

Implementation Committee Meeting

Meeting date: Tuesday, October 8, 2019

Meeting time: 12:31pm – 1:29pm

Meeting location: Conference room, 12 Benedict Ave.

Recorder: Kristen Cardone

Committee Members Present:

X	Lisa Hivnor, First Vice Chair, Committee Chair	X	Dave Light
X	Steven Fawcett	X	Dorothy Ruffer
	Tom Sharpnack - excused	X	DeEtte Zimmerman
		X	Rob Duncan

Board Staff Present:

X	Kristen Cardone, Executive Director	X	Ashley Morrow, Administrative Assistant
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Guests: Tanya Hemmer

Unfinished business/updates:

- Office Space Update
 - Ms. Cardone shared an update on the inspection of 32 & 34 East Main Street that took place on 10/8/19. She informed committee members that the roof is in good shape however there were concerns around the neighboring buildings roof that is attached to the 34 East Main Street building and the possible issues that it could cause in the future. She added that the second floor of both buildings were also a minor concern because the cost to renovate both spaces would be considerably high and there is no interior access to the second floor.
 - Ms. Cardone shared the input from the Planning & Monitoring Committee and the idea of a possible location on Executive.
 - Feedback received from the Implementation Committee was to move forward with the purchase of just 32 East Main Street due to the fact the Board members agreed they already like the space, the cost is reasonable and in time the building would be a good asset for the Board to have.

Action Items/carryover from Planning and Monitoring

- Capital Plan
 - Ms. Cardone shared that the community capital grant will only accept one of the proposed projects the Board had previously discussed.
 - The Board had discussed two projects: Recovery Housing & a Community Wellness Center.
 - Ms. Cardone stated that both projects can be done but only one Ms. Cardone discussed alternatives for funding these projects including sending out an RFP (Request For Proposal) for recovery housing and funding recovery housing on a per diem basis vs. capital funds up front. Ms. Cardone also recommended the community wellness center be approached as a community project through partnerships with other community organizations. This collaboration may extend to sharing the costs of opening and operating a community center.
- Priorities from Strategic Plan

- Ms. Cardone shared that Board staff's number one priority is the First Responder Peer Support Training in November. The second priority of Board staff will be preparing for the Culture of Quality certification
- SPF Prevention Grant
 - Ms. Cardone shared that the Board has been awarded money from a SPF Prevention Grant that they applied for. These funds can be used for prevention infrastructure. Ms. Cardone stated the grant will provide \$30,000 annually for the next 5 years. Ms. Cardone stated this grant would cover the expense of a salary for another staff member that would focus solely on prevention services in the community. She shared that this grant could help the Board accomplish all the objectives of the Prevention goal in their Strategic Plan. Ms. Cardone added that the grant also can be given to another organization to expand an existing coalition if the Board did not want the funds.
 - There was no further discussion or questions regarding the prevention grant funds.
- Teen Challenge
 - Ms. Cardone shared that the Teen Challenge Fundraising Banquet is Monday October 14th and that Board staff would like to attend. Ms. Cardone will create a list of other Board members who would like to attend as well.

Discussion Items:

- Review Bills and Financials
 - Ms. Tanya Hemmer, the Boards Fiscal Agent from Sandusky, Seneca, & Wyandot County Mental Health and Recovery Board, gave an overview of the current bills and financials.
- Family Life Counseling House of Hope Funding request
 - Ms. Cardone shared with committee members the funding request from Family Life for the expansion of House of Hope. She informed members that the expansion could potentially add six more beds for men in the county. She shared that she has some concerns regarding the house and the funding request but will reach out for clarification before next weeks Board meeting.
- Family and Children First Budget revision request
 - Ms. Cardone shared that Family and Children First Council has requested a revision in their budget. They are not asking for additional funding, however due to lack of expected funds from a grant that was not approved, they would like to move money they currently have from one line item to another in order to ensure services continue to be provided by the agencies to families in need.
 - Mr. Duncan stated that Family and Children First Council is a needed organization and he wouldn't be opposed to them coming to the Board and requesting more funding to increase staff. He added if the services are needed, there needs to be enough staff.
 - There were discussion surrounding the different streams of funding available to Family and Children First Council.
 - Ms. Cardone will reach out for more information and report back to the Board.

Action Items: