

# HURON COUNTY BOARD OF MENTAL HEALTH AND ADDICTION SERVICES

2 Oak Street Norwalk, Ohio 44857

## April 19, 2022 BOARD MEETING AGENDA

Location: Huron County Department of Job and Family Services, 185 Shady Lane Dr., Norwalk

Time: 6:00pm

The Board members and the public may attend in person or join via Zoom:

https://us02web.zoom.us/j/83616840660?from=addon Meeting ID: 836 1684 0660, Passcode: 810893

Time		Who
6:00 PM	Call to Order	Board Chair
	Guest Introductions & Public Comment	
	Approval of Board Minutes	
	Presentation	
	Firelands Counseling & Recovery Services	
	Board Chair Report	Board Chair
	Onboarding Committee	
	Board Report	Ex. Director
	Committee Meeting Reports	
	Program Committee	
	o Strategic Plan	
	Finance Committee	
	o COSSAP Funding	
	<ul> <li>OhioMHAS Prevention Grant</li> </ul>	
	o March 2022 Financial Report	
	o March 2022 List of Bills	
	Old Business	
	Meeting Discussion/New Business	
6:40 PM	Adjournment	Board Chair



# **April 19, 2022**

#### I. CALL TO ORDER

Meeting called to order at \_\_6:00\_\_\_\_\_ PM.

#### Board Members in attendance:

	Katie Chieda - Excused	X	Ben Chaffee, Jr.	X	Mitch Cawrse
X	Laura M. Wheeler		Julie Landoll - Excused	X	Silvia Hernandez
X	Amber Boldman	X	Nora Knople	X	Tom Sharpnack
X	Lenora Minor - Zoom	X	John Soisson	X	Sandy Hovest
X	Carol Anderson	X	Erin Bohne		

Board Staff: Ashley Morrow, Kristen Cardone, Cari Williamson

#### II. GUEST INTRODUCTIONS & PUBLIC COMMENT

• Ms. Laura Miller from Firelands Counseling & Recovery Services (FCRS) is presenting; Ms. Margaret Osborne from Northwest Regional Coordinator OhioMHAS, not presenting; Mr. Matt Roche from Norwalk Ohio News, not presenting.

#### III. APPROVAL OF BOARD MEETING MINUTES

<b>MOTION:</b>	To app	prove the March 22, 2022 meeting	g minutes of th	ne Huron County Board of Mental Health						
1	and A	and Addiction Services as sent on March 25, 2022.								
Motion Made	By:	Nora Knople	Seconded:	John Soisson						

#### No opposition

#### IV. PRESENTATION

- Firelands Counseling & Recovery Services
  - o Ms. Laura Miller presented for Firelands Counseling & Recovery Services (FCRS).
    - Ms. Miller is the site director for Norwalk office of FCRS. She shared a slide show with information regarding FCRS.
      - FCRS is a part of Firelands Health System, which has 10 offices located in seven counties: Erie, Huron, Lorain, Ottawa, Sandusky, Seneca, and Wyandot. The Norwalk location is across from Fisher-Titus hospital on the Fisher-Titus campus.
      - FCRS has been servicing the community in counseling and recovery services since 1985 and been in Norwalk for over 20 years.
      - FCRS is accredited by Commission on Accreditation of Rehabilitation Facilities (CARF), a three-year accreditation, and Healthcare Facilities Accreditation Program (HFAP). They are also licensed by the Ohio Department of Mental Health and Addiction Services.
      - FCRS offers a variety of mental health services.

- Diagnostic assessment for mental health and drug or alcohol abuse. This
  develops a treatment plan detailed to each individual client. FCRS provides
  services for children also.
- o Counseling to include individual, family, and group.
- Case management, which is out in the field, in the homes, feet on the streets looking at basic needs of each specific person. Get them signed up for insurance and work on basic life skills.
- Medication services including psychiatric visits and Medication-Assisted
   Treatment which is primarily out of Sandusky office.
- Clinical programs include dual treatment of mental health and substance abuse. The
  program offers team approach, individualized treatment, and trauma sensitivity.
  They collaborate with probation officers, family doctors, school, guidance
  counselors, and Individualized Education Program (IEP).
- Evidence based practices, which are based on research, include Eye Movement
  Desensitization and Reprocessing (EMDR), Cognitive Behavioral Therapy (CBT),
  Matrix for Substance Use Disorder (SUD), and Dialectical Behavioral Therapy
  (DBT) which is used primarily with teens to help them with emotional regulation
  and learning skills on handling their emotions.
- FCRS offers Mental Health Day Treatment 3 hours per day, 3 days per week in Norwalk, Port Clinton, Sandusky and Tiffin locations. Intensive Outpatient Program 3 hours per day, 4 days per week. This is built around the specific person's program needs. Vocational Rehabilitation, which helps an individual build a resume and discuss specific skills need to retain employment.
- Crisis Services are offered through Crisis Hotline, which assess the individuals needs. There is an on-call crisis team if an immediate emergency is occurring. If it is not an emergency, the staff will direct caller to call during business hours. There are virtual services if they are safe.
- FCRS offers Mental Health First Aid (MHFA) 8-hour course, Question, Persuade, and Refer (QPR) for suicide prevention education, Behavioral Health services in Huron County Jail, and Firelands Hospital has 38 beds for psychiatric care.
- In 2021 FCRS serviced 2,151 clients in Huron County.
- FCRS accepts most insurance companies and offers sliding fee scale through MHAS.
- Questions from Board members:
  - Ms. Carol Anderson praised and expressed gratitude for their services.
  - Walk through a crisis hotline call.
    - Ms. Miller shared the calls are routed to Sandusky, where the staff triage the calls. There are times people are looking for research, which would be a low-level call. Medium-level call is talking to someone for a moment, brief interaction, guiding them to contact FCRS office. High-level call is when a person is a safety risk, delusions that impact safety, and will have them talk to a crisis therapist.
  - Who is referring services?
    - o Individuals call on their own, court referrals, Family Doctors, IOP through court.
  - Does FCRS still offer Stepping into Recovery?
    - Yes, they offer the 7 Challenges program for teen and adults. Also, precontemplation which includes motivational interviewing, IOP, Aftercare, Individualized Management.
  - If a client sees your psychiatrist, do they have to see your therapist?
    - o Yes

- What are the waiting periods?
  - o Depending on client's availability, typically one to two weeks.
- School systems recommend FCRS for drug and alcohol abuse for high school students. The schools appreciate FCRS.
- Any additional questions can be directed to Ms. Miller. Additional information may be found at www.firelands.com.

#### V. BOARD CHAIR REPORT

Ms. Ben Chaffee shared during Committee meetings this month, Board members discussed forming an ad
hoc Onboarding Committee to review the current onboarding process for new Board members and make
recommendations for improvements to the Board. Both Committees were in support of this. The
Onboarding Committee will begin meeting in July 2022 and the Board will approve meeting dates next
month. If you are interested in serving on this committee, please email Ms. Cardone.

		rove the formation of and ding process for new B	_	ommittee to review and revise the Board's
Motion Made By:		John Soisson	Seconded:	Sandy Hovest

#### No opposition

• Mr. Chaffee shared the Board will need someone to serve as Chair for the Onboarding Committee. Do we have any volunteers? Ms. Sandy Hovest volunteered to serve as Chair for the Onboarding Committee.

MOTION: 3	То арр	To appoint Ms. Sandy Hovest as the Chair of the Onboarding Committee.							
Motion Made	By:	Amber Boldman	Seconded:	Carol Anderson					

No opposition

#### VI. BOARD REPORT

- Ms. Kristen Cardone shared the following updates:
  - o Grant updates: The Board will be submitting the RCORP Behavioral Health Care Support application tomorrow for a total funding request of \$1,953,395.78. Ms. Cardone shared Ms. Ashley Morrow has done an amazing job writing the grant, as the grant narrative alone is 80 pages. Board thanked Ms. Morrow for her hard work and dedication to grant. Award notification for the Afterschool grant has been delayed and the award will be announced sometime after April 19, 2022.
  - The second half of the women's recovery house is complete and ready for individuals to move in. Couple of people ready to move in in the next few days.
  - The Ohio Association of County Behavioral Health Authorities (OACBHA) in partnership with the Ohio Department of Mental Health and Addiction Services and the Ohio Department of Rehabilitation and Correction, will host *Ohio's 2022 Opiate and Other Drugs Conference* on June 6-7, 2022 at the Hyatt Regency in downtown Columbus, Ohio. This will be Ohio's 12<sup>th</sup> Opiate Conference. This two-day conference will focus on opiates, stimulants, and other substance use disorders, specifically on efforts related to prevention, education, intervention, treatment, recovery, family supports, community engagement, and more. The Board receives two free admissions to the conference; if any Board members are interested in attending, please let Ms. Cardone know at your earliest opportunity. Per the Board policy, travel, hotel stay and meals are covered for Board members.
  - The HEALing Communities team attended the Huron County Community Overdose Response meeting on April 6, 2022 to provide an update on the study. As previously shared, our participation in this study will begin July 1, 2022. The overarching goal of this study is to reduce opioid overdose deaths by 40% through increased education and naloxone distribution, increased access to medications for OUD, and increased safer prescribing and dispersing. They will

- continue to be in community and be at meetings.
- Resource Bags and MHAS App Cards were distributed in Norwalk High School, South Central High School, Willard High School, and New London High School for after-prom, crisis cards were distributed to Norweco, brochures and crisis cards were distributed to Dana Easterwood, Family Nurse Practitioner with Firelands Hospital, and through our Willard outreach we distributed crisis cards, brochures, and recovery friendly workplace folders.
- o Ms. Ashley Morrow attended a Marketing Event/training at Kalahari to work on improving the Board's outreach and community engagement efforts.
- For Willard Outreach, Board staff presented to the Willard Ministerial Association, Willard Business Association, Blossom Healthcare, and the Willard Chamber. Ms. Morrow spent five days in the first two weeks of March at Starting Point, visiting local businesses and talking with residents.
- o Quick Response Team (QRT) data from March 2022, with February 2022 data in parentheses.
  - Overdoses: 10 (8)
  - Overdose fatalities: 1 (1)
  - Mental health calls: 9 (6)
  - Suicide attempts/Suicide related calls: 3 (3)
  - Completed suicides: 1 (3)
  - OVI: 34 (18)
  - Disorderly Conduct/Intoxication 13 (4)
- Mr. John Soisson shared he attended Huron County firefighter meeting on Thursday, April 14, 2022.
   Discussion and presentation given by Mr. Jamie Starcher sharing information on Huron County REACT a MHAS initiative. REACT informs first responders of services, resources, and guidance available to help. Mr. Soisson expressed his gratitude for this program and acknowledged Mr. Starcher for doing a fine job.
  - Ms. Cardone shared Board staff attended the REACT meeting at the Willard Depot on Tuesday, April 12, 2022. There were over 30 people in attendance from first responder organizations throughout the county.
- Mr. Mitch Cawrse shared himself with a few other Deputies from the Huron County Sheriff's Office will be attending Trauma Informed Community's Train the Trainer event held on May 19-20, 2022.

#### VII. COMMITTEE MEETING REPORTS

#### PROGRAM COMMITTEE REPORT

- o Strategic Plan (Attachment I)
  - Ms. Amber Boldman shared Board members met on March 29, 2022 to discuss and finalize the FY23-FY25 Strategic Plan. An updated version of the proposed Strategic Plan may be found in Attachment I. Does anyone have any recommended updates or changes to the Strategic Plan?
    - Board members had no additional updates or changes to FY23-FY25 Strategic Plan.

<b>MOTION:</b>	To app	Γο approve and adopt the FY23 – FY25 Strategic Plan as shown in Attachment I.									
4											
Motion Made By:		Laura Wheeler	Seconded:	Nora Knople							

#### No opposition

o Ms. Boldman shared minutes from the April 11, 2022 Program Committee were sent to Board members on April 15, 2022 and may also be found on the Board's website.

MOTION: 5	To app	prove the April 11, 2022 Program	n Committee m	neeting minutes as sent on April 15, 2022.
Motion Made	By:	Silvia Hernandez	Seconded:	Carol Anderson

No opposition

#### FINANCE COMMITTEE REPORT

#### COSSAP Funding

• Mr. Ben Chaffee shared last month in Motion #4, the Board authorized Executive Director to enter into a FY22 contract addendum with Let's Get Real, Inc. in the amount of \$1,250, utilizing COSSAP funding, with the understanding that the COSSAP grant was operating on the state fiscal year. Ms. Cardone received notification from the COSSAP grant holder stating that the grant funding period runs January 7, 2022 – October 31, 2022. Because of this, we will need to amend the motion from the March 22, 2022 Board meeting to change the funding amount and the dates of the contract to align with the dates of the COSSAP grant.

	To amend Motion #4 in the March 22, 2022 MHAS Board meeting to authorize Executive								
<b>MOTION:</b>	Directo	Director to enter into a contract with Let's Get Real from January 7, 2022 to October 31, 2022							
6	in an amount not to exceed \$5,000.00 utilizing COSSAP funding.								
Motion Made By:		Carol Anderson	Seconded:	Sandy Hovest					

	Katie Chieda - Excused	4	Ben Chaffee, Jr.	7	Mitch Cawrse
1	Laura M. Wheeler		Julie Landoll - Excused	8	Silvia Hernandez
2	Amber Boldman	5	Nora Knople		Tom Sharpnack -abstain
3	Lenora Minor - Zoom	6	John Soisson	9	Sandy Hovest
10	Carol Anderson	11	Erin Bohne		

#### No opposition

#### OhioMHAS Prevention Grant

• Mr. Chaffee shared Ms. Cardone informed Committee members of a grant opportunity through the Ohio Department of Mental Health and Addiction Services for prevention funding and requested approval to apply for funding. Board staff are working with the Huron County Family and Children First Council to determine the best way to utilize this funding to expand evidence-based prevention services in Huron County.

					S Ohio Community Impact Initiative for ount not to exceed \$60,000.00 per fiscal
Motion Made I	J	Erin Bohne	S	Seconded:	Carol Anderson

	Katie Chieda - Excused	10	Ben Chaffee, Jr.	9	Mitch Cawrse
8	Laura M. Wheeler		Julie Landoll - Excused	7	Silvia Hernandez
6	Amber Boldman	5	Nora Knople		Tom Sharpnack -abstain
	Lenora Minor - abstain	4	John Soisson	3	Sandy Hovest
1	Carol Anderson	2	Erin Bohne		

#### No opposition

#### March 2022 Financial Report (Attachment II)

• Mr. Chaffee shared Committee members reviewed the Board's March Financial Report, through March 31, 2022 as shown in Attachment II. The March 2022 Financial Report is as follows:

Revenues: \$452,093.43
Expenditures: \$636,385.88
Cash Balances: \$3,007,117.47
Encumbrances: \$2,627,272.41
Ending Balance: \$379,845.06

	To app	To approve the March 2022 Financial Report through March 31, 2022 as shown in Attachment							
<b>MOTION:</b>									
8									
Motion Made By:		Sandy Hovest		Seconded:	Erin Bohne				

	Katie Chieda - Excused	8	Ben Chaffee, Jr.	4	Mitch Cawrse
12	Laura M. Wheeler		Julie Landoll - Excused	3	Silvia Hernandez
11	Amber Boldman	7	Nora Knople	2	Tom Sharpnack
10	Lenora Minor - Zoom	6	John Soisson	1	Sandy Hovest
9	Carol Anderson	5	Erin Bohne		

### No opposition

#### March 2022 List of Bills (Attachment III)

• Mr. Chaffee shared Committee members reviewed the March 2022 List of Bills as shown in Attachment III. If you have not already done so, please take a moment to review.

	To app	Γο approve the March 2022 List of Bills through March 31, 2022 as shown in Attachment III.									
<b>MOTION:</b>											
9											
Motion Made	By:	Nora Knople		Seconded:	Laura Wheeler						

	Katie Chieda - Excused	1	Ben Chaffee, Jr.	9	Mitch Cawrse
5	Laura M. Wheeler		Julie Landoll - Excused	10	Silvia Hernandez
6	Amber Boldman	2	Nora Knople	11	Tom Sharpnack
7	Lenora Minor - Zoom	3	John Soisson	12	Sandy Hovest
8	Carol Anderson	4	Erin Bohne		

No

#### opposition

• Mr. Chaffee shared minutes from the April 12, 2022 Finance Committee meeting were sent to Board members on April 15, 2022 and may also be found on the Board's website.

MOTION: 10	To app	prove the April 12, 2022 Finance	e Committee m	eeting minutes as sent on April 15, 2022.
Motion Made By:		Sandy Hovest	Seconded:	Nora Knople

#### No opposition

#### VIII. OLD BUSINESS

- Mr. Chaffee asked Board members if there was any old business that needs discussed.
  - o The Board members had no old business to discuss.

### IX. MEETING DISCUSSION/NEW BUSINESS

- Mr. Chaffee asked Board members if there was any meeting discussion or new business that needed discussed.
  - o The Board members had no old business to discuss.

### X. ADJOURNMENT

MOTION: 11	To adj meetin	<u>.</u>	County Board	of Mental Health and Addiction Services
Motion Made l	By:	John Soisson	Seconded:	Amber Boldman

No opposition

The April 19, 2022 meeting of the Board adjourned at \_6:40\_p.m.



# SFY 2023 – SFY 2025 Strategic Plan

#### **MISSION**

Ensure access to mental health and addiction services and resources for prevention, treatment, and recovery supports while educating and advocating for all community members.

#### **VISION**

For Huron County to be a community where all individuals are mentally and emotionally healthy and free from dependence on harmful substances and/or addictive behaviors.

#### **VALUES**

- Accountability
- Collaboration
- Empowerment
- Hope
- Integrity
- Respect
- Responsiveness
- Service
- Transparency

#### **TARGETED OUTCOMES**

- Increase public awareness and education related to Board funded services and behavioral health
- Increase prevention services capacity and availability
- Increase funding to address identified needs
- Increase recovery supports
- Increase and improve access to services and supports
- Increase Board member engagement
- Improve Board functionality
- Improve behavioral health workforce attraction and retention

The Strategic Plan will be reviewed by the Board at a minimum of every six months to ensure
appropriate progress is being made toward the Goals and Objectives. If decided, Goals and
Objectives may be added or modified during review.

# **Outreach & Engagement**

# Goal 1: To increase public awareness and education related to Board funded services and behavioral health.

Objective 1a: Promote sliding fee scale via social media posts, press releases, and marketing materials at minimum once per quarter.

• Timeline: Beginning SFY 2023, ongoing

Objective 1b: Share information daily regarding available supports and services via social media, including sharing posts from contracted providers.

• Timeline: Beginning SFY 2023, daily

Objective 1c: Implement targeted outreach and education initiatives monthly focused on the following: MAT (Medication Assisted Treatment), Naloxone, LGBTQ+ Community, Spanish speaking/reading population, elderly, lower income population, importance of prevention, trauma informed care, ACES (adverse childhood experiences), and any other identified priority areas.

• Timeline: Beginning SFY 2023, monthly

Objective 1d: Attend trainings to identify best practices for marketing and outreach at least two times per year.

• **Timeline:** Beginning SFY 2023, biannually

Objective 1e: Develop and utilize consistent and appropriate messaging and track analytics monthly.

• Timeline: Beginning SFY 2023, monthly

Objective 1f: Increased promotion of contracted providers via monthly sharing of marketing materials including brochures and social media posts.

• Timeline: Beginning SFY 2023, monthly

# Goal 2: Identify and implement educational strategies and trainings to reduce stigma around behavioral health.

Objective 2a: Offer Mental Health First Aid Trainings at least once per quarter.

• **Timeline:** Beginning SFY 2023, quarterly

	Prevention		

# Goal 3: To increase prevention services capacity and availability.

Objective 3a: Partner with Huron County Family and Children First Council on funding opportunities at least one time per year to increase prevention staff in Huron County.

• Timeline: Beginning SFY 2023, annually

Objective 3b: Partner with Huron County Family and Children First Council to implement evidence-based prevention programs in Huron County with the goal of implementing at least one evidence-based prevention program annually.

• Timeline: Beginning SFY 2023, annually

#### **Treatment**

Goal 4: Identify and apply for funding opportunities for the following services: intensive home-based treatment, mobile crisis, crisis stabilization, mental health services for youth and families.

Objective 4a: Advocate for additional funding to support these services through interactions with elected officials, OhioMHAS staff, and other leaders at least biannually.

• Timeline: Beginning SFY 2023, biannually

Objective 4b: Explore available grants weekly for funding opportunities.

• Timeline: Beginning SFY 2023, weekly

# **Recovery Supports**

# Goal 5: Identify and apply for funding opportunities for housing for individuals with mental illness and/or substance use disorders.

Objective 5a: Explore available grants weekly for funding opportunities.

• Timeline: Beginning SFY 2023, weekly

# Goal 6: Expansion of peer recovery support services.

Objective 6a: Partner with current peer recovery organization on implementation of mental health peer support services by end of SFY 2023.

• Timeline: SFY 2023

Objective 6b: Implement peer recovery support linkage for individuals on waitlist for treatment services by end of SFY 2024.

• Timeline: Beginning SFY 2023, ongoing

# Goal 7: Expansion of mental health support services throughout the county.

Objective 7a: Identify mental health support organizations by end of SFY 2023.

• Timeline: SFY 2023

Objective 7b: Implement new mental health support organization(s) in Huron County by end of SFY 2024.

• Timeline: SFY 2024

# **Accessibility**

# Goal 8: Identify and implement strategies to attract and retain qualified behavioral health professionals.

Objective 8a: Host quarterly meetings with treatment providers to discuss workforce issues and brainstorm solutions.

• Timeline: Beginning SFY 2023, quarterly

Goal 9: Identify and implement strategies to address barriers to services including waitlists, evening and weekend availability, internet/technology, accessibility to services and information for Spanish-speaking and/or writing individuals, and transportation.

Objective 9a: Host quarterly meetings with treatment providers to discuss barriers and brainstorm solutions.

• Timeline: Beginning SFY 2023, quarterly

Objective 9b: Gather waitlist data from providers on quarterly basis.

• Timeline: Beginning SFY 2023, quarterly

Objective 9c: Identify and apply for funding opportunities to reduce barriers by searching for grant opportunities weekly.

• Timeline: Beginning SFY 2023, weekly

## **Board & Board Initiatives**

# Goal 10: Improve functionality of the Board.

Objective 10a: Review policies and procedures annually and update as needed.

• Timeline: Beginning SFY 2023, ongoing

Objective 10b: Obtain Culture of Quality certification.

• Timeline: Fall 2024

Objective 10c: Run a successful Levy campaign for 2024.

• Timeline: Beginning SFY 2023, ongoing

# Goal 11: Increase Board member participation and engagement.

Objective 11a: Board members to participate in a minimum of two community events with MHAS annually.

• Timeline: Beginning SFY 2023, annually

Objective 11b: Schedule Board retreat during which Board members will visit contracted providers to increase awareness and understanding of services in the community.

• Timeline: SFY 2023

Objective 11c: Current Board members to complete annual Roles & Responsibilities training; new Board members to complete training within first month of being on the Board.

• Timeline: Beginning SFY 2023, annually

### **Attachment II**

#### Calendar Year 2022 Receipts and Cash Journal

March 2022							
	Account Number	Description	Accumulated From	Current Month's	Accumulated	% of Anticipated	Anticipated
	Account Number	Description	Previous Report	Report	Year-to-Date	Revenue	CY Revenue
			Frevious Report	Report	rear-to-Date	Revenue	CTREVEILLE
FEDERAL FUNDS							
. =====================================							
Title 19	100.100.10165		0.00	0.00	0.00	#DIV/0!	0.00
Title XX	100.100.10165	Fed MH	15,206.00	0.00	15,206.00	37.7%	40,285.00
MH Block Grant	100.100.10126	Fed MH	12,136.00	8,090.58	20,226.58	30.1%	67,304.00
ADTR Block Grant	100.100.10122	Fed AOD	97,423.00	7,611.84	105,034.84	55.4%	189,692.00
ODADAS Medicaid	100.100.10128	Fed AOD Medicaid	0.00	0.00	0.00	#DIV/0!	0.00
Federal Grants	100.100.10167	Federal Grants	565.00	107,837.00	108,402.00	69.3%	156,527.00
STATE FUNDS							
MH Subsidy	100.100.10121	State MH	201,744.75	3,607.00	205,351.75	22.6%	909,131.00
Recovery Housing	100.100.10121	State AOD	22,950.00	0.00	22,950.00	50.0%	45,900.00
AOD Subsidy	100.100.10127	State AOD	12,844.00	0.00	12,844.00	16.9%	76,176.00
State Grants	100.100.10166	State MH & Aod	6,250.00	0.00	6,250.00	6.0%	104,393.00
State States	100.100.10100	Cidic Mil a Alou	0,200.00	0.00	0,200.00	0.070	101,000.00
LOCAL FUNDS							
Real Estate Tax	100.100.10100	Huron Levy	0.00	324,545.22	324,545.22	61.8%	525,000.00
Tangible Personal Tax	100.100.10100	Huron Levy	0.00	0.00	0.00	0.0%	3,000.00
Taxes- Rollback & Homestead	100.100.10101	Huron Levy	0.00	0.00	0.00	0.0%	18,000.00
Other Receipts	100.100.10102	Other Receipts	666.86	326.79	993.65	1.3%	75,000.00
IDAT	100.100.10178	IDAT	0.00	75.00	75.00	0.8%	10,000.00
	100.100.1010		0.00		10.00	0.070	10,000.00
TOTAL RECEIPTS:			\$ 369,785.61	\$ 452,093.43	\$ 821,879.04	37.0%	2,220,408.00
						-	
CASH JOURNAL							
RECONCILIATION							
Beginning Cash Balance:			\$ 3,191,409.92				
Plus: Receipts			452,093.43				
Equals: Total Balance			\$ 3,643,503.35				
Minus: Expenditures			(636,385.88)				
Equals: Ending Balance			\$ 3,007,117.47				
Minus: Encumbrances			(2,627,272.41)				
Equals:			\$ 379,845.06				

March 2021	EXPENDITURES									
LINE ITEM ACCOUNT	CURRENT MONTH	YEAR-TO-DATE	YEAR-TO-DATE	* OUTSTANDING	BUDGETED	UNENCUMBERED				
	EXPENDITURES	EXPENDITURES	PERCENTAGE	ENCUMBRANCES	APPROPRIATION	BALANCE				
SALARIES	14,216.10	40,128.29	23.8%	0.00	168,491.00	128,362.71				
100.100.00125	,	,			,	,				
SUPPLIES	2,616.67	7,323.56	48.0%	7,926.44	15,250.00	0.00				
100.100.00175										
EQUIPMENT	0.00	0.00	0.0%	0.00	2,000.00	2,000.00				
100.100.00200										
CONTRACT REPAIRS	612,964.58	1,076,801.68	55.3%	773,198.32	1,947,833.00	97,833.00				
100.100.00275										
RESIDENTIAL PROGRAM	0.00	0.00	#DIV/0!	0.00	0.00	0.00				
100.100.00280										
TRAVEL	256.10	520.52	8.1%	5,879.48	6,400.00	0.00				
100.100.00300										
O.P.E.R.S.	1,990.24	6,142.64	15.2%	0.00	40,438.00	34,295.36				
100.100.00400										
WORKERS' COMP	97.68	119.69	3.7%	0.00	3,202.00	3,082.31				
100.100.00425										
UNEMPLOYMENT	0.00	0.00	#DIV/0!	0.00	0.00	0.00				
100.100.00450										
MEDICARE	198.58	565.28	23.1%	0.00	2,444.00	1,878.72				
100.100.00460										
OTHER EXPENSES	359.48	2,208.31	4.4%	48,291.69	50,500.00	0.00				
100.100.00475										
HOSPITALIZATION	3,686.45	8,773.25	24.4%	0.00	36,000.00	27,226.75				
100.100.00500										
TOTAL:	636,385.88	1,142,583.22	50.3%	835,295.93	2,272,558.00	294,678.85				

### **Attachment III**

# Huron County **Expense Audit Trail Report**

Accounts: 100.100.00125 to 100.100.00500

From: 3/1/2022 to 3/31/2022 Include Inactive Accounts: No

1 10111. 3/ 1/2022 10	3/3 1/2022				molude macu	ve Accounts. No
Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount
100.100.00175 S	upplies					
EJ2022030001 <del>-</del> 115	03/02/2022	Recovery House Bedframe, rug	CK0000414439-01 PO2022-00276 Amazon Capital Services	22-0133 Inv 1NCD-	\$310.13	\$0.00
EJ2022030009-067	03/09/2022	Recovery House-Trash cans fr	CK0000414562-01 PO2022-00276 Kristen Cardone	22-0169 Kristen Ca	\$39.96	\$0.00
EJ2022030009-121	03/09/2022	Recovery House-quilts, bedfra	CK0000414557-01 PO2022-00276 Amazon Capital Services	22-0148 Inv 1NCY-	\$1,082.72	\$0.00
EJ2022030009-123	03/09/2022	Office-Paper from 332684 - 20	CK0000414557-01 PO2022-00276 Amazon Capital Services	22-0149 19GM-JM	\$23.99	\$0.00
EJ2022030021-091	03/16/2022	Office Monitor from 333141 - 2	CK0000414751-01 PO2022-00276 CDW Government	22-0171 Inv S2372	\$260.39	\$0.00
EJ2022030033-165	03/23/2022	Flashdrives for TIC Meeting fro	CK0000414982-01 PO2022-00276 Amazon Capital Services	22-0185 LEVY Inv	\$103.20	\$0.00
EJ2022030039-135	03/30/2022	WRH Bed Frames, Loft Bed, St	CK0000415154-01 PO2022-00276 Amazon Capital Services	22-0218 Inv 13H1-	\$646.85	\$0.00
EJ2022030039-137	03/30/2022	Office Clorox Toilet Wand Refill	CK0000415154-01 PO2022-00276 Amazon Capital Services	22-0218 Inv 13H1-	\$11.99	\$0.00
EJ2022030039-139	03/30/2022	QRT Resource Bags from 3341	CK0000415154-01 PO2022-00276 Amazon Capital Services	22-0217 Inv 1XTL-	\$137.44	\$0.00
100.100.00175 To	tal:	•	·		\$2,616.67	\$0.00
100.100.00275 C	ontract Re	pairs				
EJ2022030001-025	03/02/2022	GRF 421 MH Jan 22 Services f	CK0000207312-01 PO2022-00277 Catholic Charities Diocese of	22-0135	\$1,402,50	\$0.00
EJ2022030001-027			CK0000414445-01 PO2022-00277 Huron County Job & Family S	22-0136	\$1,700,00	\$0.00
EJ2022030001-049			f CK0000207313-01 PO2022-00277 Lets Get Real Inc	22-0141	\$9,233.00	\$0.00
EJ2022030001-051	03/02/2022	QRT Nov 21 Services from 332	CK0000207313-01 PO2022-00277 Lets Get Real Inc	22-0142	\$600.00	\$0.00
EJ2022030001-053			f CK0000207313-01 PO2022-00277 Lets Get Real Inc	22-0140	\$8,447.00	\$0.00
EJ2022030001 <b>-</b> 055			CK0000207313-01 PO2022-00277 Lets Get Real Inc	22-0144	\$3,595.00	\$0.00
EJ2022030001 <b>-</b> 057			CK0000207313-01 PO2022-00277 Lets Get Real Inc	22-0145	\$5,170.00	\$0.00
EJ2022030001-059			CK0000207313-01 PO2022-00277 Lets Get Real Inc	22-0143	\$900.00	\$0.00
EJ2022030001-061			CK0000414443-01 PO2022-00277 Laser Images Inc	22-0139 Inv 22-10	\$660.00	\$0.00
EJ2022030001-103			CK0000207314-01 PO2022-00277 Family Life Counseling and Ps		\$519,17	\$0.00
EJ2022030001-119			2 CK0000414442-01 PO2022-00277 Brown Consulting LTD	22-0134 Inv 1223-	\$6,075,00	\$0.00
EJ2022030001-123			CK0000414444-01 PO2022-00277 Milestone Event Center	22-0146	\$100.00	\$0.00
EJ2022030001-137		•	CK0000414441-01 PO2022-00277 Monroeville School District	22-0147	\$835.48	\$0.00
EJ2022030001-227			CK0000414440-01 PO2022-00277 Firelands Counseling & Recov		\$2,383.20	\$0.00
EJ2022030009 <b>-</b> 007			f CK0000207333-01 PO2022-00277 ComDoc Inc	22 <b>-</b> 0153 Inv IN484	\$90.49	\$0.00
EJ2022030009 <b>-</b> 013			CK0000207335-01 PO2022-00277 Lets Get Real Inc	22-0159 QRT	\$600.00	\$0.00
EJ2022030009-015			CK0000207335-01 PO2022-00277 Lets Get Real Inc	22-0160 SOR	\$3,440.00	\$0.00
EJ2022030009-017			CK0000207335-01 PO2022-00277 Lets Get Real Inc	22-0158 Peer Sup	\$7,204.00	\$0.00
EJ2022030009-019			CK0000414561-01 PO2022-00277 Firelands Lawn & Landscape		\$69.00	\$0.00
EJ2022030009-053		•	CK0000414559-01 PO2022-00277 Firelands Counseling & Recov		\$4,101.03	\$0.00
EJ2022030009-057			CK0000414569-01 PO2022-00277 Time Warner Cable Northeast		\$207.96	\$0.00
EJ2022030009-057			CK0000414562-01 PO2022-00277 Time Warner Cable Northeast	22-0169 Cell Phon	\$207.98 \$359.98	\$0.00
EJ2022030009 <b>-</b> 003			CK0000414558-01 PO2022-00277 Kristeri Cardone  CK0000414558-01 PO2022-00277 Firelands Counseling & Recov		\$339.98 \$116.79	\$0.00
EJ2022030009=101		·	CK0000414556-01 PO2022-00277 Firelands Counseling & Recov		\$665.65	\$0.00
EJ2022030009 <b>-</b> 111			,	22 <b>-</b> 0154 22 <b>-</b> 0166 Cell Phon	·	
EJ2022030009-147			CK0000414565-01 PO2022-00277 Ashley Morrow	22 <b>-</b> 0166 Cell Phon 22 <b>-</b> 0151 D2746722	\$60.00	\$0.00 \$0.00
	03/09/2022	01212022-02172022 Water Ser	r CK0000207351-01 PO2022-00277 City of Norwalk	22-0131 D2/40/22	\$24.00	\$0.00
4/4/0000 4 E 4 DN4						

From: 3/1/2022 to 3/31/2022

Journal ID	Date	Transaction Description	Source Doc.	. 3/1/2022 to 3/3 1/2022	Invoice#	Debit Amount	Credit Amount
EJ2022030009-171	03/09/2022	01212022-02172022 Water Ser	CK0000207351-01	PO2022-00277 City of Norwalk	22-0150 E0414040	\$30,00	\$0.00
EJ2022030009-173	03/09/2022	01212022-02172022 Water Ser	CK0000207351-01	PO2022-00277 City of Norwalk	22-0152 D2746724	\$24.00	\$0.00
EJ2022030009-189	03/09/2022	012722-022422 Electric Servic	CK0000414563-01	PO2022-00277 Ohio Edison	22-0163 90416860	\$52.05	\$0.00
EJ2022030009-191	03/09/2022	012722-022422 Electric Servic	CK0000414563-01	PO2022-00277 Ohio Edison	22-0162 90416860	\$45.21	\$0.00
EJ2022030009-193	03/09/2022	012722-022422 Electric Servic	CK0000414563-01	PO2022-00277 Ohio Edison	22-0161 90416860	\$142.67	\$0.00
EJ2022030019-002	03/10/2022	Void Pmt for Inv 22-0146 Ln Ro	CK0000414444-01	PO2022-00277 Milestone Event Center	22-0146	\$0.00	\$100.00
EJ2022030021-005	03/16/2022	SOR Preventative Bug Spray R	CK0000414759-01	PO2022-00277 Professional Bug Solutions	22-0178 18288	\$77.75	\$0.00
EJ2022030021-007	03/16/2022	LEVY Preventative Spray Offic	CK0000414759-01	PO2022-00277 Professional Bug Solutions	22-0182 Invoice 18	\$77.76	\$0.00
EJ2022030021-023	03/16/2022	2022 Huron County Fair Comm	CK0000414756-01	PO2022-00277 Huron County Agricultural Soc	22-0180 Huron Co	\$400.00	\$0.00
EJ2022030021-057	03/16/2022	Recovery Housing HOH Dec 2	CK0000207487-01	PO2022-00277 Family Life Counseling and Ps	22-0178 Dec 2021	\$681.49	\$0.00
EJ2022030021-059	03/16/2022	Recovery Housing HOH Nov 2	CK0000207487-01	PO2022-00277 Family Life Counseling and Ps	22-0177 Nov 2021	\$7,952.40	\$0.00
EJ2022030021-061	03/16/2022	GOSH 030822 from 333141 - 2	CK0000207487-01	PO2022-00277 Family Life Counseling and Ps	22-0175 FLC GOS	\$1,880.35	\$0.00
EJ2022030021-063	03/16/2022	Recovery Housing HOH Oct 20	CK0000207487-01	PO2022-00277 Family Life Counseling and Ps	22 <b>-</b> 0176 FLC HOH	\$8,261.56	\$0.00
EJ2022030021-065	03/16/2022	LEVY HOH Dec 21 from 33314	CK0000207487-01	PO2022-00277 Family Life Counseling and Ps	22-0178 Dec 2021	\$10,776.34	\$0.00
EJ2022030021-067				PO2022-00277 Family Life Counseling and Ps		\$1,200.00	\$0.00
EJ2022030021-069				PO2022-00277 Spectrum	22-0183 Acct #: 83	\$141,66	\$0.00
EJ2022030021-085				PO2022-00277 Cyclone Services Inc	22-0172 Inv 93991	\$110.00	\$0.00
EJ2022030021-129				PO2022-00277 Catholic Charities Diocese of	22-0170 Guardians	\$180.00	\$0.00
EJ2022030021-137				PO2022-00277 Firelands Counseling & Recov		\$17,779,54	\$0.00
EJ2022030021-169	03/16/2022			PO2022-00277 US Bank Equipment Finance	22-0184 Invoice 46	\$395.26	\$0.00
EJ2022030021-215		2022 Phone Services 030122-0			22-0181 Invoice 39	\$405.29	\$0.00
EJ2022030021-227	03/16/2022			PO2022-00277 Firelands Counseling & Recov		\$24,620,41	\$0.00
EJ2022030033 <b>-</b> 001				PO2022-00277 Huron County Job & Family S		\$7,059.72	\$0.00
EJ2022030033-005				PO2022-00277 Firelands Counseling & Recov		\$4,480.18	\$0.00
EJ2022030033-035		LEVY Phone & Internet Service		•	22-0216 Inv 01577	\$211.07	\$0.00
EJ2022030033-037				PO2022-00277 Huron County Juvenile Court	22-0204	\$4,163,88	\$0.00
EJ2022030033-057		9,		PO2022-00277 Huron County Common Pleas		\$64,196.70	\$0.00
EJ2022030033-069				PO2022-00277 Firelands Counseling & Recov		\$250.59	\$0.00
EJ2022030033-073				PO2022-00277 Huron County Sheriff	22-0207	\$3.607.00	\$0.00
EJ2022030033-075		, ,		PO2022-00277 Huron County Sheriff	22-0206	\$188,700,96	\$0.00
EJ2022030033 <b>-</b> 077		,		PO2022-00277 Columbia Gas of Ohio	22 <b>-</b> 0194 Acct #: 20	\$183.42	\$0.00
EJ2022030033-079				PO2022-00277 Columbia Gas of Ohio	22-0193 Acct #: 20	\$14.56	\$0.00
EJ2022030033-081		Recovery House Draw #3 Marc			22-0208 Project: 2	\$41,253.00	\$0.00
EJ2022030033-083		,		PO2022-00277 FTG of Greater Ohio LLC	22-0201 Inv 31258	\$199.00	\$0.00
EJ2022030033-091				PO2022-00277 Catholic Charities Diocese of	22-0187 Feb 2022	\$2,296,25	\$0.00
EJ2022030033-093				PO2022-00277 Catholic Charities Diocese of	22-0190 COVID Au	\$3,759.30	\$0.00
EJ2022030033-095				PO2022-00277 Catholic Charities Diocese of	22-0192 Feb 2022	\$5,494.31	\$0.00
EJ2022030033-097				PO2022-00277 Catholic Charities Diocese of	22-0191 Jan 2022	\$5,125.87	\$0.00
EJ2022030033-099				PO2022-00277 Catholic Charities Diocese of	22-0188 Nov 2021	\$4,032.99	\$0.00
EJ2022030033-101				PO2022-00277 Catholic Charities Diocese of	22-0189 Dec 2021	\$3,964.35	\$0.00
EJ2022030033 <b>-</b> 103				PO2022-00277 Firelands Counseling & Recov		\$167.55	\$0.00
EJ2022030033-105				PO2022-00277 Huron County Public Defender		\$20,126,16	\$0.00
EJ2022030033-109		0,		PO2022-00277 Oriana House Inc	22-0213 Inv AR168	\$75.00	\$0.00
EJ2022030033-111				PO2022-00277 Oriana House Inc	22-0213 March 20	\$70 <b>.</b> 00	\$0.00
EJ2022030033-111				PO2022-00277 Oriana House Inc	22-0214 Inv AR169	\$1,819 <b>.</b> 62	\$0.00
EJ2022030033-115		,		PO2022-00277 Chana House Inc	22-0214 IIIV AICTOS	\$600.00	\$0.00
2022200000-110	03/20/2022		3.13000207000-01	. SESEE SSETT ESIS SOCTION INC	LL CLOO I COIGGIY	Ψ000.00	ψ3.00

# Expense Audit Trail Report From: 3/1/2022 to 3/31/2022

Journal ID	Date	Transaction Description	Source Doc.	. 3/ 1/2022 to 3/3 1/2022	Invoice#	Debit Amount	Credit Amount
EJ2022030033-117	03/23/2022	SOR Innovation Cloud-based cl	CK0000207603-01	PO2022-00277 Lets Get Real Inc	22-0210	\$20,000,00	\$0.00
EJ2022030033-133				PO2022-00277 Services for Aging Inc	22-0215 Inv 22820	\$3,634.28	\$0.00
EJ2022030033-137	03/23/2022	Crisis Flex Funds Feb 22 Inv 2	CK0000414983-01	PO2022-00277 Firelands Counseling & Recov	22-0197 Inv 2317	\$4,375.00	\$0.00
EJ2022030033-179	03/23/2022	SOR Innovation Laptops, docki	CK0000414993-01	PO2022-00277 Norwalk Municipal Court	22-0211 Inv 2022-	\$48,705.54	\$0.00
EJ2022030033-181	03/23/2022	SAPT TX GOSH 031622 from	CK0000207608-01	PO2022-00277 Family Life Counseling and Ps	22-0199 GOSH 03	\$485.83	\$0.00
EJ2022030033-183	03/23/2022	SAPT TX House of Hope Jan 2	CK0000207608-01	PO2022-00277 Family Life Counseling and Ps	22-0200 HOH Jan	\$8,602.98	\$0.00
EJ2022030039-125	03/30/2022	Crisis Flex after-hours crisis su	CK0000415155-01	PO2022-00277 Firelands Counseling & Recov	22-0227 Inv 2334	\$18,961.75	\$0.00
EJ2022030039-149	03/30/2022	SOR Gas Cards from 334158 -	CK0000207651-01	PO2022-00277 Family Life Counseling and Ps	22-0223 Inv 1248	\$500.00	\$0.00
EJ2022030039-151	03/30/2022	SAPT TX GOSH 032222 from	CK0000207651-01	PO2022-00277 Family Life Counseling and Ps	22-0220 GOSH	\$537.57	\$0.00
EJ2022030039-153	03/30/2022	GRF 421 MH LGBTQ MH Grou	CK0000207651-01	PO2022-00277 Family Life Counseling and Ps	22-0225 Inv 1254	\$21,80	\$0.00
EJ2022030039-155	03/30/2022	LEVY Norwalk School Wellnes	CK0000207651-01	PO2022-00277 Family Life Counseling and Ps	22-0221 Inv 1256	\$9,600.00	\$0.00
EJ2022030039-157	03/30/2022	GRF 421 MH GOSH Huron Co	CK0000207651-01	PO2022-00277 Family Life Counseling and Ps	22-0222 Inv 1241	\$1,741.75	\$0.00
EJ2022030039-159				PO2022-00277 Family Life Counseling and Ps		\$43.60	\$0.00
EJ2022030039-211	03/30/2022	Office Gas Services 021622-03	CK0000415157-01	PO2022-00277 Columbia Gas of Ohio	22-0219 Acct # 20	\$22.72	\$0.00
EJ2022030039-245	03/30/2022	Office Electric Service 022622-	CK0000415156-01	PO2022-00277 Ohio Edison	22-0228/90366914	\$187.29	\$0.00
100.100.00275 Tota	al:					\$613,064.58	\$100.00
	-					<b>,</b> , , , , , , , , , , , , , , , , , ,	<b>,</b>
100.100.00300 Tr	<del>-</del>						
EJ2022030009-001		•		PO2022-00278 Carolyn Williamson	22-0167	\$101,32	\$0.00
EJ2022030009-071		•		PO2022-00278 Kristen Cardone	22-0168 Kristen Ca	\$53.76	\$0.00
EJ2022030009-145		Feb 22 Mileage Reimbursemen	CK0000414565-01	PO2022-00278 Ashley Morrow	22-0165 Ashley Mo	\$101.02	\$0.00
100.100.00300 Tota	al:					\$256.10	\$0.00
100.100.00400 OF	PERS						
EJ2022030017-075	03/16/2022	Matching for OPERS 2129-08 (	CK0000020195-57	O.P.E.R.S.	Inv 150515	\$995.12	\$0.00
EJ2022030017-125		Matching for OPERS 2129-08 (			Inv_149836	\$995,12	\$0,00
100.100.00400 Tota		3			_	\$1,990.24	\$0.00
						Ψ1,000.24	Ψ0.00
100.100.00425 W		•					
EJ2022030035-091	03/30/2022	Installment 2022 from 334207 -	CK0000020270-01	Ohio Bureau of Workers Compensation	33900001-0	\$97.68	\$0.00
100.100.00425 Tota	al:					\$97.68	\$0.00
100,100,00460 Me	adicara						
		Matable of Second of Second Office	01/0000000100	O'cista Bank Bank II Tana	I 450544	<b>***</b>	***
EJ2022030007-069		Matching for Medicare (Matchi		•	Inv_150511	\$99.29	\$0.00
EJ2022030027-007		Matching for Medicare (Matchi	CK0000020196-41	Civista Bank-Payroll Taxes	Inv_151644	\$99,29	\$0.00
100.100.00460 Tota	al:					\$198.58	\$0.00
100.100.00475 Ot	her Expen	ses					
EJ2022030009-069	03/09/2022	Board Minutes Training for Cari	CK0000414562-01	PO2022-00279 Kristen Cardone	22-0169 Kristen Ca	\$22.51	\$0.00
EJ2022030009-149	03/09/2022	Recovery House Open House-	CK0000414565-01	PO2022-00279 Ashley Morrow	22-0166 Ashley Mo	\$36.84	\$0.00
EJ2022030009-151	03/09/2022	Feb 22 Newspaper from 33268	CK0000414565-01	PO2022-00279 Ashley Morrow	22 <b>-</b> 0166 Ashley Mo	\$20.00	\$0.00
EJ2022030033-211	03/23/2022	Levy Stepping Up Meeting Lun	CK0000414997-01	PO2022-00279 Catering by Design	22 <b>-</b> 0186 Inv 6476	\$207.00	\$0.00
EJ2022030039-107	03/30/2022			PO2022-00279 Findlay City Schools	22-0226 Inv 483	\$73.13	\$0.00
100.100.00475 Tota						\$359.48	\$0.00
						,	+-100
100.100.00500 Ho	ospitalizati	on					

# Expense Audit Trail Report From: 3/1/2022 to 3/31/2022

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount
EJ2022030003-019	03/03/2022	Deduction: Hartford Life Insura	CK0000414515-18 The Hartford	Inv_149833	\$5,01	\$0.00
EJ2022030025-045	03/18/2022	March 2022 Health Insurance for	CK0000414932-01 Huron County Treasurer	March 2022	\$3,681.44	\$0.00
100.100.00500 Total:					\$3,686.45	\$0.00
Mental Health Tota	als:				\$622,269.78	\$100.00
Fund: 100 Tota <b>l</b> :					\$622,269.78	\$100.00
Grand Total:					\$622,269.78	\$100.00