncan
8	Lisa Hivnor		Julie Landoll-Excused	3	Kenneth Murray
9	Steve Barnes	6	Dorothy Ruffer	2	Tom Sharpnack
10	Lenora Minor	5	Mike White	1	Nora Knople
11	Silvia Hernandez				

**No Opposition**

- 2020 Ohio OPN Pilot Project Grant Application
  - Ms. Hivnor shared that Board staff are currently working on a grant which will allow for the implementation of a Project Dawn site, increase education for MAT (medication assisted treatment) and increase the distribution of Narcan in Huron County through the Ohio Prevention Network. The maximum amount of funding available is \$6,000 and will be for a 9-month span. Committee members were in support of applying for this funding opportunity.

<b>MOTION:</b> <b>14</b>	Authorize Executive Director to apply for the 2020 Ohio OPN Pilot Project Grant in an amount not to exceed \$6,000.00.
<b>Motion Made By:</b>	Nora Knople
<b>Seconded:</b>	Silvia Hernandez

	Katie Chieda -Excused	9	Ben Chaffee, Jr.	1	Rob Duncan
5	Lisa Hivnor		Julie Landoll-Excused	2	Kenneth Murray
6	Steve Barnes	10	Dorothy Ruffer	3	Tom Sharpnack
7	Lenora Minor	11	Mike White	4	Nora Knople
8	Silvia Hernandez				

**No Opposition**

- September 2020 Financial Report (Attachment IV)

<b>MOTION:</b> <b>15</b>	To approve the Financial Report through September 30, 2020 as included in Attachment IV.
<b>Motion Made By:</b>	Rob Duncan
<b>Seconded:</b>	Ben Chaffee, Jr.

	Katie Chieda -Excused	3	Ben Chaffee, Jr.	4	Rob Duncan
11	Lisa Hivnor		Julie Landoll-Excused	5	Kenneth Murray
10	Steve Barnes	2	Dorothy Ruffer	6	Tom Sharpnack
9	Lenora Minor	1	Mike White	7	Nora Knople
8	Silvia Hernandez				

**No Opposition**

- September 2020 List of Bills (Attachment V)

<b>MOTION:</b> <b>16</b>	To approve the September 2020 List of Bills as included in Attachment V.		
<b>Motion Made By:</b>	Rob Duncan	<b>Seconded:</b>	Ken Murray

	Katie Chieda -Excused	11	Ben Chaffee, Jr.	8	Rob Duncan
1	Lisa Hivnor		Julie Landoll-Excused	7	Kenneth Murray
2	Steve Barnes	10	Dorothy Ruffer	6	Tom Sharpnack
3	Lenora Minor	9	Mike White	5	Nora Knople
4	Silvia Hernandez				

**No Opposition**

<b>MOTION:</b> <b>17</b>	To approve the October 20, 2020 Finance Committee meeting minutes as sent on October 26, 2020.		
<b>Motion Made By:</b>	Lisa Hivnor	<b>Seconded:</b>	Dorothy Ruffer

	Katie Chieda -Excused	7	Ben Chaffee, Jr.	5	Rob Duncan
8	Lisa Hivnor		Julie Landoll-Excused	4	Kenneth Murray
9	Steve Barnes	6	Dorothy Ruffer	3	Tom Sharpnack
10	Lenora Minor	1	Mike White	2	Nora Knople
11	Silvia Hernandez				

**No Opposition**

**VII. OLD BUSINESS**

- No Old Business

**VIII. MEETING DISCUSSION/NEW BUSINESS**

- No New Business

**IX. GUEST ANNOUNCEMENTS**

- Mr. Boose asked that the Board reconsider how they operate their meetings during COVID. He stated he knows the Board has had problems with Zoom previously but there are other Zoom meetings he attends and the MHAS meeting is by far is the hardest one to be on and to follow. As a solution he suggested that the Board consider letting all attendees use Zoom vs. only calling in. Mr. Boose added that most Boards have public comments at the beginning to allow comments before voting takes place and let others speak and suggests the Board changing their format to allow comments before the Board agenda. Mr Boose also asked for an update on Drug Free Clubs of America.
  - Ms. Cardone shared that the Drug Free Clubs of America program was funded again for FY21, however, since students have not been consistently in school staff have struggled with getting the program up and running. Ms. Cardone shared that the program’s most recent quarterly report was sent and they have

shared ideas on how to continue the program. This report will be discussed in the next Governance meeting and will be reflected in the minutes.

- Ms. Hivnor thanked Mr. Boose for his comments and stated the Board will take his comments into consideration.

**X. ADJOURNMENT**

<b>MOTION: 18</b>	To adjourn the October 27 <sup>th</sup> , 2020 Huron County Board of Mental Health and Addiction Services Board meeting.
<b>Motion Made By:</b>	<a href="#">Rob Duncan</a>
<b>Seconded:</b>	<a href="#">Ken Murray</a>

	Katie Chieda -Excused	5	Ben Chaffee, Jr.	4	Rob Duncan
11	Lisa Hivnor		Julie Landoll-Excused	3	Kenneth Murray
10	Steve Barnes	6	Dorothy Ruffer	2	Tom Sharpnack
9	Lenora Minor	7	Mike White	1	Nora Knople
8	Silvia Hernandez				

**No Opposition**

The October 27, 2020 meeting of the Board adjourned at \_\_7:08\_\_p.m.

## **Attachment I**

101.18 Section 18:

Promotion of Local Providers:

The Board shall only promote contracted providers through its promotional materials, the Board's website, and/or through any other avenue of information dissemination it utilizes. The Board shall not promote, or otherwise list non-contracted providers on its website, in its promotional materials or other avenues of dissemination. The Board is of the opinion that the promotion of non-contracted providers may be a potential exposure to liability to the Board because it does not have oversight of non-contracted providers and the clients of those providers are not covered under the Board's Clients Right policy.



## Attachment II

### AGREEMENT

This agreement between the Huron County Board of Mental Health & Addiction Services (MHAS Board) and Arrowhead Behavioral Health (ABH) will be effective October 1, 2020 through September 30, 2021 and may be renewed by mutual written consent of the parties. Either party may terminate this agreement, without cause, with a 30 day written notice to the other party.

MHAS and ABH agree that ABH will provide inpatient drug and alcohol detoxification treatment for pre-screened indigent adults. The indigent adult must be a resident of Huron County. Prior to sending patient for admission, MHAS agrees to verify county of residence for patient sent for treatment to ensure they are covered under this contract.

MHAS agrees to pay ABH in full per terms of this agreement within 30 days of receipt of an invoice. ABH agrees to provide an invoice for services provided at ABH at the below all-inclusive per diem rate.

ABH agrees to provide inpatient drug and/or alcohol detoxification treatment to indigent adult patients to the extent such services are provided at ABH and subject to admission criteria and capacity at the following all-inclusive per diem rates:

#### **Inpatient Drug and/or Alcohol Detox: \$800.00/day**

The rate in this agreement is a rate for payment by MHAS and no third party may rely on the use of this rate. The rate applies to all services rendered to the client while a patient at ABH.

When a patient with third party coverage is referred for services, ABH will bill the patient's third party coverage. MHAS assumes no financial liability for patients having third party coverage. In the event the third party does not authorize payment, MHRBEO, based on findings of utilization review, may authorize payment of services at the agreed upon rate indicated in this agreement.

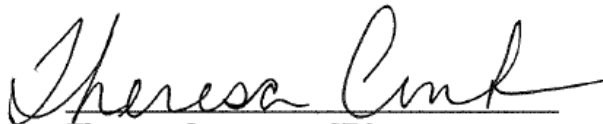
ABH will not be responsible for transportation costs for patients being brought to, discharged from, or transferred from ABH whose treatment is paid under this agreement.

MHAS agrees to pay for services to be deemed medically necessary. Within the first 24 hours of admission, ABH will complete the assessment to include diagnosis and projected length of stay. MHAS agrees that treatment length of stay of any patient sent to ABH for services will be determined by the ABH Clinical Team.

ABH agrees not to reject or eject any patient referred for drug, and/or alcohol treatment under this agreement to the extent treatment can be provided at ABH, provided that ABH has capacity, and that medical clearance for the patient has been obtained prior to transfer to ABH (following the ABH Medical Clearance Policy) and admission has been authorized by and ABH Attending Psychiatrist.

ABH agrees to transition/discharge plan patients from MHAS back to services in their community by partnering with and coordinating care with Firelands Counseling and Recovery Services and/or other community mental health providers in Huron County

ABH reserves the right to determine whether a potential patient is not clinically appropriate to be treated at ABH due to physical risk of harm to self or others. Patients that pose such risks will be sent to other area hospitals in accordance with the ABH policies and procedures.



Theresa Contreras, CEO  
Arrowhead Behavioral Health

10/6/2020

Date

Kristen Cardone, Executive Director  
Huron County Board of Mental Health  
And Addiction Services

Date

## **Attachment III**

### **Firelands Counseling & Recovery Services: Mobile Crisis Services**

#### **Background:**

The COVID-19 pandemic propelled forward the expansion of telehealth services. This expansion was critical in order to ensure continuation of crisis behavioral health services while simultaneously mitigating the spread of COVID-19. Behavioral Health clients could be served in natural environments thus reducing use of Emergency Departments and the potential for exposure.

The “face-to-face” requirement for crisis intervention services was removed. Additionally, the telehealth rule was revised to include the provision of crisis intervention.

Public and private insurers revised their payment structures to encompass telehealth services.

The Counselor, Social Worker and Marriage and Family Therapist Board, the Ohio Credentialing Board and other entities revised rules to support the provision of telehealth services.

While unintended, telehealth services provided a means for meeting the intent of mobile crisis intervention services.

Mobile crisis teams have been promoted due the ability to serve clients within their natural environments and reduce unnecessary visits to the ED and subsequent hospitalizations. Barriers to the implementation of mobile crisis services include the severe shortage of licensed clinicians, the costs of a team response, and safety issues. Telehealth eliminates these barriers.

Firelands has been revising our crisis services in response to emergency rule revisions, however, it is now appropriate to develop a formal tele-mobile response as part of our structure.

#### **Program Overview:**

Firelands will enhance its daytime, crisis services in Huron County to expedite access to crisis services.

Firelands will recruit a licensed clinician to provide daytime crisis services to Huron County. This clinician will service Huron and Ottawa Counties so funding can be shared between the respective Boards. This clinician will be able to efficiently serve both counties through the expansion of tele-crisis services including the use of audio-visual software.

Firelands will work collaboratively with the Board and local law enforcement in Huron County to collaboratively develop procedures for accessing crisis services for those in need. This process will include utilization of tele-crisis services, training for law enforcement, and funding for equipment needed to provide tele-crisis services while on calls.

Through partnering with law enforcement, the goal is to reduce unnecessary trips to the ED by providing more convenient access to the crisis service system.

<b>Mobile Crisis Program</b>	<b>Huron</b>
<b>Staffing</b>	<b>12 month</b>
Salaries/benefits additional .5 Hotline Staff (additional position)	\$ 7,845.42
Salary/benefits of Daytime Crisis Manager	\$ 3,960.00
Sign-on & retention Bonuses Daytime 2.0 ES therapists/1.0 CPST	\$ 1,650.00
Additional therapist coverage until new ES therapist is hired (this amount covers 9 months, hopefully less if we hire and onboard sooner)	\$ 2,970.00
Phones: 2 ES Therapists, 1 ES CPST	\$ 475.20
Laptop/licensing (2; one-time expense)	\$ 1,155.00
1.0 ES CPST - monthly draw, as needed, to off-set difference between what this position bills compared to traditional CPST. If position generates equal to traditional CPST by year end, funds will be reconciled and credited back to the grant	\$ 11,550.00
Training and procedure development for law enforcement and FCRS	\$ 2,500.00
Equipment for law enforcement	\$ 12,000.00
<b>Total</b>	<b>\$ 44,105.62</b>

**Family Life Counseling: Children's Mobile Response & Stabilization Services**

*A collaborative community effort by Huron County Children's Services & Family Life Counseling & Psychiatric Services*

**Program Description**

Mobile Response and Stabilization Services (MRSS) are available 24 hours a day, seven days a week, to help children, youth and their families who are experiencing crises. The services are designed to defuse an immediate crisis, keep children and their families' safe, and maintain the children in their own homes or current living situation in the community.

The goal of MRSS is to provide intervention and support at the earliest moment families identify that help is needed. Early intervention increases the opportunity to minimize the likelihood of future crises and supports a child and family's path to success. MRSS operates through a trauma-informed lens to understand what the family has experienced and then help them cope with the immediate crisis.

When there is a crisis, an MRSS worker is available within one hour to help de-escalate, assess, and develop a plan together with the child and family.

- MRSS is accessible through a designated phone number, which serves as a single point of entry to a range of services.
- As soon as a Huron County Children Service (HCCS) case worker determines that the family meets the inclusionary criteria, the Family Life Counseling clinical staff is

dispatched to be on site within the hour or at a more convenient time within 24 hours, depending on the family's preferences and needs.

- MRSS is initially available during the 72 hours following the request for help, with a focus on de-escalating, assessing, and planning, but can be extended for up to eight weeks of stabilization services.

Services vary according to the child and family's individual needs, but often include some combination of the following:

- In-home counseling
- Behavioral assistance
- Caregiver therapeutic support
- Intensive in-community services
- Skill-building
- Medication management
- Coordination and development of informal and natural support systems, such as faith-based organizations, mentors, and peer support
- Coordination of specialized services to address the needs of children/family members with co-occurring developmental disabilities and substance use.
- The treatment plan is developed together with the child and family and is strengths-based, child-centered, family-driven, community-based, trauma-sensitive, and culturally and linguistically mindful.

Families define their own crisis. By working with birth families, MRSS addresses youth and family needs and stabilizes their circumstances, which can prevent the need for higher intensity intervention or additional system involvement, such as entry into foster care. For youth and families who are involved with the child welfare system, MRSS can support youth and foster parents at the time of entry into foster care or at any time during the placement, as well as support a child and family following reunification. MRSS also helps improve relative placement stability, and strengthen post-permanency outcomes by supporting children in guardianship and adoptive families.

### **How does the MRSS intervention work?**

#### **MRSS follows a four-pronged approach:**

1. On-site crisis intervention for immediate de-escalation of presenting emotional symptoms and behaviors, including observing, interrupting and shifting dynamics, providing education and skill introduction.
2. Assessment, planning, skill building, psycho-education, and resource linkage to stabilize presenting needs, including understanding strengths, triggers, communication, and other key contexts (medical, mental health, trauma, development, patterns of behavior, collateral outreach, etc.)
3. Assistance to the child and family in returning to baseline or routine functioning, and the prevention of further escalation.
4. Provision of prevention strategies and resources to cope with presenting emotional symptoms, behaviors, and existing circumstances, and create a plan to avoid future crises.

**How is MRSS funded?**

MRSS is supported through the following sources of funding:

- Medicaid
- Insurance coverage
- Wrap/Flex funds, to support services not covered by Medicaid.

**Attachment IV**

**Calendar Year 2020 Receipts and Cash Journal**

<b>Sept 2020</b>	<b>Account Number</b>	<b>Description</b>	<b>Accumulated From Previous Report</b>	<b>Current Month's Report</b>	<b>Accumulated Year-to-Date</b>	<b>% of Anticipated Revenue</b>	<b>Anticipated CV Revenue</b>
<b>FEDERAL FUNDS</b>							
Title 19	100 100 10166		0.00		0.00	#N/A/0!	0.00
Title XX	100 100 10166	Fed MH	29,883.00	10,052.00	39,935.00	99.1%	40,285.00
MH Block Grant	100 100 10126	Fed MH	46,152.00	10,576.00	56,728.00	134.1%	42,304.00
ADTR Block Grant	100 100 10122	Fed AOD	94,846.00	47,423.00	142,269.00	75.0%	189,692.00
ODPADAS Medicaid	100 100 10128	Fed AOD Medicaid	0.00	0.00	0.00	#N/A/0!	0.00
Federal Grants	100 100 10167	Federal Grants	123,621.47	0.00	123,621.47	79.0%	156,526.71
<b>STATE FUNDS</b>							
MH Subsidy	100 100 10121	State MH	375,753.00	161,491.50	537,244.50	61.4%	875,700.00
Recovery Housing	100 100 10123	State AOD	22,950.00	22,950.00	45,900.00	100.0%	45,900.00
AOD Subsidy	100 100 10127	State AOD	162,281.00	12,844.00	175,125.00	111.5%	157,074.50
State Grants	100 100 10166	State MH & Aod	56,611.12	0.00	56,611.12	56.8%	99,694.00
<b>LOCAL FUNDS</b>							
Real Estate Tax	100 100 10100	Huron Levy	536,732.26	0.00	536,732.26	102.2%	525,000.00
Tangible Personal Tax	100 100 10101	Huron Levy	0.00	0.00	0.00	0.0%	3,000.00
Taxes- Rollback & Homestead	100 100 10102	Huron Levy	8,119.36	8,114.61	16,233.97	90.2%	18,000.00
Other Receipts	100 100 10170	Other Receipts	100,131.39	0.00	100,131.39	2002.6%	5,000.00
IDAT	100 100 10168	IDAT	0.00	0.00	0.00	0.0%	10,000.00
<b>TOTAL RECEIPTS:</b>			<b>\$ 1,557,080.60</b>	<b>\$ 273,451.11</b>	<b>\$ 1,830,531.71</b>	<b>84.4%</b>	<b>2,168,176.21</b>
<b>CASH JOURNAL RECONCILIATION</b>							
Beginning Cash Balance:			\$ 3,841,957.08				
Plus: Receipts			273,451.11				
Equals: Total Balance			\$ 4,115,408.19				
Minus: Expenditures			(122,336.02)				
Equals: Ending Balance			\$ 3,993,078.17				
Minus: Encumbrances			(348,141.40)				
Equals:			\$ 3,644,936.77				

Sep-20		EXPENDITURES						
LINE ITEM ACCOUNT	CURRENT MONTH EXPENDITURES	YEAR-TO-DATE EXPENDITURES	YEAR-TO-DATE PERCENTAGE	* OUTSTANDING ENCUMBRANCES	BUDGETED APPROPRIATION	UNENCUMBERED BALANCE		
SALARIES	10,038.40	93,401.90	55.4%	0.00	168,491.00	75,089.10		
100.100.00125								
SUPPLIES	359.69	9,352.54	62.4%	5,647.46	15,000.00	0.00		
100.100.00175								
EQUIPMENT	0.00	0.00	0.0%	0.00	2,000.00	2,000.00		
100.100.00200								
CONTRACT REPAIRS	107,060.19	1,537,167.50	68.1%	321,369.31	2,257,276.21	398,739.40		
100.100.00275								
RESIDENTIAL PROGRAM	0.00	0.00	#DIV/0!	0.00	0.00	0.00		
100.100.00280								
TRAVEL	47.09	1,451.53	20.2%	3,048.47	7,200.00	2,700.00		
100.100.00300								
O.P.E.R.S.	2,108.04	13,687.27	33.8%	0.00	40,438.00	26,750.73		
100.100.00400								
WORKERS' COMP	0.00	895.98	28.0%	0.00	3,201.33	2,305.35		
100.100.00425								
UNEMPLOYMENT	0.00	0.00	#DIV/0!	0.00	0.00	0.00		
100.100.00450								
MEDICARE	140.60	1,311.06	53.7%	0.00	2,443.12	1,132.06		
100.100.00460								
OTHER EXPENSES	50.00	16,932.84	25.5%	18,076.16	66,509.00	31,500.00		
100.100.00475								
HOSPITALIZATION	2,526.01	22,734.09	63.2%	0.00	36,000.00	13,265.91		
100.100.00500								
TOTAL:	122,330.02	1,696,934.71	65.3%	348,141.40	2,598,558.66	553,482.55		

Attachment V



# Huron County Audit Trail by Account

Accounts: 100.100.00125 to 100.100.00500  
 From: 6/1/2020 to 6/30/2020

Account Types: All  
 Journal Definitions: Multiple

Date	Line Description	Source Document	Debit Amount	Credit Amount
<b>100.100.00125 Salaries</b>				
09/04/2020	Gross: 2020 09 04 Payroll		\$5,019.20	\$0.00
09/18/2020	Gross: 2020 09 18 Payroll		\$5,019.20	\$0.00
	<b>100.100.00125 Total:</b>		<b>\$10,038.40</b>	<b>\$0.00</b>
<b>100.100.00175 Supplies</b>				
09/30/2020	Denominator and flash drive from 304517 - 2	CK000004009900-01 PO2020-00156 Amazon Capital Services	\$359.69	\$0.00
	<b>100.100.00175 Total:</b>		<b>\$359.69</b>	<b>\$0.00</b>
<b>100.100.00275 Contract Repairs</b>				
09/02/2020	LEVY Criminal Justice Services from 303107 -	CK000004001156-01 PO2020-00157 Friends Counseling & Recovery Ser	\$21.63	\$0.00
09/02/2020	GRF 421 MH JUL 20 Adult Advocacy Services #	CK00000202973-01 PO2020-00157 Catholic Charities Diocese of Toled	\$2,461.25	\$0.00
09/02/2020	Laminare Services from 303107 - 2020.09.02 N.	CK00000400160-01 PO2020-00157 Neil Harnsberger	\$30.00	\$0.00
09/02/2020	LEVY PEER Support Services from 303107 - 202	CK00000400162-01 PO2020-00157 Friends Counseling & Recovery Ser	\$2,357.00	\$0.00
09/02/2020	LEVY Clinical Exceptions Services from 30310	CK00000400161-01 PO2020-00157 Friends Counseling & Recovery Ser	\$388.49	\$0.00
09/02/2020	AOD State Prevention Inv 1551 from 303107 -	CK00000400159-01 PO2020-00157 Friends Counseling & Recovery Ser	\$2,602.00	\$0.00
09/02/2020	LEVY DINA Services from 303107 - 2020.09.02	CK00000400159-01 PO2020-00157 Friends Counseling & Recovery Ser	\$7.55	\$0.00
09/10/2020	IDAT Services from 303107 - 2020.09.02 Non C	CK00000400163-01 PO2020-00157 Friends Counseling & Recovery Ser	\$488.98	\$0.00
09/02/2020	LEVY MH Inpatient Services from 303107 - 202	CK00000400157-01 PO2020-00157 Friends Counseling & Recovery Ser	\$9,407.34	\$0.00
09/10/2020	082220-092120 Copier Lease and Usage from 30	CK00000400335-01 PO2020-00157 MI Business Technologies	\$232.52	\$0.00
09/10/2020	072320-082120 Water Service from 303411 - 20	CK00000202996-01 PO2020-00157 City of Norwalk	\$16.23	\$0.00
09/10/2020	Aug 20 Cell Phone Reimbursement from 303411	CK00000400334-01 PO2020-00157 Ashley Morrow	\$60.00	\$0.00
09/10/2020	LEVY MH GOSH 081820 from 303411 - 2020.09.10	CK00000400332-01 PO2020-00157 Friends Counseling & Recovery Ser	\$13,575.23	\$0.00
09/10/2020	SAPT TX GOSH 081120 from 303411 - 2020.09.10	CK00000203000-01 PO2020-00157 Oriana House Inc	\$733.25	\$0.00
09/10/2020	072820-082720 Electric Service from 303411 -	CK00000400329-01 PO2020-00157 Ohio Edison	\$160.59	\$0.00
09/10/2020	FY21 GRF 421 MH GOSH 081820 from 303411 - 20	CK00000400327-01 PO2020-00157 Friends Counseling & Recovery Ser	\$9,143.09	\$0.00
09/10/2020	Aug 20 Cell Phone & Zoom Reimbursement from	CK00000400330-01 PO2020-00157 Kristen Cardone	\$74.99	\$0.00
09/10/2020	FY21 SAPT TX GOSH 081820 from 303411 - 2020.	CK00000400331-01 PO2020-00157 Friends Counseling & Recovery Ser	\$1,050.11	\$0.00
09/10/2020	Gambling Prevention GOSH 081820 from 303411	CK00000400333-01 PO2020-00157 Friends Counseling & Recovery Ser	\$1,735.59	\$0.00
09/10/2020	GRF 421 MH GOSH 083120 from 303411 - 2020.09	CK00000203011-01 PO2020-00157 Family Life Counseling and Psychiat	\$279.61	\$0.00
09/10/2020	GRF 421 AOD GOSH 082520 from 303411 - 2020.0	CK00000203011-01 PO2020-00157 Family Life Counseling and Psychiat	\$661.68	\$0.00
09/10/2020	GRF 421 MH GOSH 083120 from 303411 - 2020.0	CK00000203011-01 PO2020-00157 Family Life Counseling and Psychiat	\$389.96	\$0.00
09/10/2020	GRF 421 AOD GOSH 082520 from 303411 - 2020.0	CK00000203011-01 PO2020-00157 Family Life Counseling and Psychiat	\$2,502.68	\$0.00
09/10/2020	GRF 421 MH GOSH 082520 from 303411 - 2020.0	CK00000203011-01 PO2020-00157 Family Life Counseling and Psychiat	\$6,193.31	\$0.00
09/11/2020	Video Production and Editing from 303796 - 2	CK00000400485-01 PO2020-00157 Anthony Edward Schaefer	\$1,500.00	\$0.00
09/16/2020	FY21 TITLE XX GOSH 090820 from 303744 - 2020	CK00000400567-01 PO2020-00157 Friends Counseling & Recovery Ser	\$6,205.23	\$0.00
09/16/2020	Aug 20 Adult Advocacy Services from 303744 -	CK00000203071-01 PO2020-00157 Catholic Charities Diocese of Toled	\$1,952.50	\$0.00
09/16/2020	Sept 19 Adult Advocacy Services from 303744	CK00000203071-01 PO2020-00157 Catholic Charities Diocese of Toled	\$1,182.50	\$0.00

**Audit Trail by Account**  
**From: 9/1/2020 to 9/30/2020**

Date	Line Description	Source Document	Debit Amount	Credit Amount
09/16/2020	FY21 SAPT TX GOSH 090820 from 303744 - 2020.	CK0000400572-01 PO2020-00157 Friends Counseling & Recovery Ser	\$1,354.00	\$0.00
09/16/2020	FY20 MH GOSH 090820 from 303744 - 2020.09.16	CK0000400568-01 PO2020-00157 Friends Counseling & Recovery Ser	\$2,339.87	\$0.00
09/16/2020	FY21 GRF 421 MH GOSH 090820 from 303744 - 20	CK0000400569-01 PO2020-00157 Friends Counseling & Recovery Ser	\$15,957.66	\$0.00
09/16/2020	FY20 AOD GOSH 090820 from 303744 - 2020.09.1	CK0000400570-01 PO2020-00157 Friends Counseling & Recovery Ser	\$157.77	\$0.00
09/16/2020	JUL-Aug 20 LOSS Team Services from 303744 -	CK0000203074-01 PO2020-00157 Darrell L Shumperl	\$1,320.00	\$0.00
09/16/2020	100120-103120 Cloud Services from 303744 - 2	CK0000400571-01 PO2020-00157 MIREL	\$9.24	\$0.00
09/16/2020	GRF 421 AOD GOSH 090820 from 303744 - 2020.0	CK0000203076-01 PO2020-00157 Family Life Counseling and Psychiat	\$748.64	\$0.00
09/16/2020	GRF 421 MH GOSH 090820 from 303744 - 2020.09	CK0000203076-01 PO2020-00157 Family Life Counseling and Psychiat	\$162.11	\$0.00
09/23/2020	081320-091420 Gas Service from 304216 - 2020	CK0000400741-01 PO2020-00157 Columbia Gas of Ohio	\$36.95	\$0.00
09/23/2020	SAPT TX GOSH 091420 from 304216 - 2020.09.23	CK0000203143-01 PO2020-00157 Oriana House Inc	\$540.63	\$0.00
09/23/2020	FY20 GOSH MH 091420 from 304216 - 2020.09.23	CK0000400742-01 PO2020-00157 Friends Counseling & Recovery Ser	\$1,165.85	\$0.00
09/23/2020	FY21 GRF 421 AOD GOSH 091420 from 304216 - 2	CK0000400745-01 PO2020-00157 Friends Counseling & Recovery Ser	\$178.73	\$0.00
09/23/2020	FY21 GRF 421 MH GOSH 091420 from 304216 - 20	CK0000400740-01 PO2020-00157 Friends Counseling & Recovery Ser	\$1,516.79	\$0.00
09/23/2020	FY21 GRF 421 AOD GOSH 091420 from 304216 - 2	CK0000203144-01 PO2020-00157 Family Life Counseling and Psychiat	\$14.48	\$0.00
09/23/2020	FY21 GRF 421 MH GOSH 091420 from 304216 - 20	CK0000203144-01 PO2020-00157 Family Life Counseling and Psychiat	\$414.38	\$0.00
09/23/2020	091420-101320 MIP Program Services from 3042	CK0000400743-01 PO2020-00157 FTG of Greater Ohio LLC	\$199.00	\$0.00
09/23/2020	Lanucare Services from 304216 - 2020.09.23 N	CK0000400747-01 PO2020-00157 Neil Hansberger	\$60.00	\$0.00
09/23/2020	JUL-Aug 20 Service Coordinator from 304216	CK0000400747-01 PO2020-00157 Huron County Family & Children Firs	\$738.88	\$0.00
09/23/2020	EBP JUL-Aug 20 Services from 304216 - 2020.0	CK0000203148-01 PO2020-00157 Reach Our Youth (ROY) Inc	\$5,253.77	\$0.00
09/23/2020	FY20 GOSH AOD 091420 from 304216 - 2020.09.2	CK0000400744-01 PO2020-00157 Friends Counseling & Recovery Ser	\$179.35	\$0.00
09/30/2020	082420-092420 Copier Lease and Usage from 30	CK0000400901-01 PO2020-00157 US Bank Equipment Finance	\$336.48	\$0.00
09/30/2020	091620-101520 Phone & Internet Service from	CK0000400904-01 PO2020-00157 Time Warner Cable Northeast	\$239.98	\$0.00
09/30/2020	JUL-Aug 20 Miriam House Recovery Housing Ser	CK0000203177-01 PO2020-00157 Catholic Charities Diocese of Toledo	\$6,112.31	\$0.00
09/30/2020	Trash Service from 304517 - 2020.09.30 Non C	CK0000400902-01 PO2020-00157 Cyclone Services Inc	\$110.00	\$0.00
09/30/2020	Office Electrical Work from 304517 - 2020.09	CK0000400903-01 PO2020-00157 BMO Electrical LLC	\$2,500.00	\$0.00
	100.100.00275 Total:		\$107,080.19	\$0.00
	<b>100.100.00300 Travel</b>			
09/23/2020	Sept 20 Mileage Reimbursement from 304216 -	CK0000400749-01 PO2020-00158 Ashley Morrow	\$47.09	\$0.00
	100.100.00300 Total:		\$47.09	\$0.00
	<b>100.100.00400 OPERS</b>			
09/23/2020	Matching for OPERS 2129-08 (Matching PERS)†	CK0000020071-53 O.P.E.R.S.	\$702.68	\$0.00
09/23/2020	Matching for OPERS 2129-08 (Matching PERS)†	CK0000020071-49 O.P.E.R.S.	\$702.68	\$0.00
09/23/2020	Matching for OPERS 2129-08 (Matching PERS)†	CK0000020071-37 O.P.E.R.S.	\$702.68	\$0.00
	100.100.00400 Total:		\$2,108.04	\$0.00
	<b>100.100.00460 Medicare</b>			
09/09/2020	Matching for Medicare (Matching Medicare)†	CK0000020068-66 Civista Bank - Payroll Taxes	\$70.30	\$0.00
09/21/2020	Matching for Medicare (Matching Medicare)†	CK0000020072-64 Civista Bank - Payroll Taxes	\$70.30	\$0.00
	100.100.00460 Total:		\$140.60	\$0.00
	<b>100.100.00475 Other Expenses</b>			
09/23/2020	Gift Card Reimbursement from 304216 - 2020.0	CK0000400748-01 PO2020-00159 Ashley Morrow	\$50.00	\$0.00
	100.100.00475 Total:		\$50.00	\$0.00

**Audit Trail by Account**  
**From: 9/1/2020 to 9/30/2020**

Date	Line Description	Source Document	Debit Amount	Credit Amount
<b>100.100.00500</b>	<b>Hospitalization</b>			
09/03/2020	Deduction: Hartford Life Insurance 10,000 AI	CK0000400300-29 The Hartford	\$3.34	\$0.00
09/23/2020	Health Insurance-September from 303435 - CEB	CK0000400725-01 Huron County Treasurer	\$2,522.67	\$0.00
<b>100.100.00500</b>	<b>Total:</b>		<u>\$2,526.01</u>	<u>\$0.00</u>
<b>Grand Total:</b>			<b>\$122,330.02</b>	<b>\$0.00</b>