

Program Committee Meeting

Meeting date: Monday, June 8, 2020

Meeting time: 5:02pm – 5:56pm

Meeting location:

<https://zoom.us/j/5853755182?pwd=eXhUUGhPNDhCekZHcWJFNHFZWjJoUT09>

Meeting ID: 585 375 5182

Password: 44857

By phone:

+1 929 205 6099 US (New York)

Meeting ID: 585 375 5182

Password: 44857

Recorder: Ashley Morrow

Committee Members Present:

X	Steve Barnes, Committee Chair	X	Lenora Minor
X	Ken Murray	X	Mike White
	Julie Landoll, Second Vice Chair	X	Katie Chieda, Board Chair
X	DeEtte Zimmerman		

Board Staff Present:

X	Kristen Cardone, Executive Director	X	Ashley Morrow, Administrative Assistant
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Unfinished business/updates:

- Board seats
 - Ms. Cardone shared that Dr. Ken Murray, Lenora Minor, and DeEtte Zimmerman all have Board seat terms ending June 30, 2020. Ms. Cardone stated that she has spoken with all three individuals and that Dr. Murray and Ms. Minor have agreed to serve another term on the Board. Ms. Zimmerman shared that after 35 years of serving on the MHAS Board she has decided to retire.
 - Open seat update
 - Ms. Cardone shared that she has two meetings scheduled this week to meet with individuals to potentially fill the open Board seats the Board has and will keep the Board updated.
- FY2021 Contracts (Attachment I)
 - Ms. Cardone shared that no further information has been provided by the state regarding our funding for FY21. She reminded committee members that last month they discussed funding contracts for FY21 at the same amount as FY20 with no significant changes and it was agreed that there will be no additional funding this year at this time. Ms. Cardone pointed out that this year DFCA requested less funding, Willard Community Connectors and Bayshore Counseling did not submit proposals, and Oriana House will not be funded for jail services as FCRS has received a grant to provide these services at no cost to the county.

- Dr. Murray asked if funds are cut from the state the county can still continue services for this upcoming fiscal year. Ms. Cardone stated the Board has enough in reserves to continue services for this year and that the new contracts are written so that if we do not receive certain funding allocations, the Board will not be held liable to pay for services and will have the ability to change contract funding amounts if necessary.
 - Ms. Cardone shared that there will be separate additional motions including:
 - Authorizing the Executive Director to enter in to agreements to accept FY21 allocations
 - Approve funding allocations for general services with the following changes from FY20:
 - Brown Consulting rate increased due to adding additional provider (Oriana House)
 - GOSH increased rates
 - QRT increased this year due to adding follow-up visits with each individual and expanding QRT to include mental health so that we are doing outreach to as many people as possible
 - Early Childhood Mental Health funding
 - Ms. Cardone shared that Bayshore did not submit a proposal so the Board for ECMH services so the Board will release an RFP upon receiving confirmation from the state that Huron County will continue to receive this funding.
- COVID update/agency updates
 - Ms. Cardone shared that all agencies are seeing people face to face in addition to over the phone or internet. She added that after discussion with agencies, numbers remain lower than normal and referrals for services are still down. FCRS is now offering same day diagnostic assessments for substance use and we are working together to try and push information out so that people know there are services. Ms. Morrow is currently focusing solely on outreach and education to the community.
 - Lets Get Real is currently planning a resource fair/overdose awareness event at Veterans Memorial Park to include distributing Narcan and Deterra bags and having resource tables with all of our contracted agencies. Let's Get Real is working on dates and information. The goal is to hold the event in Norwalk and then schedule similar events throughout the county.
 - Ms. Cardone shared that Board staff are currently doing outreach to all individuals indicated in the reports from 911 which includes mailing letters and resources and then following up a week later with a phone call. We will continue to assess the feasibility of providing these services face to face and will make that change once it is safe to do so based on guidelines from the state.
- Grant application updates
 - Ms. Cardone shared that currently all grant applications have been submitted and currently are in "Review". Board staff will update Board members of the status of those applications as information is available.
- Follow up on Board Reserve Policy
 - Ms. Cardone spoke with Roland Tkach, Huron County Auditor, about the min/max amount of reserves held by the Board as discussed in last month's Board meetings and Mr. Tkach shared that he is fine with whatever the Board decides adding that the policy is an "internal control" and he doesn't have an opinion on the Board's policies.

Discussion Items:

- Board Administration
 - Office space update
 - Ms. Cardone shared that the electrician is still working on finishing things, the ramp is complete and the handrail will be installed soon and the parking lot light has been started

and should be completed soon. Ms. Cardone shared an update on the budget for the renovations and stated the Board has spent \$49,222 of the approved \$50,000 and that this does not include exterior painting of the building. Ms. Cardone stated the expenses were increased due to issues with the plumbing when making the bathroom ADA compliant and updating the hardware and adding a push bar to the exterior door in the basement. Due to not being an urgent need, Ms. Cardone recommended putting painting the building on hold due to the Board's unknown financial situation.

- Mr. Barnes asked if the rotting wood on the exterior has been taken care of and Ms. Cardone replied that it will be and it is included in the budget.
- Basement
 - Ms. Cardone shared that Let's Get Real and one other individual, as of now, will be using the space in the basement for recovery services and supports.
 - Ms. Cardone shared that after discussion with LGR, there is concern about HIPAA compliance. Ms. Cardone stated they had discussions on how to make closets and office space HIPAA compliant for peer recovery services.
 - Option includes moving the entrance for the bathroom in the basement which would create another usable room that would then be HIPAA compliant. Estimate to create entrance into bathroom is \$1350.00
 - Mr. Barnes stated he felt the estimate was too high.
 - Ms. Chieda asked if it was a Board's expense if it's for Let's Get Real to utilize the space.
 - Ms. Cardone stated if we aren't leasing and we are ensuring the space is ours, she believes it would be Board expense.
 - Ms. Chieda asked that since they are a contracted agency why the Board is not charging them rent and since they are contracted, why would the Board make this agreement with them and no other agencies. Ms. Chieda added that if we are creating a space for LGR to be HIPAA compliant why would we do that for them and not others since they do not solely have that space.
 - Ms. Cardone will reach out to Randy to confirm if there is a conflict regarding making basement HIPAA complaint for LGR and update Board members as soon as possible.
 - Ms. Cardone added that LGR inquired about phone and fax lines down in the basement and Ms. Chieda stated she did not have any problem moving forward with phone lines due to needing them down there anyway.
 - Ms. Cardone shared that LGR also inquired about adding a sign in parking lot to direct people for LGR and recovery meetings. Committee members did not have a problem with adding a sign and Board staff will obtain estimates.
- FY21 Pay Freeze
 - Ms. Cardone shared that the state is implementing a pay freeze and she recommends doing the same for the Board due to the unknown financial situation. Committee members were in agreement. Ms. Chieda stated it makes sense to adopt what the state is doing and the Board can re-assess at a different time if needed.
- Internship opportunity
 - Ms. Cardone shared the Board has been contacted by an individual seeking employment/internship however there are many unknowns surrounding the requirements such as hours need for the internship and what the commitments of the Board would be. Ms. Cardone will schedule a meeting with this individual to get the specifics and will update the Board as she learns more. The Committee members however were in full support of taking on an intern.
- Community Engagement and Resource Manager (Attachment II)

- Ms. Cardone shared that in March, there was discussion around Ms. Morrow’s review and pay rate which matches the proposed position, however, approving this position and moving Ms. Morrow in to said position was put on hold. Ms. Cardone stated she feels it is time to revisit the position for multiple reasons with the primary reason being it does not look good to pay the salary associated with the new position without having Ms. Morrow in the position. Ms. Morrow’s duties are currently 80 – 90% reflective of the new role at this time as this is the current need. Ms. Cardone also suggested putting the Administrative Assistant position on hold temporarily due to the financial situation unknown.
- Committee members agreed that it made sense to move forward with the position title change.
- Chairs for conference Room
 - Ms. Cardone shared that all the chairs from the conference room have been moved to basement for use in this space and therefore, new conference room chairs will need to be purchased. Ms. Cardone has reviewed chairs online and estimates the total cost will be around \$2000-\$3000 for chairs. No motion will be needed however Ms. Cardone wanted to make everyone aware and get feedback on any thoughts or concerns.
 - Ms. Chieda stated she is fine with what Ms. Cardone chooses but recommends some chairs without wheels, especially for the members of the public.
- Statement on racism and racial discrimination (Attachment III)
 - Ms. Cardone shared that last week OACBHA released a declaration regarding racism and wanted to discuss with the Board if they would like to approve and adopt this declaration as well.
 - Ms. Chieda asked if other Boards put out statements and Ms. Cardone stated that some have adopted the statement from OACHBA and some have released statements from their Executive Director and posted them on their Board website and Facebook pages.
 - Dr. Mike White asked who wrote the statement and Ms. Cardone stated it was written by OACBHA and updated and finalized by Executive Directors throughout the state.
 - Committee members agreed to support and adopt the statement.

Action Items for Finance:

1. That the Huron County Board of Mental Health and Addiction Services (MHAS) authorize its Executive Director to enter into SFY 2021 Agreements with OhioMHAS which are necessary to accept SFY 2021 allocations.

- With OhioMHAS for utilization of Title XX funds for designated MH treatment services for populations qualifying for use of those funds.
- With OhioMHAS to comply with the Agreements and Assurances for Awards and Sub-Awards of Federal Grants/Funds including, but not limited to, the Community Mental Health Block Grant and Substance Abuse Prevention/Treatment (SAPT) Block Grant.
- With Provider Agencies awarded Federal Funds, for their assurance to the Board of compliance with Agreements and Assurances – SFY 2021 for Federal Awards/Sub-Awards.

2. That the Huron County Board of Mental Health and Addiction Services (MHAS) authorize its Executive Director to enter into SFY 2021 Contracts/Agreements with the following entities:

- With Bellevue Municipal, Norwalk Municipal and Huron County Juvenile Courts and with FCRS for the purpose of implementing Amended Substitute Senate Bill 131, which created in these courts IDAT Accounts, to be administered by ADAMHS/ADAS/MHAS Boards. Funds from these Accounts are used to purchase AoD treatment services from Board-designated providers for persons court-identified to be indigent and meet the other criteria for use of these funds. Contracts may be continuing, or “evergreen,”

if Parties so agree.

- With Brown Consulting, Ltd., for completion of the Independent Peer Review of a valid and reliable sample of the Board contracted treatment agencies non-Medicaid funded AoD treatment cases and for the completion of a Field Audit of a valid and reliable sample of non-Medicaid funded MH cases for an amount of funds not to exceed \$13,500.
- With Attorney Carla Davis for legal representation of the Board when county residents are considered for judicial commitments to state hospitals/other legal matters for an amount of funds not to exceed \$1,100.
- With the Huron County Family and Children First Council (FCFC) for funds not to exceed \$2,000 to participate in the subsidy of the FCFC's operations.
- With the MH Recovery Board of Erie-Ottawa Counties for Huron County Opportunities for Ohioans with Disabilities vocational services contract and to provide the required match not to exceed \$12,000.
- With the Clark, Greene, Madison Board to provide GOSH claims processing services for three treatment agencies electronic billings not to exceed \$8,395.00.
- With Geisler IT to purchase an annual license to support GOSH at the Clark, Green, Madison Board not to exceed \$2,500.
- With OhioMHAS to administer the Central Pharmacy Outpatient Program and to designate a provider authorized to utilize the allocation of Pharmaceutical Credit made available so that state-purchased psychoactive medications/MAT may be obtained for qualifying individuals (\$29,000).
- With the Mental Health and Recovery Services Board of Seneca, Sandusky, and Wyandot Counties for fiscal services in an amount not to exceed \$30,000.00.

3. That the Huron County Board of Mental Health and Addiction Services (MHAS) authorize its Executive Director to enter into SFY 2021 Contracts/Agreements with the following entities:

- With Firelands Counseling & Recovery Services in the amount of \$1,046,561.00.
- With Family Life Counseling & Psychiatric Services in the amount of \$189,541.00
- With Oriana House in the amount of \$297,802.00 (\$234,520 for NOBARS, \$63,282 for Rigel Recovery Services)
- With the Huron County Family and Children First Council in the amount of \$55,000.00.
- With Norwalk Economic Development for Drug Free Clubs of America in the amount of \$86,706.00.
- With Catholic Charities-Miriam House in the amount of \$45,000.00.
- With Reach Our Youth in the amount of \$40,000.00.
- With the Huron County Juvenile Court – Family Dependency Court in the amount of \$30,000.00.
- With Catholic Charities – Adult Advocacy Services in the amount of \$25,000.00.
- With Services for the Aging – Age Exchange program in the amount of \$20,516.00.
- With the Norwalk Police Department in the amount of \$3,000.00.
- With Darrell Shumpert, Huron County LOSS Coordinator, in the amount of \$12,620.00.
- With Kevin Mount, NAMI Coordinator, in the amount of \$9,360.00.
- With Let's Get Real in the amount of \$90,400.00.

4. That the Huron County Board of Mental Health and Addiction Services (MHAS) authorize the following allocations for SFY 2020:

- Board Operated Services in an amount not to exceed \$20,000.00
- Board Administration in an amount not to exceed \$282,819.00
- QRT services in an amount not to exceed \$15,600.00

Attachment I

Huron County MHAS SFY 2021 RFI funding requests

SFY 2021 Proposals Received				SFY2021
<u>Agency</u>	<u>Area</u>	<u>Amount Requested</u>	<u>FY20 Funding</u>	<u>Recommended</u>
Norwalk Police Department	Prevention - youth	\$3,000.00	\$3,000	\$3,000
Services for Aging-Age Exchange	Prevention-youth/seniors	\$20,516.00	\$20,516	\$20,516
Catholic Charities	Adult Advocacy Services-Guardianships	\$25,000.00	\$25,000	\$25,000
Huron County Juvenile/Probate Court	Family Dependency Drug Court Coordinator	\$30,000.00	\$30,000.00	\$30,000
Reach Our Youth	Mentoring - Norwalk Ohio	\$43,000.00	\$40,000	\$40,000
Catholic Charities-Miriam House	Recovery Home-Women/children	\$50,499.00	\$45,000	\$45,000
Norwalk Economic Development	Prevention - Drug Free Clubs of America	\$86,706.00	\$101,750	\$86,706
Family & Children First Council	Service coordinator, family facing services	\$71,141.00	\$55,000	\$55,000
LOSS, Darrell Shumpert	LOSS Coordinator	\$12,620.00		\$12,620
Let's Get Real	Peer support services	\$90,400.00		\$90,400
Oriana House	<u>Comprehensive SUD treatment</u>			
	Family Matters	\$1,963.00	\$16,880.00	\$1,963
	Alcohol Drug Services - adults	\$40,000.00	\$76,022.00	\$40,000
	Jail services: MAT, assessment	\$34,587.45	\$28,294.50	\$0
	MH at CROSSWAEH	\$12,422.20	\$33,930.00	\$12,422
	Detox/Withdrawal Management	\$0.00	\$23,571.60	\$0
	Administrative Costs	\$8,897.00	\$0.00	\$8,897
	NOBARS	\$234,520.00	\$160,430.00	\$234,520
Family Life Counseling	<u>Comprehensive MH & SUD treatment</u>			
	Mental Health Services-youth/adults	\$40,053.75	\$30,725	\$30,725
	Alcohol Drug Services-youth/adults	\$47,839.65	\$15,000	\$15,000
	Prevention-Curriculum-Based Support Grp	\$72,199.00	\$72,199	\$72,199
	House of Hope	\$118,940.00	\$71,617	\$71,617
	Support Line	\$172,000.00	\$0	\$0
Firelands Counseling & Recovery	<u>Comprehensive MH & SUD treatment</u>			
	Crisis System (Regional-all populations)	\$262,830.00	\$268,861	\$262,830
	Mental Health Services-youth/adults	\$298,500.00	\$299,437	\$298,500
	Alcohol Drug Services-youth/adults	\$180,350.00	\$184,418	\$180,350
	Prevention-all residents	\$68,981.00	\$77,147	\$68,981
	Trainings, MHFA and CIT	\$11,400.00	\$21,998	\$11,400
	Recovery support services, peer support	\$2,000.00	\$6,500	\$2,000
	Other-group home, wrap, emergency trans.	\$222,500.00	\$188,200	\$222,500
<u>On-going contracts/expenses FY20</u>				
GOSH/Geisler	Electronic claims processing services	\$10,725.00	\$10,725	\$10,725.00
SSW/Financial person	Financial support	\$30,000.00	\$30,000	\$30,000.00
Brown Consulting	Independent peer review	\$13,487.00	\$13,487	\$13,487.00
FCF support	Annual support for FCF	\$2,000.00	\$2,000	\$2,000.00
Christina Shaynak Diaz	Contract review and support	\$1,000.00	\$1,000	\$1,000.00
Carla Davis	Client representative	\$1,100.00	\$1,100	\$1,100.00
MI/DD Shared funding		\$7,536.00	\$0	\$7,536.00
Erie Ottawa Vocational Services Match	BVR services through Firelands VR program	\$12,000.00	\$17,500	\$12,000.00
Central Pharmacy through OhioMHAS/Sheriff meds	Psychotropic Meds	\$29,000.00	\$29,000	\$29,000.00
Board Administration		\$195,000.00	\$195,000	\$282,819.00
Board Operated Services		\$20,000.00	\$20,000	\$20,000.00
QRT	Quick Response Team-pays for peer supp/therapist	\$15,600.00	\$14,000	\$15,600.00
ALERT	Pays for peer supporter, mileage, supplies	\$0.00	\$25,000	\$0.00
NAMI, Kevin Mount	NAMI Coordinator	\$9,360.00		\$9,360.00
FCFC/Prevention position for SPF grant	Prevention position	\$30,000.00	\$30,000	\$30,000.00
SOR funds/Firelands	SOR Recovery Navigator	\$126,526.71	\$126,527	\$126,526.71
ECMH provider		\$19,998.00		\$19,998.00
	Total Proposed Request:	\$2,786,197.76		\$2,553,298
	Anticipated SFY 2020 Revenues	\$1,997,581.00		\$1,997,581
		\$788,617		\$555,717

SFY21 RFI Summary

Services for Aging

Service: Age Exchange

Overview:

Age Exchange is an intergenerational program that brings two age groups together, for the purpose of enhancing the quality of life for both groups. Through the activities during each session, the senior volunteers share their time and talents with the children, while the children add value to the lives of the seniors. The two groups form a bond that centers on mutual respect as they bring out the positive assets in each other. The program coordinator works with the schools to select children that have challenging situations and may be at risk of exposure to substance abuse. By individually pairing the children with a senior volunteer, the children receive one on one attention that they may not get anywhere else. By targeting at risk children at an early age, we are able to intercept and influence positive behaviors in the children in order to prepare them to be successful throughout their lives.

- Mental and Emotional Support
- Positive Role Models
- Substance Abuse Awareness
- Individual Attention and Group Participation

The Age Exchange program provides caring, emotional support, while offering senior citizen volunteers an opportunity to share their talents, love and life experiences. This program encourages a unique atmosphere that allows the children to have a caring, grandparent figure guide them in their school work and improve their self-esteem. Age Exchange highlights substance abuse awareness, good attitudes, group participation, proper manners and creative thinking to help the children. By providing a positive environment for these children, we are challenging them to reach higher for their true potential that comes from within themselves and not from artificial influences.

The Age Exchange program serves 40 children and 40 senior citizen volunteers each week from two large school districts in Huron County for a total of 80 clients served each week. Age Exchange improves the mental health of our volunteers by giving them the opportunity to share their life experiences with another generation, while they gain the feeling of self worth and accomplishment. The children are inspired by the seniors to develop a positive attitude, while being mentored to develop respect and meaningful relationships with older people. The age groups are able to see life situations through a different perspective and come to understand that together they can help each other to become a better person.

- There will be two weekly sessions with 10 children in each session for a total of 20 children from Norwalk City schools. These two weekly sessions will be held at the Norwalk Enrichment Services location on Monday and Thursday and will include 23 senior volunteers. Each volunteer will be assigned a child to provide one-on-one attention during the session activities. The total clients served at the Norwalk sessions will be 43 each week.
- There will be two weekly sessions with 10 children in each session for a total of 20 children from Willard City schools. These two weekly sessions will be held at the Willard Enrichment Services location on Tuesday and Wednesday and will include 22 senior volunteers. Each volunteer will be assigned a child to provide one-on-one attention during the session activities. The total clients served at the Willard sessions will be 42 each week.

Number of clients to be served: 85/week

Reporting/Outcomes:

Quarterly reports submitted which include demographics, recruitment, lesson plans, and quarterly unit total. The reports also include summaries of group participation, special group activities, and how the children responded to drug and alcohol awareness material.

Funding request: \$20,516

Funding breakdown:

\$18,321 wages for AE Coordinator and Bus driver

\$1,560 Programming expense (materials, food, supplies)

\$286 copier lease

\$349 employment screen, staff training, phone, internet, advertising, gasoline for bus

Proposed changes to programming:

Include the following topics: believe in who you are through improved self-esteem, the importance of choosing good friends, be a positive influence to peers, make good choices, maintain connections during pandemic

SFY21 RFI Summary

Catholic Charities

Service: Adult Advocacy Services

Overview:

Catholic Charities will provide guardianship services for individuals served by the Huron County MHAS Board. Individuals to be served will be under local case management and monitored by the local mental health team such as Firelands Counseling and Recovery. All legal attorney representation for the guardianship shall be compensated by the Huron County MHAS Board. Catholic Charities prefers to use Attorney Mark Coriell who agreed to a \$300 fee per application filed. Professional Guardianship protocols will be followed in the implementation of service as outlined and acquired by the Huron County Probate Court. Any staff guardian serving under the contract will adhere to established training guidelines and background checks, which follow accepted standards of the Huron County Probate Court. Guardians will file paperwork in accordance with local probate rules. The program is designed to reduce dependency, promote self-sufficiency, and address root causes of poverty. Guardian services have been provided in the Huron County area by Catholic Charities for over 20 years, primarily serving the 55 and older population who are most vulnerable and indigent. Through partnering with the Huron County MHAS Board, Catholic Charities are able to provide additional services to those age 18 and over.

Staffing:

.5 FTE Financial Clerk

5.5 FTE Staff Guardians

.5 FTE Case Aide

.8 FTE Program Coordinator

Number of clients to be served:

Maximum caseload of 12

Reporting/Outcomes: Reporting collected quarterly and evaluates stability in four areas of quality of life: health/medical, social and spiritual, environment/living, personal finances. Service utilization and assessment tools and surveys are tracked.

Funding request: \$25,000

Funding breakdown:

\$18,210 wages

\$6,707 fringe benefits

\$83 administration

SFY21 RFI Summary

Catholic Charities

Service: Miriam House

Overview:

Miriam House began a 7 bedroom (now 6), 17 bed transitional recovery housing program in Norwalk, Ohio in response to a board request. The programming and services offered at Miriam House provide women and children with the opportunity to rebuild their lives and break the cycle of poverty. Residents are female heads of households with minor children and single women with incomes below 35% of the area median income. Many are victims of domestic violence and frequently have histories that include substance use and mental health diagnoses. Maximum length of stay 24 months.

Services:

- Transitional shelter provides temporary housing for a period of up to 24 months
- Supportive services, including linkages to community resources such as healthcare, employment training, child care, educational/vocational programming, ISPs for each resident, group classes for daily living skills. Budget instruction begins upon entry, both group and individual instruction.
- Residents are assisted with transportation for appointments, counseling, court, and recovery
- Residents are provided food for 3 meals per day for themselves and their children. Once they attain assistance, this is still provided to supplement the individual and family.
- Assistance with housing, furniture, and utility connection costs upon exit.

Staffing:

2 FT residential specialists, 1 FT case manager, 2 PT residential specialists, .8 program coordinator

Number of clients to be served:

Served through 3/31/20:

Adults: 22

Children: 20

Youth aged 18 – 24: 1

Reporting/Outcomes:

Anticipated outcomes for residents of Miriam House include:

1. A minimum of 80% of residents exit to permanent housing
2. Increased percentages of employment income at exit
3. A minimum of 75% maintain or increase their income
4. A minimum of 90% have non-cash benefits at exit

Funding request: \$50,500

SFY2020 Funding: \$45,000

Funding breakdown:

\$31,050 wages

\$5,611 fringe benefits

\$2,945 program supplies

\$10,893 Other (repairs & maintenance, client transportation)

Changes for FY21: workshop provided by Domestic Violence Shelter 1x/month, Job Coach through Firelands, Fair housing regulation workshops

SFY21 RFI Summary

Norwalk Economic Development

Service: Drug Free Clubs of America

Overview:

The mission of Drug Free Clubs of America (DFCA) is to empower parents, educators, and communities to build drug-free youth through five drug prevention strategies: 1. Confidential Drug Testing, 2. Positive Reinforcement, 3. Student Leadership, 4. Parent Support, 5. Education. This program will run in three Huron County School Districts (Norwalk, Norwalk Catholic, EHOVE) with the hope that 883 students will participate. Our anticipated outcome is that students in this program will stay drug free because of the positive reinforcement and random drug tests. We believe this program will have a positive impact on the student's long-term future and will make them more confident about how to handle situations with drugs.

Number of clients to be served:

Over 400 students were served during the 18/19 school year. 795 were served during 19/20 school year.

Goal for 20/21: 883

Reporting/Outcomes: Reports are compiled based on surveys taken at the beginning and end of year. Will need additional reporting/outcomes.

Funding request: \$86,706

Funding for SFY2020: \$101,750

Funding breakdown:

\$2,100 wages for FTMC Phlebotomists

\$20,445 for supplies (tshirts, rewards)

\$59,161 DFCA Management fee (\$67 per student)

\$5,000 free admission to athletic events for DFCA students

SFY21 RFI Summary

Huron County Family and Children First Council

Service: Service Coordination and family-centered services/programs

Overview:

HCFCFC offers service coordination to families with multi-system youth to fill gaps in services that regular county agencies may not be able to fill, coordinate services already offered, and connect new resources, and screen for any duplication of services. Representatives from each agency providing services for individual families come together with the family to discuss achievable goals and the tailor-made services to achieve them. Teams also decide what frequency and intensity said services will need to be dedicated to achieving goals. FCFC is in the process of developing family-centered educational programs with a focus on prevention and Developmental Asset building. Currently 14 families are involved in service coordination.

Staffing:

Current staff: 1 FT Director, 1 FT Wraparound Facilitation (school based), 1 FT Recovery Care Management Specialist (in process of hiring), 1 PT Coordinator

Requesting funds from MHAS to cover portion of Coordinator's salary. (\$36,141.00 for 29 hours/week)

Number of clients to be served:

14 youth served in service coordination FY 20

Reporting/Outcomes:

Use of CANS assessment, but unclear as to what this is or how this data will assist MHAS in reviewing outcomes

Funding request: \$71,141

Funding for SFY2020: \$55,000

Funding breakdown:

\$31,304 for coordinator wages

\$4,837 for fringe benefits (OPERS, health insurance)

\$35,000 Other (training for staff - \$15,000, family-centered services and programs - \$25,000)

SFY21 RFI Summary

Firelands Counseling and Recovery Services

Services:

- General Services for MH and Substance Use
 - Diagnostic Assessment
 - Counseling
 - Crisis Services
 - Case Management
 - Medication services
 - Day Treatment
 - MAT (AOD only)
 - Intensive Outpatient Program (AOD only)
 - Stepping into Recovery: group for clients in pre-contemplation
 - Bridge device
- Crisis Intervention
 - Psychiatric care
 - On call and consultation
 - Case management
 - Therapists trained to provide crisis intervention
 - Clinical supervisors
 - Crisis support hotline
 - Critical Incident Debriefing
- Rehabilitation Services, Supports, and Care Coordination (RSSCC): case management services
- Employment/Vocational
 - Evaluation
 - Vocational counseling and training
 - Individualized Placement and Support/Supported Employment (helps people with serious mental illness gain and maintain employment)
- Prevention (universal, selected, indicated; youth and adult)

- QPR (Question, Persuade, Refer) – evidenced-based suicide prevention program
- Start talking now – schools, create open lines of communication surrounding substance use
- Jail services – ongoing education, healthier decision making
- Information dissemination (fairs and forums)
- DINA (CAC Head Start in Willard)
- Consultation
- Day Treatment (MH only)
- Supplemental Behavioral Health Services (outreach, emergency transportation services to inpatient psychiatric facilities, inpatient/detox/residential, mental health education and training)
 - WRAP – linking clients with severe and persistent mental illness with housing/group homes/transportation
- Trainings
 - CIT (goal of 1 for FY21) – law enforcement
 - MHFA (goal of 2 for FY21) – community at large
 - LGBTQ+

Number of clients to be served:

During prior year:

- 2,331 residents of Huron County
 - 1848 Adults
 - 483 Youth
- Mental Health Services
 - 1928 Adults
 - 573 Youth
- Drug/Alcohol Services
 - 576 Adults
 - 39 Youth
- Information Dissemination (health fairs, fair, billboards, commercials, etc.): 2000
- Education
 - 200 inmates in Prevention Group at HC Jail
 - 3400 through QPR, Start Talking Now, etc.
- Hotline
 - FY18 – 2877 calls
 - FY19 – 3263
 - FY20 through 2/29 - 2444
- Adult prescreens/crisis intervention
 - FY18 – 670 adults
 - FY19 – 787
 - FY20 through 2/29 - 331
- Youth prescreens/crisis intervention
 - FY18 – 200 youth
 - FY19 – 172
 - FY20 through 2/29 - 103
- Vocational Services
 - 75 served

Proposed services for FY21: use of MAT PDOA grant Firelands was awarded to serve individuals with dx of OUD. Individuals must be either incarcerated and be within 4 months of release or residents of HC seeking SUD outpatient services. Services will be provided at no cost to MHAS Board.

Reporting/Outcomes:

Performance Improvement program through use of My Outcomes (Outcome Ratings Scale measures amount of distress in client's life and Session Ratings Scale measures strength of therapeutic alliance and client's overall satisfaction with treatment) and Client Satisfaction survey provided through the Mental Health Corporations of America.

Prevention outcomes measured utilizing the Prevention Program Evaluation form based on the National Outcome Measures (NOMS).

Performance Improvement reports submitted quarterly to the Board and an annual Performance Improvement summary submitted at end of FY.

Trainings – participant survey tool

Crisis hotline – quarterly reports submitted

Crisis Assessment – data shared quarterly, and Board staff reviews and summarizes

Funding request: \$1,085,461 (\$1,010,002)

Funding breakdown:

Crisis: \$ 262,830 (\$307,761)

MH: \$298,500 (\$299,437)

AOD: \$180,350 (184,418)

Prevention: \$68,981 (\$77,147)

Training: \$11,400 (\$21,998)

Recovery Support Services: \$2,000 (6,500)

Other Services: \$222,500 (\$188,200)

SFY21 RFI Summary

Family Life Counseling & Psychiatric Services

Service: Curriculum Based Support Group

Overview:

In CBSG, children and youth meet in a confidential, small setting and are taught a set of essential life skills to help them learn how to cope with difficult family situations, resist negative peer pressure, respect others, set and achieve goals, make healthy choices, and refuse alcohol, tobacco, and other drugs. CBSG is not a clinical service, but a preventive intervention.

The target populations are youth (ages 4 – 12) for Kids Connection and youth (ages 10 – 17) for the Youth Connection. These students, both male and female, are those whose high-risk situations, attitudes and behaviors place them at elevated risk for future behavioral and health problems, including substance abuse, delinquency and violence. FLC is proposing to add Youth Connection (ages 10 – 17) to four of the school systems as well as continuing the Kids Connection (CBSG) programs.

Number of clients to be served:

Number served in FY20: 191 (SC, NL, Monroeville, WR)

Anticipated number for FY21: 500

Reporting/Outcomes:

Parent evaluation, teacher evaluation, student evaluation

Funding request: \$72,199

Funding breakdown:

- Wages: \$49,896
- Payroll taxes: \$4,491
- Travel: \$9,600
- Copying: \$112
- Training costs: \$8,100

SFY21 RFI Summary

Family Life Counseling & Psychiatric Services

Service: House of Hope, Men's Recovery House

Overview:

House of Hope has been in operation since December 2017 and has contracted with MHAS for the past 2 fiscal years for operational expense support. It is a Level 2 Recovery House. The mission is to help men who are in recovery from drug and alcohol abuse become productive members of their community by providing transitional housing and support for at least one year. The anticipated outcome is along term sobriety, employment, improvement in health, relationships, self-image, and connection with recovery support services.

Number of clients to be served:

Current capacity is 10 - 11 persons. FLCPS is seeking funding to expand resident capacity to 14 by finishing the renovation of the current House of Hope Residence.

Reporting/Outcomes:

Reports submitted quarterly:

- Inquiries about living at the house
- Number accepted/refused
- Number who did not qualify and reasons for disqualification
- Number accepted but did not choose to stay
- Persons who left program early
- Current participants
- Average length of stay, longest and shortest length of stay
- Occupancy
- Weekly sober meeting attendance and community service hours

Funding request: \$118,940

SFY2020 Funding approved: \$71,617

Funding breakdown:

- Wages: \$31,700
- Fringe Benefits: \$4,047
- Consultants: \$4,615
- Travel: \$900
- Supplies: \$11,905
- Printing: \$900
- Other: \$64,873 (rent, utilities, etc.)

SFY21 RFI Summary

Family Life Counseling & Psychiatric Services

Service: MH and AOD treatment

Overview:

Services provided:

- Outpatient MH and Substance abuse Recovery Counseling Services
- Family Mobile Response and Stabilization
- Crisis Intervention Services
- MH and SA Assessments
- Community Psychiatric Supportive Treatment Services (case management)
- Intensive Outpatient SA Recovery Services
- Telepsychiatric Services
- School based services
- Parenting program for parents in recovery
- Adolescent Sexual Abuse Perpetrator Treatment Program

Number of clients to be served:

FY20 served MH (Q1 & Q2): 493

FY20 served AOD (Q1 & Q2): 162

Anticipated # MH: 675

Anticipated # AOD: 2,025

Reporting/Outcomes:

Ohio Outcomes

ATOM-DA (Addictions Treatment Outcome Measure and Diagnostic Tool) – measures change regarding symptoms of substance use disorders

Funding request: \$87,893.40

SFY2020 approved funding: \$45,725

Funding breakdown:

\$40,053.75 MH

\$47,839.65 AOD

SFY21 RFI Summary

Family Life Counseling & Psychiatric Services

Service: Support Line

Overview:

The support line is a telephonic call in service for individuals in Huron County to discuss problems, fears, and anxiety related to recovery and coping with a mental health concern. The support line program was developed to offer the community support in what is an unprecedented time as a result of the COVID-19 crisis. The support line will be staffed by 2 FLCPS licensed or certified behavioral health professionals 7 days a week from 8am to 10pm.

Number of clients to be served:

No way to estimate utilization

Reporting/Outcomes:

Considered successful if the resource is used in a significant way by the community and is reflected in the number of people that call. Also, will be considered successful if 90% of the call had a successful outcome based on meeting the purposed goal of the call.

Funding request: \$172,000

Funding breakdown:

- Wages: \$172,000

SFY21 RFI Summary**Huron County Juvenile Court**

Service: Family Dependency Court

Overview: The mission of the Huron County Family Dependency Treatment Court is to provide collaborative evaluation and treatment services for substance abusing parents who have lost, or are at risk of losing, custody of their child(ren) due to abuse, neglect, or dependency. These intensive services will be provided with the expectation that parents will attain sobriety, safety, and expedite reunification with their children. The Family Dependency Treatment Court is designed to provide you with an opportunity to become abstinent from drugs and alcohol, live a healthier lifestyle for yourself and for your child(ren).

Number of clients to be served:

8 clients serviced during last fiscal year

Capacity to serve 10 adults at one time

Reporting/Outcomes:

- Number of negative urinalysis results
- Number of participants committing new offenses
- Number of clients attending sober support services
- Number of clients who continue to move towards satisfactory completion of their individual treatment plans
- Number of clients who continue to move towards satisfactory completion of their individually identified educational/vocational goals
- Number of clients who show documented progress towards satisfying any court-imposed orders as documented by coordinator

Funding request: \$30,000

Funding breakdown:

The coordinators salary has been, and is currently, provided by funds provided by the Huron County MHAS Board. The fringe benefits have been provided by monies appropriated by the Huron County Commissioners. All office expenses, travel, and training expenses for the coordinator, and all costs of drug testing are paid through Juvenile and Probate Court special revenue funds.

SFY21 RFI Summary

Let's Get Real

Service: Peer Recovery Support

Overview: Each of the programs and services to be provided by Let's Get Real pursuant to the RFI provides a conduit between persons seeking assistance addressing substance use issues an appropriate service providers. Such services include locating detox and treatment services and programs that fit their particular needs and providing peer support services to assist such persons in continuing their personal recovery journey. Such persons include incarcerated and non-incarcerated individuals. These programs including providing services to persons who seek assistance by going to local police stations and hospitals, who come to or call let's Get Real's office in Huron County, or who elect to participate in programs at the County jail Additionally, Let's Get Real participates with other Huron County service providers in reaching out to persons who have recently overdosed to offer support and services.

Services:

- WHO (warm hand off)
- community outreach
- ALERT
- QRT

Number of staff/staffing plan for HC:

6 persons for total of 3 FTEs:

- Special Project Coordinator
- Program Coordinator
- Phone Coordinator
- Peer Supporter

Number of clients to be served: Unable to be determined at this time due to just starting in HC in April 2020

Anticipated Outcomes per service:

- WHO (warm hand off)
 - Assuming only FT participates, estimate 10 encounters per month. Willard Mercy will add add'l 10 encounters per month
 - In Lorain County, 49% of those brought in to an emergency room entering detox or treatment within 24 hours after emergency room encounter with peer supporter
- community outreach
 - Anticipate 20 calls per month, with capacity to help 10 calls per day
 - Considered successful when appropriate referrals are made to 90% of callers
- ALERT
 - 75% of those referred by law enforcement entity entering detox or treatment within 24 hours after meeting with the peer supporter
 - Anticipate 10 encounters per month
- QRT

Funding request: \$90,400

Funding breakdown:

Salaries/wages: \$84,100

Consultant: \$1400

Supplies/Equipment: \$2,500

Printing/Copying: \$2,400

SFY21 RFI Summary

Huron County LOSS/Darrell Shumpert

Service: Huron County LOSS

Overview: Huron County LOSS team will provide the community of suicide survivors with first response postvention support to family, friends, and loved ones directly affected by a person who died by suicide. The anticipated outcome is to provide ongoing support by referring survivors to local resources to assist them with the grief associated by suicide loss.

Number of clients to be served:

Will be based on number of reported suicides. In Lorain County, the current number is 38 and the LOSS team responds to each.

Reporting/Outcomes:

- Build a productive and responsive LOSS Program and team by forming cohesive working relationship with local law enforcement, mental health, city administration, drug and alcohol services and community at large. Ability to effectively connect and build a working relationship with these services in year one will enable our community to successfully provide services that will assist individuals with living sustainable healthy lifestyles without the ripple effect often associated with completed suicides of loved ones.

Funding request: \$14,908

Funding breakdown:

Salaries/wages: \$11,440

Travel: \$3,468

SFY21 RFI Summary

Norwalk Police Department

Service: Prevention (DARE, ALIVE, Safety Town)

Overview: NPD has been providing Safety Town to the community since 1966, DARE since 1990/1991 school year, and ALIVE since 2013/2014 school year. DARE is taught to all 5th grade students at Norwalk Main Street Intermediate and St. Paul's elementary. The DARE program is 13 weeks and based on decision making and the dangers of using drugs. ALIVE is taught to all 8th and 10th grade students. It consists of video interview of either current or recovered addicts, PPT presentations, and Q&A. Safety Town is taught to students entering kindergarten and focuses on the importance of not taking friend's medications, what to do if find a "doctor's needle" outside.

Number of clients to be served:

served during past year:

DARE – 250

ALIVE – 225

Safety Town - 165

Funding request: \$3,000

Funding breakdown:

Supplies for all programs: \$3,000

SFY21 RFI Summary

Oriana House

Service: Substance Use Treatment

Overview:

Oriana House, Inc. operates the Rigel Recovery Services office located in Norwalk. Rigel is an OMHAS-certified outpatient substance abuse treatment service site. In this proposal, we are requesting funding for:

- Uncompensated care for uninsured and underinsured Oriana House clients; this will allow individuals otherwise ineligible for insurance to receive treatment services
- Vivitrol programs at the Norwalk office and to expand services into the Huron County Jail; this will allow clients without an eligible pay source to receive MAT of Vivitrol to begin services in the Huron County Jail and/or the Rigel office
- Substance use assessments to be completed at the county jail; this will allow for individuals to begin assessment and possibly MAT prior to release from the jail, reducing the likelihood of relapse upon release to the community
- Provide the psychoeducational support group Family Matters to the community; this group will provide support and education to the families and loved ones of individuals battling addiction, which has been shown to increase the likelihood of success in recovery
- Mental health treatment services for our CROSSWAEH clients of Huron County; clients of CROSSWAEH are not eligible for Medicaid and therefore often go without individualized mental health counseling for their co-occurring needs while incarcerated. Funding would allow these clients to access a mental health counselor for assessment, individuals, and group counseling while incarcerated at CRSW CBCF.

Rigel Recovery Services – Norwalk currently offers:

- Substance Abuse Diagnostic assessments
- Individual Psychotherapy
- Intensive Outpatient group (2.1 ASAM level of care)
- Outpatient group (1.0 ASAM level of care)
- Aftercare treatment services
- Medication Assisted Treatment (Vivitrol)
- Drug Testing for therapeutic purposes

Number of clients to be served:

160 adult substance use clients served last year

- Uncompensated clients:
- MAT in jail: 20
- SUD assessments in jail: 35
- Family Matters: weekly, open to public (capacity of 24 per group)
- MH treatment at CROSSWAEH CBCF: 20 assessments, 100 group/individual services

Reporting/Outcomes:

Evaluation tools example included

Funding request: \$97,869.65

Funding breakdown:

- Uncompensated clients: \$40,000 (\$70,000)

- MAT and assessments in jail: \$34,587.45 (\$28,294.50)
- Family Matters: \$1,963.00 (\$15,600 (wages))
- MH treatment at CROSSWAEH CBCF: \$12,422.20 (\$33,930)
- Administrative Costs: \$8,897.00 (\$0)

Changes for FY21: Did not request funding for withdrawal management

SFY21 RFI Summary

Oriana House

Service: Substance Use Treatment/NOBARS (Northwest Ohio Behavior and Reporting Services)

Overview:

Oriana House, Inc. is a non-profit community corrections agency with office throughout Ohio. Oriana House, Inc. intends to provide the Huron County Court of Common Pleas with comprehensive day reporting and clinical treatment services to an adult population of male and female felony offenders referred by the Court. Day reporting services will include case management, UDS testing, EM/SCRAM monitoring and SUD treatment services on an as needed basis. This program will be a continuation of the NOBARS (Northwest Ohio Behavior and Reporting Services) program in place over the last 4 years. OHI anticipates serving up to 140 clients in FY21. The purpose is to provide a non-residential sentencing option that provides for increased public safety by addressing criminogenic need factors for a predominately high risk population, in an intensive reporting program. The goal is to reduce felony commitments to the Huron County Jail and to ODRC for all felony levels and reduce recidivism of offenders.

Oriana House, Inc. began the NOBARS Day Reporting program (court ordered only) in Huron County in 2016 and added Rigel Recovery Services (open to the public) in 2017. The NOBARS Day Reporting Program has been funded since 2016 by the Justice Reinvestment Improvement Grant (JRIG) through the Ohio Department of Rehabilitations and Corrections. Due to changes in the biennium budget for the state (effective July 1, 2019), there was limited JRIG funds available and the NOBARS Day Reporting grant was not renewed. During FY19 the NOBARS Day Reporting program served 174 clients. Based on data, success rate in FY19 was 40% and success rate for FY20 through first three quarters is 49%.

Services provided:

- Administers or utilizes the Ohio Risk Assessment System (ORAS) to identify clients' risk and criminogenic needs (ORAS), including: criminal history, education/employment/financial, family/social support, neighborhood problems, substance use, peer associations, and criminal attitude/behavior patterns.
- Identifies clients' barriers to successful program completion and complete individual program plan (IPP) detailing goals and steps client will work towards in relation to their needs/risk. Responds to barriers such as: age, education level, medical, mental health, transportation, housing etc.
- Utilizes EPICS II (Effective Practices in a Correctional Setting II) appropriately based on client's needs, identifies specified targets to address, assist clients in developing skills to reduce their risk of recidivism
- Practices skill acquisition through the use of role play and homework assignments.
- Monitors/address clients' compliance with program rules by utilizing the Behavior Management System. Completes Phase Progression and/or Behavior Assessment throughout client's placement.
- Completed urine drug screens with clients and notifies referral sources and service providers of any positive drug/alcohol test results. Requests approval from program specific designee for Gas Chromatography-Mass Spectrometry (GCMS).
- Makes referrals to outside agencies to address additional client needs such as housing, childcare, mental health counseling, etc.
- At time of release, creates a Community Plan with the client and makes appropriate referrals based on client's progress and ongoing needs in the community post release.

Number of clients to be served:

132 clients served during first three quarter of FY20. On pace to serve 176 client by end of FY20.

Anticipated number of clients to be served during FY21: 140

Funding requested: \$234,520

FY20 Funding approved: \$160,430.00

Funding breakdown:

Salaries and Wages: \$122,763

Fringe benefits: \$57,012

Supplies and Equipment: \$27,680 (EM and SCRAM equipment and services, UDS supplies)

Other: \$27,065 (admin costs, training)

SFY21 RFI Summary

Reach Our Youth

Service: Mentoring

Overview:

Reach Our Youth is a one-to-one mentoring program that matches volunteer mentors with at-risk youth. These mentors serve as an extra friend and guide to the kids in the program. Mentors are asked to spend two hours about once a week with their mentees. They are encouraged to plan fun, active, and educational opportunities that allow their mentee to build self-esteem and learn new things.

The program also provides Group Activities to both offset the volunteer hours required of mentors and to involve the kids and families who are on the waitlist. Group Activities include get-togethers like roller-skating, a summer picnic, bike rides, BINGO Night, a trip to Burnham Orchards and a Christmas Party. The purpose of Group Activities is to provide a positive social engagements and new learning opportunities for those who may never experience them.

Our end goal is to help youth grow into well-adjusted adults who contribute in a positive manner to their community. We are asking for added funding to expand our Group Activities and help the neglected child, the abused child, the dependent and unruly child to be accepted and included in positive, social manner in our community. To teach behaviors and social competencies so our kids will become productive adults. These activities will involve planning and decision making, interpersonal competence, cultural competence, resistance skills, and peaceful conflict resolution with the goal of teaching self-esteem with a sense of purpose so that they may have a positive view of their personal future.

1. **One-to-One Mentoring** – our volunteer mentors meet with their matched mentee 3-4x a month for a time of two hours or more. During these meetings they are playing, building trust, learning and discussing topics that matter to them.
2. **Monthly Group Activities** – these monthly group activities are open to all children enrolled in the ROY Program, their immediate family members, and all ROY volunteers. Group Activities involve outings like roller skating, bowling, a summer picnic and bike rides. These give kids the opportunity to be active, to build healthy relationships with peers, to learn conflict resolution, and to try new things in general.
3. **Training Opportunities for Mentors and Parents** – We are providing a quarterly training opportunity for parents and mentors. This will involve topics like social media, hygiene, suicide, etc..

Number of clients to be served:

Served 100 youth in SFY2020 and have 70 on waitlist

Reporting/Outcomes: Monthly report summarizing feedback and input from mentors, mentees, and mentee's families.

Proposed changes: expansion on extracurricular scholarships, board and staff training, new group activities

Funding request: \$43,000

Funding for SFY2020: \$40,000

Funding breakdown:

\$4000 Gas cards for mentors (retention)

\$1000 Equipment/Supplies (supplies for activities)

\$38,000 Other: ROY Website Monthly Fees, extra-curricular scholarships, group activities, fingerprinting costs, membership fees, scholarships for graduating seniors, advertising & promotion, mentor retention, accounting services, specific client assistance, postage, board & staff training.

Attachment II

Huron County Board of Mental Health and Addiction Services

An Equal Employment Opportunity Employer

Organization Description

The Huron County MHAS Board is a public authority created by the Ohio Legislature to which citizen volunteers are appointed to collectively represent the Huron County community and to assume responsibility and authority for the management of the planning, implementing and monitoring of the publicly funded behavioral healthcare benefits. The Board's official relationship extends to the Executive Director only. The Executive Director is given the authority to employ and to set areas of responsibility and compensation for employees, subject to the approval of the Board.

The Huron County MHAS Board has a history of good stewardship of public dollars, of collaboration with community partners and of contracting with service providers for evidence-based and best practices to achieve its Mission.

POSITION DESCRIPTION

Job Title: Community Engagement and Resource Manager

- Reports to: Executive Director
- Civil Service Status: Unclassified (See, Sections 124.11(A)(18) and (30) of the Ohio Revised Code)

Compensation and Hours

Position is full-time. Public Employees Retirement System is offered.

Position Summary

- Build and manage the Board's social media profiles and presence, including Facebook, Twitter, LinkedIn, and additional channels that may be deemed relevant.
- Create and disseminate shareable content and marketing materials appropriate for specific networks to spread our mission, vision, and services.
- Regularly create content to grow the Board's informational footprint (press releases, newsletters, and creative content).
- Identify grant funding opportunities that align with Board's strategic plan.
- Write, submit, and manage grant proposals.
- Coordinate planning for events such as community meetings, educational events, trainings, health fairs and local business fairs.
- Represent the organization at coalition and community group meetings to build relationships and promote services.
- Manage and actively promote levy campaign.
- Develop and execute outreach programs to targeted populations.
- Oversee the Board's Culture of Quality certification.
- Manage the Board's website.
- Creatively engage the public to inform the community of our programs and supports.
- Gather and share feedback and input regarding community needs.
- Manage tracking of efforts and share with Executive Director on a monthly basis.
- Attend and participate in seminars, classes and/or trainings relative to the position as requested.
- Complete other duties as assigned by the Board's Executive Director.

Preferred Qualifications

- Minimum of Bachelor's degree in an appropriate discipline or equivalent experience

- Proficiency with Microsoft Office, using a computer, office equipment, and web-based reporting
- Strong interpersonal and communication skills
- Proven time management and organizational skills
- Experience in grant writing
- Networking and engagement skills

Work Environment

The work environment is typical of a small office. Some travel is necessary.

Demands of Position

The physical demands include driving, walking, light lifting, talking, hearing and sitting. Vision abilities include close and color vision. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position.

I have read and understand the requirements of this job description

_____ Date _____

Attachment III



Declaration **Racism is a Public Health Crisis**

The members of the Ohio Association of County Behavioral Health Authorities declare that racism is a public health crisis. As a driving force of the social determinants of health, racism causes persistent discrimination influencing many areas of life, including healthcare, housing, education, employment, and criminal justice.

OACBHA strongly condemns the death of George Floyd. This unnecessarily brutal tragedy and others like it demonstrate the impact of racism by individuals in power who abuse their authority.

Communities of color, people of low social economic status, and individuals who have disabilities, are more likely to experience poor health outcomes as a consequence of social determinants of health – health inequities stemming from economic stability, education, physical environment, inadequate food and access to health care systems, including mental health and addiction. The current COVID-19 pandemic has highlighted and further exacerbated health inequities.

Trauma is often experienced by racial and ethnic population groups as a result of premature deaths, major assaults on culture, and intergenerational lost opportunities. The experience of pervasive racism can itself be traumatic.

The recent deaths and trauma, witnessed by the world, have crystalized the anger and angst born out of a history of pervasive and systemic racism. It is long past time to act. What we have not done before, we must do now. Eradicating racism deserves action from all levels of government and society. We join partners throughout our communities, our state, and our nation committed to shaping new community responses and dynamics.

Our commitment is to:

- Acknowledge racism as a public health crisis and build alliances and partnerships that confront and work collaboratively to end racism.
- Develop local solutions to address disparities and actively engage individuals and communities in racial and social justice work.
- Develop, implement, and support policies and practices to end the inequalities in the health of people of color and mitigate exposure to adverse childhood experiences and trauma.
- Ensure health equity and cultural competence within all mental health and substance use disorder prevention, treatment, and recovery support programs, ensuring services meet the local needs of diverse populations.
- Engage ALL communities to work with state and local behavioral health leaders to develop and promote prevention and awareness efforts designed to reduce stigma, address trauma, and eliminate barriers to care.

We stand in solidarity with everyone seeking to achieve equality and a healthy community where racism is not tolerated.