



# HURON COUNTY BOARD OF MENTAL HEALTH AND ADDICTION SERVICES

2 Oak Street  
Norwalk, Ohio 44857

## February 21, 2023 BOARD MEETING AGENDA

**Location: 12 James Street, New London Ohio**

**Time: 6:00pm**

**The public may attend in person or join via Zoom:**

<https://us02web.zoom.us/j/85722077834?pwd=ZDJjdVFsbnEJRaDAyWTFnUktHTWNNWQTo9>  
Meeting ID: 857 2207 7834, Passcode: 174300

<b>Time</b>		<b>Who</b>
6:01 PM	<b>Call to Order</b>	Board Chair
	<b>Executive Session</b>	
	<b>Guest Introductions &amp; Public Comment</b>	
	<b>Approval of Board Minutes</b>	
	<b>Board Chair Report</b>	Board Chair
	<b>Board Report</b>	Ex. Director
	<b>Committee Meeting Reports</b> <ul style="list-style-type: none"> <li>• Governance Committee <ul style="list-style-type: none"> <li>○ Scheduling and Flexible Work Arrangements Policy</li> </ul> </li> <li>• Program Committee <ul style="list-style-type: none"> <li>○ 120 Day Notices</li> <li>○ SFY 2024 RFPs</li> </ul> </li> <li>• Finance Committee <ul style="list-style-type: none"> <li>○ AUD Funding Allocations</li> <li>○ Business Credit Card</li> <li>○ SOR Innovations Funding Allocations</li> <li>○ After Prom Funding</li> <li>○ January 2023 Financial Report</li> <li>○ January 2023 List of Bills</li> </ul> </li> </ul>	
	<b>Old Business</b>	
	<b>Meeting Discussion/New Business</b>	
7:50 PM	<b>Adjournment</b>	Board Chair

**HURON COUNTY**  
  
**BOARD OF MENTAL  
 HEALTH & ADDICTION  
 SERVICES**

**February 21, 2023**

**I. CALL TO ORDER**

Meeting called to order at 6:01 PM.

Board Members in attendance:

	Katie Chieda - Excused	X	Ben Chaffee, Jr.	X	Mitch Cawrse
X	Laura M. Wheeler	X	Julie Landoll	X	Silvia Hernandez
	Amber Boldman-Excused	X	Nora Knople	X	Tom Sharpnack
X	Lenora Minor	X	John Soisson	X	Sandy Hovest
	Carol Anderson-Excused		Erin Bohne-Excused		

Board Staff: Ashley Morrow, Kristen Cardone, Cari Williamson

**II. EXECUTIVE SESSION**

- Mr. Ben Chaffee shared that the meetings of the Board, as a public agency, shall be open to the public as required, unless the subject matter under consideration permits an executive session, as provided in section 121.22(G) of the Ohio Revised Code. Members of a public body may hold an executive session at a regular or special meeting only after a majority of a quorum of the public body determines, by a role call vote, to hold an executive session for the sole purpose of the consideration of the following matter: Ohio Revised Code 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

<b>MOTION:</b> <b>1</b>	To enter Executive Session under Ohio Revised Code 121.22(G)(1).		
<b>Motion Made By:</b>	Nora Knople	<b>Seconded:</b>	Lenora Minor

	Katie Chieda-Excused	6	Ben Chaffee, Jr.	7	Mitch Cawrse
1	Laura M. Wheeler	5	Julie Landoll	8	Silvia Hernandez
	Amber Boldman-Excused	4	Nora Knople	9	Tom Sharpnack
2	Lenora Minor	3	John Soisson	10	Sandy Hovest
	Carol Anderson-Excused		Erin Bohne-Excused		

**No opposition.**

- Board members entered the Executive Session at 6:05pm.

<b>MOTION:</b> 2	To exit Executive Session under Ohio Revised Code 121.22(G)(1).		
<b>Motion Made By:</b>	Lenora Minor	<b>Seconded:</b>	Laura Wheeler

**No opposition.**

- Board members exited the Executive Session at 7:23pm.

**III. GUEST INTRODUCTIONS & PUBLIC COMMENT**

- Deanna England (Oriana House), Laura Miller (Firelands Counseling), Sue Wilson (Family Life Counseling). Jessica Dickman (Family Life Counseling) joined the meeting after introductions. All guests joined the meeting via Zoom.

**IV. APPROVAL OF BOARD MEETING MINUTES**

- Mr. Chaffee shared that the minutes from the January 17, 2023 Board meeting were sent to Board members on January 19, 2023.

<b>MOTION:</b> 3	To approve the January 17, 2023 meeting minutes of the Huron County Board of Mental Health and Addiction Services as sent on January 19, 2023.		
<b>Motion Made By:</b>	Lenora Minor	<b>Seconded:</b>	Silva Hernandez

**No opposition.**

**V. BOARD CHAIR REPORT**

- Mr. Chaffee shared there is no Board Chair report this month.

**VI. BOARD REPORT**

- **Local/State Updates:**
  - Ms. Cardone shared that in 2017 and 2018, then Attorney General Mike DeWine was one of the first state Attorney Generals to file lawsuits against both opioid drug manufacturers and distributors and has since maintained the resolve that these companies must pay for the damages caused by opioids in Ohio.

In March of 2020, now Ohio Governor Mike DeWine and Attorney General Dave Yost, announced that local governments encompassing more than two-thirds of the state’s population have signed on to OneOhio, a plan to jointly approach settlement negotiations and litigation with the drug manufacturers and distributors of opioids. OneOhio ensures a settlement recognizing that every corner of the state has been hit hard by the crisis and provides a mechanism for the distribution of any opioid settlement funds and outlines how the funds can be used. Specifically:

- 55% will be set aside for the creation of a statewide foundation that will develop and oversee the funding of short-term and long-term planning that local communities need to continue to address this crisis.
- 15% will go to the state of Ohio, to be used to leverage statewide buying power to offer prevention, treatment and recovery support services.
- 30% of the funding will be set aside for community recovery, money that will go directly to every township, village, city and county in Ohio – more than 2,000 in all – to address the immediate needs of residents.

Out of the 30% of local funding, those funds will be distributed both through local government and regionally. The state was divided into 19 regions, with Huron County being a part of region 19 with Wayne, Medina, Lorain, Ashland, Richland and Erie Counties. According to

Commissioner Boose, funds will be paid out over 38 years with the first installment being released later this year. Commissioner Boose has asked MHAS to be involved in the process of identifying projects for our county, helping to fill gaps in what is already being done.

- Board members further discussed OneOhio.
      - The projects must be opioid related.
      - There are no limits on how often project proposals can be submitted.
      - The region will receive approximately \$1 million/year.
      - There will be a rubric created to help score projects.
      - There are representatives from each county in the region who will help drive projects that benefit each local area.
- **Board updates**
  - Ms. Cardone shared as previously shared, the Board is participating in a winter wellness event for February, in partnership with the Huron County Chamber of Commerce, Firelands Forward, and the Norwalk Area United Fund. The final event for the month is scheduled for Saturday, February 25, 2023 from 10am – 2pm at the Huron County Chamber of Commerce.
    - The Chamber is merging the event with a small business shopping day. The event will have activities throughout the day such as a scavenger hunt and a food truck. There will be presentations from Ms. Nicole Withrow (Mini Main Street) and Mr. Matt Wilde (Marama Wellness). There will also be a mindful walk with Ms. Nora Knople (Haven Hypnosis).
- **Community Engagement and Outreach**
  - Ms. Cardone shared the following community engagement and outreach for January 2023.
    - *Newsletters and Social Media outreach for January:*
      - Wellness Month
        - Winter Wellness Wonderland
    - *Trainings Hosted by MHAS*
      - Upcoming Trauma Informed Care training on February 23, 2023 at 9am.
      - Certified 32 individuals in Mental Health First Aid through a training hosted at Whirlpool in Clyde on February 16, 2023.

**VII. COMMITTEE MEETING REPORTS**

- Ms. Julie Landoll shared the Governance Committee met on Monday, February 6, 2023 at the Board’s office.
- **GOVERNANCE COMMITTEE REPORT**
  - **Scheduling and Flexible Work Arrangements Policy (Attachment I)**
    - Ms. Landoll shared that the committee members reviewed and approved the Scheduling and Flexible Work Arrangements Policy, as shown in Attachment I. The updated policy provides more depth and structure to the policy that was previously in place.

<b>MOTION:</b> <b>4</b>	To approve and adopt the revised 203.2 Scheduling and Flexible Work Arrangements policy as shown in Attachment I.		
<b>Motion Made By:</b>	Mitch Cawrse	<b>Seconded:</b>	Lenora Minor

Katie Chieda-Excused	5	Ben Chaffee, Jr.	4	Mitch Cawrse
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9	Laura M. Wheeler	6	Julie Landoll	3	Silvia Hernandez
	Amber Boldman-Excused	7	Nora Knople	2	Tom Sharpnack
10	Lenora Minor	8	John Soisson	1	Sandy Hovest
	Carol Anderson-Excused		Erin Bohne-Excused		

**No opposition.**

- Ms. Landoll shared that the minutes from the February 6, 2023 Governance Committee meeting were sent to Board members on February 10, 2023.

<b>MOTION:</b> <b>5</b>	To approve the February 6, 2023 Governance Committee meeting minutes as sent on February 10, 2023.			
<b>Motion Made By:</b>	Nora Knople	<b>Seconded:</b>	Laura Wheeler	

**No opposition.**

- **PROGRAM COMMITTEE REPORT**

- **120 Day Notices (Attachment II)**
  - Ms. Laura Wheeler shared that annually, the Board is required to send 120 Day Notices to all contracted providers. Committee members reviewed the 120-day notice template, as shown in Attachment II. The notice states that the Board may request minor changes in reporting requirements but is not making any substantial changes to their contract unless it becomes necessary because of an unforeseen change, and the allocation amounts will remain the same in FY24 as they were in FY23, unless there is a change in services, allocation amounts, or any other unforeseen changes. Committee members were in support of utilizing the 120-day notice template to send to all contracted providers.

<b>MOTION:</b> <b>6</b>	To approve the 120 Day Notice as shown in Attachment II and authorize Executive Director to send this document to each of the Board’s contracted agencies, in accordance with the requirements of the Ohio Revised Code.			
<b>Motion Made By:</b>	Lenora Minor	<b>Seconded:</b>	Julie Landoll	

	Katie Chieda-Excused	1	Ben Chaffee, Jr.	7	Mitch Cawrse
5	Laura M. Wheeler	2	Julie Landoll	8	Silvia Hernandez
	Amber Boldman-Excused	3	Nora Knople	9	Tom Sharpnack
6	Lenora Minor	4	John Soisson	10	Sandy Hovest
	Carol Anderson-Excused		Erin Bohne-Excused		

**No opposition.**

- **SFY 2024 Request for Proposals**
  - Ms. Wheeler shared that per the Ohio Revised Ohio, the Board is not required to release Request for Proposal’s (RFP’s) to contract for services. Given that the Board does not anticipate having any additional funding to allocate for State Fiscal Year 2024, Committee members were in support of not releasing RFP’s for State Fiscal Year 2024.

<b>MOTION:</b> <b>7</b>	Pursuant to R.C. 340.036, the Board will not be releasing RFP’s for services for State Fiscal Year 2024.			
<b>Motion Made By:</b>	Nora Knople	<b>Seconded:</b>	Mitch Cawrse	

	Katie Chieda-Excused	4	Ben Chaffee, Jr.	5	Mitch Cawrse
10	Laura M. Wheeler	3	Julie Landoll	6	Silvia Hernandez
	Amber Boldman-Excused	2	Nora Knople	7	Tom Sharpnack
9	Lenora Minor	1	John Soisson	8	Sandy Hovest
	Carol Anderson-Excused		Erin Bohne-Excused		

**No opposition.**

- Ms. Wheeler shared that the minutes from the February 13, 2023 Program Committee meeting were sent to the Board on February 16, 2023.

<b>MOTION: 8</b>	To approve the February 13, 2023 Program Committee meeting minutes as sent on February 16, 2023.				
<b>Motion Made By:</b>	Julie Landoll		<b>Seconded:</b>	Nora Knople	

**No opposition.**

**• FINANCE COMMITTEE REPORT**

- **Alcohol Use Disorder (AUD) Funding Allocations**
  - Mr. Mitch Cawrse shared that last year, Ohio MHAS pushed out voluntary SAPT COVID Alcohol Use Disorder funds. Firelands Counseling and Recovery Services was the only agency that requested these funds. The funds expire on March 14, 2023, and Firelands did not anticipate being able to use all the funds before this date. The Board will need to send \$9,000 of the funds back to OhioMHAS, which is the amount Firelands stated they would not be able to use.

<b>MOTION: 9</b>	To amend motion #10 from the September 20, 2022 Board meeting, reducing the amount of FY22 SAPT COVID Tx Access for Adults AUD carryover funding allocated to Firelands Counseling and Recovery Services from \$23,165.42 to \$14,165.42.				
<b>Motion Made By:</b>	Sandy Hovest		<b>Seconded:</b>	Lenora Minor	

	Katie Chieda-Excused	1	Ben Chaffee, Jr.	2	Mitch Cawrse
3	Laura M. Wheeler	4	Julie Landoll	5	Silvia Hernandez
	Amber Boldman-Excused	6	Nora Knople	7	Tom Sharpnack
8	Lenora Minor	9	John Soisson	10	Sandy Hovest
	Carol Anderson-Excused		Erin Bohne-Excused		

**No opposition.**

<b>MOTION: 10</b>	To authorize Executive Director to return \$9,000.00 of FY22 SAPT COVID Treatment Access for Adults AUD carryover funding to the Ohio Department of Mental Health and Addiction Services.				
<b>Motion Made By:</b>	Julie Landoll		<b>Seconded:</b>	Nora Knople	

	Katie Chieda-Excused	9	Ben Chaffee, Jr.	10	Mitch Cawrse
8	Laura M. Wheeler	7	Julie Landoll	6	Silvia Hernandez
	Amber Boldman-Excused	4	Nora Knople	5	Tom Sharpnack

3	Lenora Minor	2	John Soisson	1	Sandy Hovest
	Carol Anderson-Excused		Erin Bohne-Excused		

**No opposition.**

○ **Business Credit Card**

- Mr. Cawrse shared that the Huron County Auditor, Mr. Roland Tkach, approved the Board’s credit card policy which the Board approved and adopted last month, pending approval by Mr. Tkach. Now that the policy is in place, the Board needs to authorize Ms. Cardone to apply for a business credit card. Committee members were in support of moving forward with obtaining a business credit card that has no rewards attached to it.

<b>MOTION: 11</b>	Authorize Executive Director to apply for a business/corporate credit card, without rewards, through Civista Bank.				
<b>Motion Made By:</b>	Laura Wheeler		<b>Seconded:</b>	Sandy Hovest	

	Katie Chieda-Excused	2	Ben Chaffee, Jr.	3	Mitch Cawrse
1	Laura M. Wheeler	4	Julie Landoll	5	Silvia Hernandez
	Amber Boldman-Excused	6	Nora Knople	7	Tom Sharpnack
8	Lenora Minor	9	John Soisson	10	Sandy Hovest
	Carol Anderson-Excused		Erin Bohne-Excused		

**No opposition.**

○ **OhioMHAS State Opioid Response (SOR) Innovations Funding**

- Mr. Cawrse shared that OhioMHAS recently approved the Board’s funding request for FFY23 State Opioid and Stimulant Response Innovations funding. OhioMHAS approved Fisher Titus Medical Center’s full funding request in the amount of \$121,200.00 and this funding was approved by the Board in December. However, they only approved a portion of the project submitted by the Huron County Sheriff’s Office. The original amount requested was \$285,750.55 and the total amount approved by OhioMHAS was \$245,637.15.

<b>MOTION: 12</b>	To amend motion #3 from the December 5, 2022 Special Board meeting, reducing the amount of FFY23 State Opioid and Stimulant Response funding allocated to the Huron County Sheriff’s Office from \$285,750.55 to \$245,637.15.				
<b>Motion Made By:</b>	Sandy Hovest		<b>Seconded:</b>	Tom Sharpnack	

	Katie Chieda-Excused	3	Ben Chaffee, Jr.		Mitch Cawrse-Abstain
2	Laura M. Wheeler	4	Julie Landoll	9	Silvia Hernandez
	Amber Boldman-Excused	5	Nora Knople	8	Tom Sharpnack
1	Lenora Minor	6	John Soisson	7	Sandy Hovest
	Carol Anderson-Excused		Erin Bohne-Excused		

**No opposition.**



○ **2023 After Prom Funding**

- Mr. Cawrse shared that annually, the Board allocates after prom funding to Huron County School Districts to support the implementation of safe and sober after prom activities. The Board recently received requests for After Prom funding from Norwalk City Schools, Norwalk Catholic Schools, Willard City Schools, and New London Local Schools on or before the February 10, 2023 deadline. Additionally, the Board received a request from South Central Local Schools on February 13, 2023. We will need two motions to approve this funding.

<b>MOTION: 13</b>	To accept the RFP submitted by South Central Local School District for 2023 After Prom funding.		
<b>Motion Made By:</b>	Sandy Hovest	<b>Seconded:</b>	Nora Knople

	Katie Chieda		Ben Chaffee, Jr.-Abstain	4	Mitch Cawrse
9	Laura M. Wheeler	5	Julie Landoll	3	Silvia Hernandez
	Amber Boldman	6	Nora Knople	2	Tom Sharpnack
8	Lenora Minor	7	John Soisson	1	Sandy Hovest
	Carol Anderson		Erin Bohne		

**No opposition.**

<b>MOTION: 14</b>	Authorize Executive Director to enter into a SFY 2023 contract with the following organizations for safe and sober after prom programming, utilizing Huron County Levy funding. <ul style="list-style-type: none"> <li>▪ New London Local Schools \$913.15</li> <li>▪ Norwalk Catholic Schools \$730.52</li> <li>▪ Norwalk City Schools \$1,867.82</li> <li>▪ South Central Local Schools \$913.15</li> <li>▪ Willard City Schools \$2,075.35</li> </ul>		
<b>Motion Made By:</b>	Julie Landoll	<b>Seconded:</b>	Silvia Hernandez

	Katie Chieda-Excused		Ben Chaffee, Jr.-Abstain	1	Mitch Cawrse
4	Laura M. Wheeler	3	Julie Landoll	2	Silvia Hernandez
	Amber Boldman-Excused	5	Nora Knople	6	Tom Sharpnack
9	Lenora Minor	8	John Soisson	7	Sandy Hovest
	Carol Anderson-Excused		Erin Bohne-Excused		

**No opposition.**

○ **January 2023 Financial Report (Attachment III)**

- Mr. Cawrse shared that the Committee members reviewed and discussed the Board’s January 2023 Financial report as shown in Attachment III. A summary of the Board’s financial report as of January 31, 2023 is as follows:
  - Revenues: \$263,283.25



- Expenditures: \$200,355.85
  - Cash Balance: \$2,782,576.55
  - Encumbrances: \$3,678,135.10
  - Ending Balance: (\$895,558.55)
- Mr. Cawrse shared that the Board does not actually have a negative balance of funds; however, the ending balance is showing as a negative amount due to how the Board's State Fiscal Year aligns with the County's Calendar Fiscal Year.

<b>MOTION: 15</b>	To approve the January 2023 Financial Report through January 31, 2023 as shown in Attachment III.		
<b>Motion Made By:</b>	Laura Wheeler	<b>Seconded:</b>	Nora Knople

	Katie Chieda-Excused	6	Ben Chaffee, Jr.	7	Mitch Cawrse
1	Laura M. Wheeler	5	Julie Landoll	8	Silvia Hernandez
	Amber Boldman-Excused	4	Nora Knople	9	Tom Sharpnack
2	Lenora Minor	3	John Soisson	10	Sandy Hovest
	Carol Anderson-Excused		Erin Bohne-Excused		

**No opposition.**

- **January 2023 List of Bills (Attachment IV)**
  - Mr. Cawrse shared that the Committee members reviewed the January 2023 List of Bills as shown in Attachment IV. If Board members have not done so already, please take a moment to review.

<b>MOTION: 16</b>	To approve the January 2023 List of Bills through January 31, 2023 as shown in Attachment IV.		
<b>Motion Made By:</b>	Nora Knople	<b>Seconded:</b>	Sandy Hovest

	Katie Chieda	8	Ben Chaffee, Jr.	4	Mitch Cawrse
10	Laura M. Wheeler	7	Julie Landoll	3	Silvia Hernandez
	Amber Boldman	6	Nora Knople	2	Tom Sharpnack
9	Lenora Minor	5	John Soisson	1	Sandy Hovest
	Carol Anderson		Erin Bohne		

**No opposition.**

- Mr. Cawrse shared that the minutes from the February 14, 2023 Finance Committee meeting were sent to Board members on February 16, 2023

<b>MOTION: 17</b>	To approve the February 14, 2023 Finance Committee meeting minutes as sent on February 16, 2023.		
<b>Motion Made By:</b>	Julie Landoll	<b>Seconded:</b>	Lenora Minor

**No opposition.**

**VIII. OLD BUSINESS**

- Mr. Chaffee asked Board members if there was any old business to discuss.

- There was no old business discussion.

**IX. MEETING DISCUSSION/NEW BUSINESS**

- Mr. Chaffee asked Board members if there was any new business to discuss.
  - Mr. Chaffee shared he will review the Board’s recently passed credit card policy with Ms. Cardone and Mr. Randal Strickler, the Board’s legal counsel, to discuss additional information to be added to the policy.
  - There was no further meeting discussion or new business discussion.

**X. ADJOURNMENT**

<b>MOTION: 18</b>	To adjourn the February 21, 2023 Huron County Board of Mental Health and Addiction Services meeting.		
<b>Motion Made By:</b>	<a href="#">John Soisson</a>	<b>Seconded:</b>	<a href="#">Nora Knople</a>

**No opposition.**

The February 21, 2023 meeting of the Board adjourned at 7:50 p.m.

## Attachment I

### 203.2 SECTION 2 SCHEDULING

Flexible scheduling will be permitted, with the prior approval of the Executive Director, providing it does not adversely affect the business of the Board of Mental Health and Addiction Services.

#### Proposed Policy:

#### 203.2 Scheduling and Flexible Work Arrangements Policy

1. The Board is committed to ensuring that all employees have flexibility in their work arrangements to the maximum extent possible, within the context of their job duties and the operations of their department/unit. This includes, and is not limited to, remote work arrangements, alternative scheduling, and other adjustments to the work environment.
2. The Executive Director is responsible for determining the appropriateness of alternate schedules and work locations and must consider the impact on the effectiveness of Board operations. Flexible work arrangements are to be considered on a case-by-case basis and each request is considered upon its own merits with the personal reason of the employee and the needs of the agency. It is not required that flexible work arrangements be uniformly available to all positions at the Board. The decision is at the sole discretion of the Executive Director and is not subject to the grievance procedure, will not create a precedent and will not establish past practice.
3. Additionally, the Executive Director may authorize or require employees to work a flexible schedule in a work week to meet a specific need (e.g., working a short day on Monday to accommodate a job requirement on Tuesday). Flexing time for work schedule adjustments should be within the same pay period for exempt staff.
4. In general, Board employees will not work more than forty (40) hours in a single workweek. When overtime work cannot be avoided, employees will be compensated in the form of compensatory time at a rate of one and one-hour for each hour of overtime. Moreover, any and all overtime (for non-exempt employees) will be approved in advance by the Executive Director. (See, section 204.2)

#### Process:

1. Employees with a need for flexible work arrangements shall make the request to the Executive Director, not less than five (5) days prior to the date requested, via email. The Executive Director will review the request and will approve or disapprove the request and forward their response to the employee within twenty-four (24) hours, if possible.
2. Employees working from home or alternative remote locations must comply with the following requirements:
  - a. Employees must be available by either telephone or teleconferencing during normal work hours.
  - b. Required meetings must be attended either by telephone or teleconferencing including staff meetings.
  - c. All personnel policies continue to apply while working remotely as do Ohio Ethics Laws, public records requirement, and HIPAA requirements.
  - d. No compensatory time will be accrued while teleworking.
  - e. Employees should be prepared to carry out the same duties, assignments, and other work obligations as they do when working at Board office, when working from home, or alternative remote location.

3. Abuse of the privilege of flexible work arrangements shall result in its cancellation by the Executive Director, notification to report immediately to the Board office, and shall result in disciplinary action.

**Attachment II**  
**120 DAY NOTICE TO [INSERT PROVIDER NAME] OF**  
**SUBSTANTIAL CHANGES TO FY 2024 SERVICE CONTRACT**  
**February XX, 2023**

In accordance with the requirements of Ohio Revised Code Section 340.036(D) and the fiscal year 2023 service contract between the Huron County Board of Mental Health and Addiction Services (“Board”) and your organization, the Board is hereby providing notice of the following:

1. The Board is proposing minor changes to reporting requirements but is not currently proposing substantial changes to any of the other current contract terms but revisions may become necessary as a result of changes to applicable law, requirements of oversight, funding entities, and other information that the Board is not aware of at this time. The Board will provide notice of any such changes as a supplement to this Notice as soon as it becomes aware of said changes.
2. FY2023 Allocations – It is the Board’s intention to provide a FY2024 allocation amount that is based on the Board’s initial FY23 allocation to your agency, considering previous under-utilization of allocated funds (i.e., not including any supplemental amounts allocated in FY23). However, there may be substantial changes in allocation amounts and services purchased because of changes to the Board’s and/or the State’s priorities for services, supports, populations, changes in the number of people seeking services, the type of services being sought, and in consideration of the final allocation amounts received by the Board from local, state, and federal sources. The Board will notify providers of final FY24 allocation amounts and services to be purchased once all information is available and final determinations are made by the Board.

Disputes concerning substantial changes to contract terms proposed by either party for FY24 contracts will be addressed in accordance with the requirements of section 340.036(D) of the Revised Code, 5122:2-1-06 of the Administrative Code and provisions for contract renewal dispute resolution contained in the current contract.

Please contact the Board with any questions or concerns about the content of this Notice.

## Attachment III

### HURON COUNTY BOARD OF MENTAL HEALTH & ADDICTION SERVICES STATEMENT OF ACTIVITIES FISCAL YEAR 2023

JANUARY 2023 YTD	MONTH TO DATE ACTIVITES	YEAR TO DATE ACTIVITES	ANNUAL BUDGET	\$OVER/ UNDER BUDGET	% OF BUDGET
<b><u>INCOME</u></b>					
REAL ESTATE TAX	\$0.00	\$238,062.20	\$540,000.00	(\$301,937.80)	44.09%
TANGIBLE PERSONAL TAX	\$0.00	\$0.00	\$80.00	(\$80.00)	0.00%
TAXES-ROLLBACK & HOMESTEAD	\$0.00	\$7,525.64	\$16,000.00	(\$8,474.36)	47.04%
MH SUBSIDY	\$180,525.25	\$649,463.25	\$886,758.00	(\$237,294.75)	73.24%
ADTR BLOCK GRANT	\$47,423.00	\$192,269.00	\$239,692.00	(\$47,423.00)	80.22%
RECOVERY HOUSING	\$0.00	\$47,812.00	\$70,762.00	(\$22,950.00)	67.57%
MH BLOCK GRANT	\$10,576.00	\$31,728.00	\$42,304.00	(\$10,576.00)	75.00%
AOD SUBSIDY	\$12,844.00	\$63,332.00	\$76,176.00	(\$12,844.00)	83.14%
TITLE XX	\$0.00	\$18,494.00	\$40,513.00	(\$22,019.00)	45.65%
STATE GRANTS	\$6,250.00	\$23,076.00	\$282,785.50	(\$259,709.50)	8.16%
FEDERAL GRANTS	\$0.00	\$14,000.00	\$560,000.00	(\$546,000.00)	2.50%
IDAT	\$0.00	\$867.53	\$0.00	\$867.53	#DIV/0!
OTHER RECEIPTS	\$5,665.00	\$15,459.58	\$5,000.00	\$10,459.58	309.19%
<b>TOTAL INCOME</b>	<b>\$263,283.25</b>	<b>\$1,302,089.20</b>	<b>\$2,760,070.50</b>	<b>(\$1,457,981.30)</b>	<b>47.18%</b>
<b><u>EXPENSES</u></b>					
ADMIN	\$27,102.25	\$214,812.55	\$328,880.80	(\$114,068.25)	65.32%
ADULT ADVOCACY	\$4,565.00	\$17,861.75	\$30,000.00	(\$12,138.25)	59.54%
BROWN CONSULTING	\$0.00	\$0.00	\$28,250.00	(\$28,250.00)	0.00%
BUILDING REPAIRS	\$0.00	\$13,600.00	\$15,000.00	(\$1,400.00)	90.67%
DARE/SRO CONTRACTS	\$0.00	\$9,000.00	\$12,000.00	(\$3,000.00)	75.00%
CARLA DAVIS	\$0.00	\$0.00	\$2,000.00	(\$2,000.00)	0.00%
<b>FAMILY &amp; CHILDREN FIRST COUNCIL</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>100.00%</b>
FAMILY LIFE COUNSELING	\$7,301.14	\$36,411.94	\$128,466.00	(\$92,054.06)	28.34%
FIRELANDS COUNSELING & RECOVERY	\$51,834.94	\$339,221.45	\$748,478.10	(\$409,256.65)	45.32%
GEISLER IT-GOSH	\$0.00	\$0.00	\$2,500.00	(\$2,500.00)	0.00%
GUARDIANSHIP LEGAL FEES	\$225.00	\$225.00	\$3,000.00	(\$2,775.00)	7.50%
<b>HURON COUNTY JUVENILE COURT</b>	<b>\$0.00</b>	<b>\$30,000.00</b>	<b>\$30,000.00</b>	<b>\$0.00</b>	<b>100.00%</b>
HURON COUNTY SCHOOLS-AFTERPROM	\$0.00	\$0.00	\$10,000.00	(\$10,000.00)	0.00%
HURON COUNTY SHERIFF-PSYCH JAIL MEDS	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
LET'S GET REAL	\$0.00	\$19,134.00	\$85,000.00	(\$65,866.00)	22.51%
MHFA ADMIN-A. MORROW INSTRUCTOR REIMBURSEMENT	\$0.00	\$2,036.96	\$0.00	\$2,036.96	#DIV/0!
MHR SB CLARKE, GREENE, MADISON-GOSH	\$2,625.00	\$7,875.00	\$10,500.00	(\$2,625.00)	75.00%
MHR SB SOSW	\$0.00	\$3,000.00	\$12,000.00	(\$9,000.00)	25.00%
MIRIAM HOUSE	\$0.00	\$25,648.49	\$45,000.00	(\$19,351.51)	57.00%
NAMI NW - CISM & CIT	\$0.00	\$37,220.00	\$38,000.00	(\$780.00)	97.95%
<b>OACHBHA</b>	<b>\$0.00</b>	<b>\$7,000.00</b>	<b>\$7,000.00</b>	<b>\$0.00</b>	<b>100.00%</b>
OHIO GUIDESTONE	\$1,926.60	\$4,515.34	\$19,998.00	(\$15,482.66)	22.58%
ORIANA HOUSE	\$14,593.06	\$74,217.87	\$165,918.00	(\$91,700.13)	44.73%
PREVENTION	\$0.00	\$4,340.58	\$6,102.00	(\$1,761.42)	71.13%
PROMO-Board Operating Expenses	\$480.00	\$9,052.90	\$35,000.00	(\$25,947.10)	25.87%
REACH OUR YOUTH	\$0.00	\$4,267.68	\$40,000.00	(\$35,732.32)	10.67%
SERVICES FOR AGING	\$1,206.40	\$6,047.08	\$20,516.00	(\$14,468.92)	29.47%
ZEPF CENTER	\$0.00	\$0.00	\$2,918.10	(\$2,918.10)	0.00%
<b>ORIGINAL CONTRACT TOTAL</b>	<b>\$113,859.39</b>	<b>\$867,488.59</b>	<b>\$1,828,527.00</b>	<b>(\$961,038.41)</b>	<b>47.44%</b>
<b>Additional Funding</b>					
ADDICTION TREATMENT PROGRAM (ATP) & CARRYOVER	\$2,057.69	\$17,196.83	\$70,249.00	(\$53,052.17)	24.48%
ARPA (FCFC)	\$0.00	\$0.00	\$60,000.00	(\$60,000.00)	0.00%
CADCA Scholarship	\$2,730.06	\$2,730.06	\$3,200.00	(\$469.94)	85.31%
COMMUNITY TRANSITION PROGRAM (CTP) CARRYOVER	\$0.00	\$40.64	\$42,693.91	(\$42,653.27)	0.10%
FAMILY & CHILDREN FIRST COUNCIL (LEVY)	\$0.00	\$25,894.00	\$30,000.00	(\$4,106.00)	86.31%
<b>FAMILY LIFE COUNSELING-RECOVERY HOUSING</b>	<b>\$4,019.08</b>	<b>\$70,762.00</b>	<b>\$70,762.00</b>	<b>\$0.00</b>	<b>100.00%</b>
FAMILY LIFE COUNSELING-RECOVERY HOUSING (LEVY)	\$12,397.09	\$12,987.42	\$106,824.00	(\$93,836.58)	12.16%
IDAT	\$0.00	\$867.53	\$0.00	\$867.53	#DIV/0!
MHBG FORENSIC MONITORING-ADDITIONAL FUNDING	\$0.00	\$0.00	\$2,200.00	(\$2,200.00)	0.00%
MHBG COVID MITIGATION FUNDING CARRYOVER	\$0.00	\$1,448.05	\$7,026.38	(\$5,578.33)	20.61%
MHBG COVID FORENSIC MONITORING	\$0.00	\$0.00	\$614.45	(\$614.45)	0.00%
MRSS	\$39,901.63	\$146,996.57	\$237,787.50	(\$90,790.93)	61.82%
MULTI-SYSTEM ADULT	\$955.10	\$3,950.03	\$10,170.00	(\$6,219.97)	38.84%
NORTHPOINT ESC-DEVIN WAGES	\$0.00	\$0.00	\$17,640.34	(\$17,640.34)	0.00%
PSYCH JAIL MEDS	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
SAPT AUD COVID MITIGATION FUNDING	\$0.00	\$0.00	\$7,611.84	(\$7,611.84)	0.00%
SAPT COVID AUD TX ADULT WITH AUD (CARRYOVER THROUGH 3/14/2023)	\$3,461.15	\$5,010.74	\$23,165.42	(\$18,154.68)	21.63%

ADDITIONAL FUNDING TOTAL	\$65,521.80	\$287,883.87	\$689,944.84	(\$402,060.97)	41.73%
SUBTOTAL	\$179,381.19	\$1,155,372.46	\$2,518,471.84	(\$1,363,099.38)	45.88%
<b>FEDERAL FY23</b>					
COSSAP (Dec 2022-Dec 2023)	\$525.00	\$3,175.00	\$14,300.00	(\$11,125.00)	22.20%
DRUG FREE COMMUNITIES (10/1/22-9/30/23)	\$330.00	\$13,010.43	\$125,000.00	(\$111,989.57)	10.41%
Sandusky County SPF Grant	\$0.00	\$6,099.54	\$30,000.00	(\$23,900.46)	20.33%
SOS 3.0	\$20,119.66	\$71,414.74	\$240,294.32	(\$168,879.58)	29.72%
<b>FEDERAL FISCAL YEAR TOTAL</b>	<b>\$20,974.66</b>	<b>\$93,699.71</b>	<b>\$409,594.32</b>	<b>(\$315,894.61)</b>	<b>22.88%</b>
<b>TOTAL EXPENSES</b>	<b>\$200,355.85</b>	<b>\$1,249,072.17</b>	<b>\$2,928,066.16</b>	<b>(\$1,678,993.99)</b>	<b>42.66%</b>
<b>REPORTING PERIOD THRU</b>	<b>1/31/2023</b>		<b>% OF BUDGET / YTD (OVER/UNDER)</b>		<b>-57.34%</b>
<b>FY23 YTD Revenues - Expenses</b>	<b>\$53,017.03</b>		<b>YTD % OF ANNUAL BUDGET</b>		<b>-52.82%</b>



**Calendar Year 2023 Receipts and Cash Journal**

<b>January 2023</b>							
	<b>Account Number</b>	<b>Description</b>	<b>Accumulated From Previous Report</b>	<b>Current Month's Report</b>	<b>Accumulated Year-to-Date</b>	<b>% of Anticipated Revenue</b>	<b>Anticipated CY Revenue</b>
<b>FEDERAL FUNDS</b>							
Title XX	100.100.10165	Fed MH		0.00	0.00	0.0%	40,513.00
MH Block Grant	100.100.10126	Fed MH		10,576.00	10,576.00	25.0%	42,304.00
ADTR Block Grant	100.100.10122	Fed AOD		47,423.00	47,423.00	19.8%	239,692.00
Federal Grants	100.100.10167	Federal Grants		0.00	0.00	0.0%	560,000.00
<b>STATE FUNDS</b>							
MH Subsidy	100.100.10121	State MH		180,525.25	180,525.25	20.4%	886,758.00
Recovery Housing	100.100.10123	State AOD		0.00	0.00	0.0%	70,762.00
AOD Subsidy	100.100.10127	State AOD		12,844.00	12,844.00	16.9%	76,176.00
State Grants	100.100.10166	State MH & Aod		6,250.00	6,250.00	2.2%	282,785.50
<b>LOCAL FUNDS</b>							
Real Estate Tax	100.100.10100	Huron Levy		0.00	0.00	0.0%	540,000.00
Tangible Personal Tax	100.100.10101	Huron Levy		0.00	0.00	0.0%	80.00
Taxes- Rollback & Homestead	100.100.10102	Huron Levy		0.00	0.00	0.0%	16,000.00
Other Receipts	100.100.10170	Other Receipts		5,665.00	5,665.00	113.3%	5,000.00
IDAT	100.100.10168	IDAT		0.00	0.00	#DIV/0!	
<b>TOTAL RECEIPTS:</b>			<b>\$ -</b>	<b>\$ 263,283.25</b>	<b>\$ 263,283.25</b>	<b>9.5%</b>	<b>2,760,070.50</b>
<b>CASH JOURNAL RECONCILIATION</b>							
Beginning Cash Balance:			<b>\$ 2,719,649.15</b>				
Plus: Receipts			<b>263,283.25</b>				
Equals: Total Balance			<b>\$ 2,982,932.40</b>				
Minus: Expenditures			<b>200,355.85</b>				
Equals: Ending Balance			<b>\$ 2,782,576.55</b>				
Minus: Encumbrances			<b>3,678,135.10</b>				
Equals:			<b>\$ (895,558.55)</b>				

January 2023	EXPENDITURES					
LINE ITEM ACCOUNT	BUDGETED APPROPRIATION	CURRENT MONTH EXPENDITURES	YEAR-TO-DATE EXPENDITURES	YEAR-TO-DATE PERCENTAGE	* OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE
SALARIES 100.100.00125	220,000.00	15,503.03	15,503.03	7.0%	0.00	204,496.97
SUPPLIES 100.100.00175	70,538.51	49.90	49.90	0.1%	70,488.61	0.00
EQUIPMENT 100.100.00200	2,000.00		0.00	0.0%	0.00	2,000.00
CONTRACT REPAIRS 100.100.00275	3,717,315.58	174,495.28	174,495.28	4.7%	3,542,820.30	0.00
RESIDENTIAL PROGRAM 100.100.00280	0.00		0.00	#DIV/0!	0.00	0.00
TRAVEL 100.100.00300	10,578.76	1,976.31	1,976.31	18.7%	8,602.45	0.00
O.P.E.R.S. 100.100.00400	35,000.00	3,255.63	3,255.63	9.3%	0.00	31,744.37
WORKERS' COMP 100.100.00425	2,150.00		0.00	0.0%	0.00	2,150.00
UNEMPLOYMENT 100.100.00450	0.00		0.00	#DIV/0!	0.00	0.00
MEDICARE 100.100.00460	3,300.00	216.92	216.92	6.6%	0.00	3,083.08
OTHER EXPENSES 100.100.00475	57,318.74	1,095.00	1,095.00	1.9%	56,223.74	0.00
HOSPITALIZATION 100.100.00500	52,000.00	3,763.78	3,763.78	7.2%	0.00	48,236.22
<b>TOTAL:</b>	<b>4,170,201.59</b>	<b>200,355.85</b>	<b>200,355.85</b>	<b>4.8%</b>	<b>3,678,135.10</b>	<b>291,710.64</b>

# Attachment IV Huron County Expense Audit Trail Report

Accounts: 100.100.00125 to 100.100.00500

From: 1/1/2023 to 1/31/2023

Include Inactive Accounts: No

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount	
<b>100.100.00175 Supplies</b>							
EJ2023010022-373	01/19/2023	LEVY Ice Melt, Received Stam	CK0000423061-01	PO2023-00425 Amazon Capital Services	23-0001 Inv 1N39-	\$49.90	\$0.00
100.100.00175 Total:						\$49.90	\$0.00
<b>100.100.00275 Contract Repairs</b>							
EJ2023010022-309	01/19/2023	GRF 421 MH AAS Oct 2022 fro	CK0000210351-01	PO2022-00277 Catholic Charities Diocese of	23-0003 AAS Oct 2	\$4,565.00	\$0.00
EJ2023010022-311	01/19/2023	LEVY Ofc Water/sewer service	CK0000210352-01	PO2022-00277 City of Norwalk	23-0004 Acct E041	\$33.90	\$0.00
EJ2023010022-313	01/19/2023	LEVY WHOH-A Water/sewer s	CK0000210352-01	PO2022-00277 City of Norwalk	23-0005 Acct D274	\$138.00	\$0.00
EJ2023010022-315	01/19/2023	LEVY WHOH-B Water/sewer s	CK0000210352-01	PO2022-00277 City of Norwalk	23-0006 Acct D274	\$110.70	\$0.00
EJ2023010022-317	01/19/2023	LEVY LGR Copier service 122	CK0000210353-01	PO2022-00277 ComDoc Inc	23-0007 Inv IN543	\$13.45	\$0.00
EJ2023010022-319	01/19/2023	MRSS Mileage/Cell Phone/Rad	CK0000210354-01	PO2022-00277 Family Life Counseling and Ps	23-0013 Inv 1447	\$21,838.84	\$0.00
EJ2023010022-321	01/19/2023	GRF 421 MH HC Schools GOS	CK0000210354-01	PO2022-00277 Family Life Counseling and Ps	23-0014 Inv 1453	\$867.75	\$0.00
EJ2023010022-323	01/19/2023	RECOVERY HOUSING WHOH	CK0000210354-01	PO2022-00277 Family Life Counseling and Ps	23-0016 WHOH D	\$4,019.08	\$0.00
EJ2023010022-325	01/19/2023	LEVY WHOH Dec 22 from 350	CK0000210354-01	PO2022-00277 Family Life Counseling and Ps	23-0016 WHOH D	\$3,989.17	\$0.00
EJ2023010022-327	01/19/2023	LEVY MHOH Dec 22 from 350	CK0000210354-01	PO2022-00277 Family Life Counseling and Ps	23-0017 MHOH De	\$8,407.92	\$0.00
EJ2023010022-329	01/19/2023	GRF 421 MH GOSH 010323 fr	CK0000210354-01	PO2023-00426 Family Life Counseling and Ps	23-0012 GOSH M	\$4,206.10	\$0.00
EJ2023010022-331	01/19/2023	SAPT TX GOSH 010323 from	CK0000210354-01	PO2023-00426 Family Life Counseling and Ps	23-0012 GOSH SU	\$219.10	\$0.00
EJ2023010022-333	01/19/2023	GRF 421 MH GOSH 011023 fr	CK0000210354-01	PO2023-00426 Family Life Counseling and Ps	23-0015 MH GOS	\$1,361.41	\$0.00
EJ2023010022-335	01/19/2023	SAPT TX GOSH 011023 from	CK0000210354-01	PO2023-00426 Family Life Counseling and Ps	23-0015 SUD GOS	\$102.31	\$0.00
EJ2023010022-337	01/19/2023	GRF 421 MH Clinical Exceptio	CK0000423103-01	PO2022-00277 Firelands Counseling & Recov	23-0019 Inv 2775	\$3,481.36	\$0.00
EJ2023010022-339	01/19/2023	GRF 421 AOD Clinical Excepti	CK0000423097-01	PO2022-00277 Firelands Counseling & Recov	23-0019 Inv 2775	\$111.11	\$0.00
EJ2023010022-341	01/19/2023	GRF 421 MH Out of County M	CK0000423110-01	PO2022-00277 Firelands Counseling & Recov	23-0020 Inv 2776	\$762.37	\$0.00
EJ2023010022-343	01/19/2023	Crisis Infra After-hours crisis se	CK0000423102-01	PO2022-00277 Firelands Counseling & Recov	23-0021 Inv 2778	\$2,255.15	\$0.00
EJ2023010022-345	01/19/2023	COVID AUD Grant from 35077	CK0000423109-01	PO2022-00277 Firelands Counseling & Recov	23-0022 Inv 2781	\$983.23	\$0.00
EJ2023010022-347	01/19/2023	SOS Transportation, Salaries fr	CK0000423101-01	PO2022-00277 Firelands Counseling & Recov	23-0031 Inv 2812	\$2,403.78	\$0.00
EJ2023010022-349	01/19/2023	GRF 421 MH FY23 Member C	CK0000423116-01	PO2022-00277 Huron County Job & Family S	23-0033 FCFC Me	\$2,000.00	\$0.00
EJ2023010022-351	01/19/2023	GRF 421 MH Attorney Fees for	CK0000423118-01	PO2022-00277 James Michael Evans	23-0036 Case #: M	\$225.00	\$0.00
EJ2023010022-353	01/19/2023	LEVY WHOH-A Electric Servic	CK0000423134-01	PO2022-00277 Ohio Edison	23-0039 #: 110152	\$130.13	\$0.00
EJ2023010022-355	01/19/2023	LEVY WHOH-B Electric Servic	CK0000423134-01	PO2022-00277 Ohio Edison	23-0040 #: 110152	\$215.42	\$0.00
EJ2023010022-357	01/19/2023	LEVY Ofc Electric Services 112	CK0000423134-01	PO2022-00277 Ohio Edison	23-0041 #: 110141	\$195.96	\$0.00
EJ2023010022-359	01/19/2023	ECMH Consultation from 3507	CK0000423138-01	PO2022-00277 OhioGuidestone	23-0042 Inv 14314	\$1,926.60	\$0.00
EJ2023010022-361	01/19/2023	LEVY Age Exchange Program	CK0000210355-01	PO2022-00277 Services for Aging	23-0044 Inv 12312	\$1,206.40	\$0.00
EJ2023010022-363	01/19/2023	LEVY Copier Services 120822	CK0000423155-01	PO2022-00277 US Bank Equipment Finance	23-0047 Inv 48959	\$343.71	\$0.00
EJ2023010022-365	01/19/2023	LEVY Radio Ads Holidays Dec	CK0000423090-01	PO2022-00277 WEOL-WKFM-WLKRFM-AM	23-0048 Ref 41011	\$480.00	\$0.00
EJ2023010022-367	01/19/2023	LEVY Cell Phone Reimburse	CK0000423122-01	PO2022-00277 Kristen Cardone	23-0049 Cell Phon	\$60.00	\$0.00
EJ2023010022-369	01/19/2023	LEVY Cell Phone Reimburse	CK0000423086-01	PO2022-00277 Devin Pollick	23-0050 Cell Phon	\$60.00	\$0.00
EJ2023010022-375	01/19/2023	LEVY WHOH-A Internet Servic	CK0000423071-01	PO2023-00426 Spectrum	23-0046 #: 836110	\$76.43	\$0.00
EJ2023010022-377	01/19/2023	LEVY WHOH-B Internet Servic	CK0000423071-01	PO2023-00426 Spectrum	23-0045 #: 836110	\$90.38	\$0.00
EJ2023010022-379	01/19/2023	LEVY Ofc Trash Services Annu	CK0000423083-01	PO2023-00426 Cyclone Services Inc	23-0008 Inv 93991	\$826.00	\$0.00

**Expense Audit Trail Report**  
**From: 1/1/2023 to 1/31/2023**

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount
EJ2023010022-381	01/19/2023	LEVY Annual Anti-virus Inv fro	CK0000210356-01 PO2023-00426	ES Consulting Inc 23-0009 Inv ESI61	\$76.56	\$0.00
EJ2023010022-383	01/19/2023	LEVY Annual Stand Alone Saa	CK0000210356-01 PO2023-00426	ES Consulting Inc 23-0010 Inv ESI61	\$692.02	\$0.00
EJ2023010022-385	01/19/2023	LEVY Annual Virtu Email Encry	CK0000210356-01 PO2023-00426	ES Consulting Inc 23-0011 Inv ESI61	\$360.00	\$0.00
EJ2023010022-387	01/19/2023	LEVY Ohio QRT Training Sum	CK0000423136-01 PO2023-00426	Ohio QRT Association 23-0043 Registrati	\$150.00	\$0.00
EJ2023010022-389	01/19/2023	LEVY Phone Services 020123-	CK0000423125-01 PO2023-00426	Mitel 23-0038 Inv 42249	\$205.69	\$0.00
EJ2023010022-391	01/19/2023	GRF 421 MH GOSH Services f	CK0000423082-01 PO2023-00426	MHRD of Clark Green & Madi 23-0037 Inv 2521	\$2,625.00	\$0.00
EJ2023010022-393	01/19/2023	LEVY Hotel Stay for QRT Conf	CK0000423073-01 PO2023-00426	Hyatt Regency Cincinnati 23-0035 Hotel Bala	\$31.72	\$0.00
EJ2023010022-395	01/19/2023	COSSAP QRT Q2FY23 from 3	CK0000423108-01 PO2023-00426	Firelands Counseling & Recov 23-0030 Inv 2811	\$525.00	\$0.00
EJ2023010022-397	01/19/2023	Forensic Monitoring Q2FY23 fr	CK0000423099-01 PO2023-00426	Firelands Counseling & Recov 23-0029 Inv 2810	\$468.96	\$0.00
EJ2023010022-399	01/19/2023	CRISI INFRA Crisis Flex from	CK0000423105-01 PO2023-00426	Firelands Counseling & Recov 23-0028 Inv 2808	\$4,375.00	\$0.00
EJ2023010022-401	01/19/2023	ATP HCJC, Emergency Needs,	CK0000423093-01 PO2023-00426	Firelands Counseling & Recov 23-0027 Inv 2808	\$1,983.69	\$0.00
EJ2023010022-403	01/19/2023	COVID AUD Grant from 35077	CK0000423104-01 PO2023-00426	Firelands Counseling & Recov 23-0026 Inv 2804	\$2,477.92	\$0.00
EJ2023010022-405	01/19/2023	GRF 421 MH Out of County M	CK0000423096-01 PO2023-00426	Firelands Counseling & Recov 23-0025 Inv 2802	\$365.34	\$0.00
EJ2023010022-407	01/19/2023	GRF 421 MH Clinical Exceptio	CK0000423094-01 PO2023-00426	Firelands Counseling & Recov 23-0024 Inv 2801	\$930.36	\$0.00
EJ2023010022-409	01/19/2023	GRF 421 AOD Clinical Excepti	CK0000423095-01 PO2023-00426	Firelands Counseling & Recov 23-0024 Inv 2801	\$102.31	\$0.00
EJ2023010022-411	01/19/2023	MULTI-SYSTEM ADULT Progr	CK0000423107-01 PO2023-00426	Firelands Counseling & Recov 23-0023 Inv 2800	\$955.10	\$0.00
EJ2023010022-413	01/19/2023	TITLE XX GOSH 011023 from	CK0000423100-01 PO2023-00426	Firelands Counseling & Recov 23-0018 MH GOS	\$11,680.48	\$0.00
EJ2023010022-415	01/19/2023	GRF 421 MH GOSH 011023 fr	CK0000423106-01 PO2023-00426	Firelands Counseling & Recov 23-0018 MH GOS	\$9,585.84	\$0.00
EJ2023010022-417	01/19/2023	GRF 421 AOD GOSH 011023 f	CK0000423098-01 PO2023-00426	Firelands Counseling & Recov 23-0018 SUD GOS	\$2,247.69	\$0.00
EJ2023010031-213	01/25/2023	LEVY Cell Phone Reimburse	CK0000423419-01 PO2022-00277	Ashley Morrow 23-0067 Cell Phon	\$60.00	\$0.00
EJ2023010031-217	01/25/2023	LEVY WHOH-A Gas services 1	CK0000423418-01 PO2022-00277	Columbia Gas of Ohio 23-0052 # 207031	\$91.60	\$0.00
EJ2023010031-219	01/25/2023	LEVY WHOH-B Gas services 1	CK0000423418-01 PO2022-00277	Columbia Gas of Ohio 23-0053 # 207031	\$82.03	\$0.00
EJ2023010031-221	01/25/2023	LEVY Ofc Gas services 12142	CK0000423418-01 PO2022-00277	Columbia Gas of Ohio 23-0054 # 207031	\$35.69	\$0.00
EJ2023010031-223	01/25/2023	LEVY WHOH-A Gas Services	CK0000423418-01 PO2023-00426	Columbia Gas of Ohio 23-0052 #207031	\$38.17	\$0.00
EJ2023010031-225	01/25/2023	LEVY WHOH-B Gas Services	CK0000423418-01 PO2023-00426	Columbia Gas of Ohio 23-0053 # 207031	\$34.18	\$0.00
EJ2023010031-227	01/25/2023	LEVY Ofc Gas Services 01012	CK0000423418-01 PO2023-00426	Columbia Gas of Ohio 23-0054 # 207031	\$116.00	\$0.00
EJ2023010031-229	01/25/2023	MRSS Client Services CY22 fr	CK0000210473-01 PO2022-00277	Family Life Counseling and Ps 23-0056 Inv 1459	\$15,869.84	\$0.00
EJ2023010031-231	01/25/2023	SOS Wages, Benefits, Gas Car	CK0000210473-01 PO2022-00277	Family Life Counseling and Ps 23-0057 Inv 1460	\$6,102.00	\$0.00
EJ2023010031-233	01/25/2023	ATP Taxi Services Dec 22 from	CK0000210473-01 PO2022-00277	Family Life Counseling and Ps 23-0058 Inv 1461	\$74.00	\$0.00
EJ2023010031-235	01/25/2023	GRF 421 MH GOSH 011723 fr	CK0000210473-01 PO2023-00426	Family Life Counseling and Ps 23-0055 MH GOS	\$544.47	\$0.00
EJ2023010031-237	01/25/2023	MRSS Client Services from 35	CK0000210473-01 PO2023-00426	Family Life Counseling and Ps 23-0056 Inv 1459	\$2,192.95	\$0.00
EJ2023010031-239	01/25/2023	GRF 421 MH WRAP EMS Dec	CK0000423417-01 PO2022-00277	Firelands Counseling & Recov 23-0060 Inv 2816	\$7,429.31	\$0.00
EJ2023010031-241	01/25/2023	COMM INVEST WRAP Group	CK0000423476-01 PO2023-00426	Firelands Counseling & Recov 23-0059 Inv 2815	\$8,039.66	\$0.00
EJ2023010031-243	01/25/2023	GRF 421 MH CPT Royalty fro	CK0000423477-01 PO2023-00426	Geisler IT Services LLC 23-0061 Inv 10	\$34.00	\$0.00
EJ2023010031-245	01/25/2023	GRF 421 MH CROSSWAEH D	CK0000210474-01 PO2022-00277	Oriana House Inc 23-0062 Inv AR162	\$714.00	\$0.00
EJ2023010031-247	01/25/2023	GRF 421 ADD'L NOBARS Dec	CK0000210474-01 PO2022-00277	Oriana House Inc 23-0063 Inv AR162	\$1,356.23	\$0.00
EJ2023010031-249	01/25/2023	GAMBLING TX NOBARS Dec	CK0000210474-01 PO2022-00277	Oriana House Inc 23-0063 Inv AR162	\$10,000.00	\$0.00
EJ2023010031-251	01/25/2023	LEVY NOBARS Dec 22 from 3	CK0000210474-01 PO2022-00277	Oriana House Inc 23-0063 Inv AR162	\$2,242.83	\$0.00
EJ2023010031-253	01/25/2023	SOS Recovery Nav, Jail Servic	CK0000210474-01 PO2022-00277	Oriana House Inc 23-0064 Inv AR169	\$11,613.88	\$0.00
EJ2023010031-255	01/25/2023	LEVY Education Services from	CK0000210474-01 PO2022-00277	Oriana House Inc 23-0065 Deanna E	\$280.00	\$0.00
<b>100.100.00275 Total:</b>					<b>\$174,495.28</b>	<b>\$0.00</b>
<b>100.100.00300 Travel</b>						
EJ2023010017-001	01/12/2023	CADCA Scholarship CADCA C	CK0000423057-01 PO2023-00427	AAA Travel 23-0051 Devin Poll	\$1,935.06	\$0.00
EJ2023010022-371	01/19/2023	DFC Mileage Dec 2022 from 3	CK0000423086-01 PO2022-00278	Devin Pollick 23-0050 Travel Ex	\$30.00	\$0.00
EJ2023010031-215	01/25/2023	LEVY Travel Expenses Dec 22	CK0000423419-01 PO2022-00278	Ashley Morrow 23-0068 Mileage D	\$11.25	\$0.00

**Expense Audit Trail Report  
From: 1/1/2023 to 1/31/2023**

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount
100.100.00300 Total:					\$1,976.31	\$0.00
<b>100.100.00400 OPERS</b>						
EJ2023010009-179	01/18/2023	Matching for OPERS 2129-08 (	CK0000020252-29 O,P,E,R,S.	Inv_167848	\$1,085.21	\$0.00
EJ2023010009-335	01/18/2023	Matching for OPERS 2129-08 (	CK0000020252-32 O,P,E,R,S.	Inv_169226	\$1,085.21	\$0.00
EJ2023010009-495	01/18/2023	Matching for OPERS 2129-08 (	CK0000020252-31 O,P,E,R,S.	Inv_169448	\$1,085.21	\$0.00
100.100.00400 Total:					\$3,255.63	\$0.00
<b>100.100.00460 Medicare</b>						
EJ2023010006-107	01/09/2023	Matching for Medicare (Matchi	CK0000020250-35 Civista Bank-Payroll Taxes	Inv_169450	\$108.46	\$0.00
EJ2023010025-069	01/23/2023	Matching for Medicare (Matchi	CK0000020253-39 Civista Bank-Payroll Taxes	Inv_170714	\$108.46	\$0.00
100.100.00460 Total:					\$216.92	\$0.00
<b>100.100.00475 Other Expenses</b>						
EJ2023010022-419	01/19/2023	DFC CADCA Membership Fee	CK0000423080-01 PO2023-00428 CADCA	23-0002 Devin Poll	\$300.00	\$0.00
EJ2023010022-421	01/19/2023	CADCA SCHOLARSHIP Natio	CK0000423080-01 PO2023-00428 CADCA	23-0002 Devin Poll	\$795.00	\$0.00
100.100.00475 Total:					\$1,095.00	\$0.00
<b>100.100.00500 Hospitalization</b>						
EJ2023010001-075	01/04/2023	Deduction: Hartford Life Insura	CK0000422862-18 The Hartford	Inv_169219	\$5.01	\$0.00
EJ2023010028-013	01/23/2023	January Health Insurance from	CK0000423410-01 Huron County Treasurer	January 2023	\$3,758.77	\$0.00
100.100.00500 Total:					\$3,763.78	\$0.00
Mental Health Totals:					\$184,852.82	\$0.00
Fund: 100 Total:					\$184,852.82	\$0.00
<b>Grand Total:</b>					\$184,852.82	\$0.00