



HURON COUNTY BOARD OF MENTAL HEALTH AND ADDICTION SERVICES

2 Oak Street
Norwalk, Ohio 44857

June 21, 2022 BOARD MEETING AGENDA

Location: Huron County Department of Job and Family Services, 185 Shady Lane Dr., Norwalk

Time: 6:00pm

The Board members and the public may attend in person or join via Zoom:

<https://us02web.zoom.us/j/88498822014?from=addon>

Meeting ID: 884 9882 2014, Passcode: 615845

Time		Who
6:00 PM	Call to Order	Board Chair
	Guest Introductions & Public Comment	
	Approval of Board Minutes	
	Executive Session	
	Presentation <ul style="list-style-type: none"> • Firelands Counseling & Recovery Services Vocational Rehabilitation 	
	Board Chair Report <ul style="list-style-type: none"> • Nominating Committee • Oath of Office <ul style="list-style-type: none"> ○ Amber Boldman ○ Ben Chaffee, Jr. ○ Julie Landoll • Board Chair • First Vice Chair 	Board Chair
	Board Report	Ex. Director
	Committee Meeting Reports <ul style="list-style-type: none"> • Program Committee <ul style="list-style-type: none"> ○ SFY 2023 RFIs ○ State Opioid Response 2.0 Carryover ○ NAMI Northwest CISM Contract • Finance Committee <ul style="list-style-type: none"> ○ Legends Change Orders ○ May 2022 Financial Report ○ May 2022 List of Bills 	
	Old Business	
	Meeting Discussion/New Business <ul style="list-style-type: none"> • MOU and BAA for OhioRise 	

	<ul style="list-style-type: none"> Recovery to Work Contract 	
7:36PM	Adjournment	Board Chair



June 21, 2022

I. CALL TO ORDER

Meeting called to order at _6:00_ PM.

Board Members in attendance:

	Katie Chieda - excused	X	Ben Chaffee, Jr.	X	Mitch Cawrse
X	Laura M. Wheeler	X	Julie Landoll	X	Silvia Hernandez
	Amber Boldman - excused	X	Nora Knople		Tom Sharpnack - absent
X	Lenora Minor	X	John Soisson		Sandy Hovest - excused
	Carol Anderson - absent	X	Erin Bohne		

Board Staff: Kristen Cardone, Cari Williamson

II. GUEST INTRODUCTIONS & PUBLIC COMMENT

- Diane M. Moyer (Firelands Voc Rehab), Niki Cross (HCFCFC), Devin Pollick (HCPC/FCFC), Karlee Varney (Case Western Reserve Student & Social Worker) Gregory Klima (Let's Get Real), Laura Miller (Firelands Counseling), Madeleine Roeder (Norwalk Ohio News), Dr. Burggraf (Family Life Counseling), Deanna England (Oriana House), Jessica Dickman (Family Life Counseling)

III. APPROVAL OF BOARD MEETING MINUTES

MOTION: 1	To approve the May 17, 2022 meeting minutes of the Huron County Board of Mental Health and Addiction Services as sent on May 19, 2022.		
Motion Made By:	Lenora Minor	Seconded:	Julie Landoll

No opposition.

IV. EXECUTIVE SESSION

- Mr. Ben Chaffee shared meetings of the Board, as a public agency, shall be open to the public as required, unless the subject matter under consideration permits an executive session, as provided in section 121.22 (G)(2), of the ORC. Members of a public body may hold an executive session at a regular or special meeting only after a majority of a quorum of the public body determines, by a roll call vote, to hold an executive session for the sole purpose of the consideration of the following matter: To consider the

employment of a public employee.

MOTION: 2	To enter Executive Session to consider the employment of a public employee.		
Motion Made By:	Laura Wheeler	Seconded:	Nora Knople

No opposition. Board members entered Executive Session at 6:03pm.

MOTION: 3	To come out of Executive Session to consider the employment of a public employee.		
Motion Made By:	Laura Wheeler	Seconded:	Lenora Minor

No opposition. Board members exited Executive Session at 6:52pm.

MOTION: 4	To approve the revised Table of Organization as sent to Board members on June 17, 2022 and as included in the minutes as Attachment III		
Motion Made By:	Laura Wheeler	Seconded:	Lenora Minor

No opposition.

MOTION: 5	To hire Devin Pollick as Prevention Coordinator at the salary rate of \$24.04/hour and benefits as included in the minutes as Attachment IV.		
Motion Made By:	Julie Landoll	Seconded:	Nora Knople

	Katie Chieda - excused	2	Ben Chaffee, Jr.	7	Mitch Cawrse
1	Laura M. Wheeler	3	Julie Landoll	8	Silvia Hernandez
	Amber Boldman -excused	4	Nora Knople		Tom Sharpnack - absent
	Lenora Minor-abstain	5	John Soisson		Sandy Hovest -excused
	Carol Anderson - absent	6	Erin Bohne		

No opposition.

V. PRESENTATION

• Firelands Counseling & Recovery Services Vocational (Voc.) Rehabilitation

- Ms. Diane Moyer shared a slideshow highlighting Voc. Services
 - Voc. services are in 6 counties, Erie, Huron, Ottawa, Sandusky, Seneca, and Wyandot.
 - Opportunities for Ohioans with Disabilities (OOD) contract is ending June 2022 and MHAS Board will begin funding these services July 1, 2022.
 - They provide services such as job skills and training for community educational groups at Erie County Jails and Detox Center, Miriam House in Huron County, Becky's House in Erie County Road to Hope in Erie County, and Erie County Detention Center CCF.
 - Voc. is funded by multiple MHAS Boards, Huron County, Erie County, Seneca, Ottawa, Sandusky & Wyandot Counties. State Opioid Response (SOR) grant provides individuals with opioid use diagnosis assistance in obtaining or maintaining employment. It can provide needs such as boots, clothes, transportation, gas cards until the first paycheck. Employment Grant funds are available to any Firelands Counseling & Recovery Services client needing assistance with barrier reduction to obtain or maintain employment. Such as purchasing birth certificate, bus passes, interview clothes, etc. It can pay for work certifications such as STNA, Forklift driver. OOD allows for clients to follow VR fee schedule.
 - Firelands Voc. Services is NOT an Employment Agency. They assist with teaching and developing skills for clients to obtain and/or maintain employment and overcome barriers they face. They work with clients to find a job that meets their interest and abilities. Some

services provided are resume/cover letter development, interview skills, budgeting skills, transportation assistance, and career exploration.

- Voc. focuses on obtaining and maintaining employment, reducing barriers to employment, and services necessary to assist individuals in achieving employment outcomes. They teach clients how to write cover letters, resumes, prepare for interviews, follow-up on interview, and how to be up front about potential criminal offenses or hinderances. Voc. is part of the recovery process and works to provide purpose. They help with making clients feel like part of the community. Helps teach clients more independence, financial stability, and finding employment that gives them purpose.
- Voc. is zero exclusion, meaning they do not deny anyone. If a client is still using Voc. will work with them to map out the best course of action. They help clients who express interest in working, who have limitations due to their mental health, AOD or physical diagnosis, who have poor history of maintaining employment, and who are 14 years of age and older.
- Employment Statistics
 - Huron County Employed 2021-2022
 - 35 Individuals found jobs and maintained for at least 90 days.
 - Average about 85 individuals per year receive Voc. services
 - Average wage: \$12.75
 - Highest wage: \$33.65 (Area Financial Services)
 - Barriers in Huron County
 - Limited Public Transportation
 - Monday – Friday 7am-6:30pm
 - \$3.00/trip
 - Rural Transit 8am-4:30pm
 - Taxi Services
 - Limited (Paco’s, GT Cab, and Heart and Soul)
 - Monday – Friday, Saturday, no Sundays
 - GT Cab Monday - Thursday 6am-10pm, Friday – Saturday 6am-11pm (in town fare \$11.00/trip)
 - Heart and Soul Monday – Friday 9am-9pm, Saturday 9am-2pm
 - Expensive
 - Enrichment Center handles public transportation, and it is challenging to get a spot during prime hours.
 - Cabs are very expensive, Voc. tries to find job within walking or riding distances for clients. They have purchased bicycles, helmets, and locks for clients to give them a source of transportation. Anyone can utilize these services; they do not have to be Firelands Counseling & Recovery Services client.

VI. BOARD CHAIR REPORT

• Nominating Committee

- Mr. Chaffee shared Silvia Hernandez volunteered to serve as the nominating committee for the open Second Vice Chair position. Ms. Hernandez emailed all Board members yesterday. Please take a moment to respond to her email at your earliest convenience.

• Oath of Office

- Mr. Chaffee shared this evening we have three Board members being reappointed to the Board. Ms. Cari Williamson will be completing the Oath of Office.
 - Amber Boldman
 - Up first, Ms. Amber Boldman has been reappointed to the MHAS Board by the Huron County Commissioners for the term of July 1, 2022 to June 30, 2026. Ms.

Boldman's Oath of Office was not completed, she was not in attendance

- Ben Chaffee, Jr.
 - Next, is Ben Chaffee. Mr. Ben Chaffee, Jr. has been reappointed to the MHAS Board by the Huron County Commissioners for the term of July 1, 2022 to June 30, 2026. Mr. Chaffee's Oath of Office was completed.
- Julie Landoll
 - Finally, Julie Landoll has been reappointed to the MHAS Board by the Ohio Department of Mental Health and Addiction Services for the term of July 1, 2022 to June 30, 2026. Ms. Landoll's Oath of Office was completed.
- **Board Chair**
 - Mr. Chaffee shared Katie Chieda's term as Board Chair ends June 30, 2022 and as the First Vice Chair, Ben Chaffee, Jr. is next in line to serve as Board Chair.
 - Mr. Chaffee thanked Ms. Chieda for her Board Chair term.

MOTION: 6	To appoint Ben Chaffee, Jr. as the Board Chair for the Huron County MHAS Board for the term of July 1, 2022 – June 30, 2024.		
Motion Made By:	Erin Bohne	Seconded:	Mitch Cawrse

No opposition.

- **First Vice Chair**
 - Mr. Chaffee shared Ms. Landoll, who currently serves as Second Vice Chair, is next in line to serve as First Vice Chair.

MOTION: 7	To appoint Julie Landoll as the First Vice Chair for the Huron County MHAS Board for the term of July 1, 2022 – June 30, 2024.		
Motion Made By:	Erin Bohne	Seconded:	Lenora Minor

No opposition

VII. BOARD REPORT

- **National Updates:**
 - Ms. Cardone shared 988 has been designated as the new three-digit dialing code that will route callers to the National Suicide Prevention Lifeline. While some areas may be currently able to connect to the Lifeline by dialing 988, this dialing code will be available to everyone across the United States starting on July 16, 2022. The Nord Center in Lorain County has been selected to serve as the agency that will answer 988 calls for Huron County and many other counties in the area. Firelands has been working closely with the Nord Center to develop a process for how calls will be transferred to Fireland's hotline, if transferring is appropriate, based on the call.
- **State Updates:**
 - Ms. Cardone shared the OhioRise initiative, a specialized managed care program for youth with complex behavioral health and multi-system needs, will launch July 1st. It is anticipated that between 50 and 60 thousand youth will be served through OhioRise by the end of the first year. Harbor, out of Lucas County, will be serving as the Care Management Entity for Huron County and other counties in Northwest Ohio and the Board will be working closely with Harbor as this initiative rolls out.
- **Local Updates:**
 - Ms. Cardone shared Let's Get Real will be hosting a meet and greet at the Knights of Columbus, 254 W. Main St, Norwalk, OH this coming Saturday, June 25, 2022. If you are planning to attend, please let Ms. Kim Eberle know as soon as possible so they have an accurate headcount for food.
 - Ms. Cardone shared she recently completed her Psychological Autopsy Certification and is now a Certified Psychological Autopsy Investigator. A psychological autopsy is a best practice

postmortem data collection procedure performed in addition to any other official death examination. A psychological autopsy helps to reconstruct the proximate and distal contributing factors of an individual's death by suicide or overdose and document the most likely manner of death where that manner of death is equivocal and left undetermined by a medical examiner or coroner. She plans to use this certification as part of her role on the Overdose and Suicide Fatality Review Committee.

- **Community Engagement and Outreach**

- Ms. Cardone shared newsletters and social media for June included Men's Mental Health, PTSD/Trauma Awareness, and LGBTQ+ Mental Health.
- Ms. Cardone shared resource bags and MHAS App Cards were distributed at Blessing Boxes and through Let's Get Real and the Quick Response Team.
- Ms. Cardone shared MHAS Staff attended meetings with Police Chiefs and Fire Chiefs to discuss the first responder wellness grant opportunity. MHAS Staff collaborated with local first responder departments to complete grant application to address first responder wellness.
- Ms. Cardone shared upcoming events:
 - Huron County Wellness Fair at Huron County Department of Job & Family Services on June 22, 2022.
 - Trauma Informed Care Community Training on June 23, 2022.
 - Norwalk High Classmate Mental Health Event at Norwalk Reservoir on June 26, 2022.
 - LINK presentation at Huron County Board of Developmental Disabilities on June 27, 2022.
 - Milk and Cookies with Teens at Starting Point on June 29, 2022.

VIII. COMMITTEE MEETING REPORTS

- **PROGRAM COMMITTEE REPORT**

- **State Fiscal Year 2023 RFIs**

- Ms. Silvia Hernandez shared in June, the Board released Request for Proposals for prevention services, peer recovery support services, outpatient mental health and substance use treatment for both youth and adults, school-based counseling and prevention services, women's recovery housing, and men's recovery house. The agencies previously contracted for these services were the only ones who submitted proposals, and all proposals received were all completed fully and turned in on time.
- Ms. Hernandez shared Ms. Cardone recommended the Board transition recovery housing to a federal fiscal year contract as these services are primarily funded by SOR funding which operates on the federal fiscal year. Committee members were in agreement with approving funding for the first three months of the state fiscal year. Ms. Cardone will provide an update on changes regarding this.
- Ms. Cardone explained the separated contracts for Family Life Counseling is because most of their funding will continue on Fiscal Year period except Recovery Housing, which will be under the State Opioid Response Grant period 9/30/21-9/29/22.

MOTION: 8	To authorize the Executive Director to enter into a contract with the following agencies, utilizing Fiscal Year 2023 Ohio MHAS State and Federal Allocations , and Fiscal Year 2023 Huron County Levy Funds , contingent upon availability of funds: <table data-bbox="293 1837 1528 1942"> <tr> <td>Family Life Counseling & Psychiatric Services</td> <td style="text-align: right;">\$128,466.00</td> </tr> <tr> <td>Family Life Counseling & Psychiatric Services Recovery Housing</td> <td style="text-align: right;">\$45,900.00</td> </tr> <tr> <td>Let's Get Real, Inc.</td> <td style="text-align: right;">\$85,000.00</td> </tr> </table>	Family Life Counseling & Psychiatric Services	\$128,466.00	Family Life Counseling & Psychiatric Services Recovery Housing	\$45,900.00	Let's Get Real, Inc.	\$85,000.00
Family Life Counseling & Psychiatric Services	\$128,466.00						
Family Life Counseling & Psychiatric Services Recovery Housing	\$45,900.00						
Let's Get Real, Inc.	\$85,000.00						
Motion Made By:	Mitch Cawrse	Seconded:	Julie Landoll				

	Katie Chieda - excused	7	Ben Chaffee, Jr.	2	Mitch Cawrse
9	Laura M. Wheeler	6	Julie Landoll	1	Silvia Hernandez
	Amber Boldman -excused	5	Nora Knople		Tom Sharpnack - absent
8	Lenora Minor-	4	John Soisson		Sandy Hovest -excused
	Carol Anderson - absent	3	Erin Bohne		

No opposition.

○ **State Opioid Response 2.0 Carryover Funding**

- Ms. Hernandez shared Ms. Cardone informed the committee that the Board’s SOR 2.0 carryover request was approved by the Ohio Department of Mental Health and Addiction Services. The carryover requests include:
 - Funding to Family Life Counseling & Psychiatric Services which will include mileage for recovery house staff, weekend staff at women’s recovery house, on call per diem rate for recovery houses, and furnishing for Men’s House of Hope expansion.
 - Funding to Let’s Get Real which will include Recovery Ride (vehicle purchase, mileage, insurance, staff to drive vehicle and part-time staff to schedule rides) and peer support services in jail, an expansion part of the Board’s Stepping Up initiative.
 - Funding to Firelands Counseling & Recovery Services which will include transportation and Medication-Assisted Treatment.

MOTION: 9	Authorize Executive Director to enter into a FFY22 contract addendum with the following agencies, utilizing State Opioid Response 2.0 Carryover funding: <table style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 80%;">Family Life Counseling & Psychiatric Services</td> <td style="text-align: right;">\$20,382.00</td> </tr> <tr> <td>Let’s Get Real, Inc.</td> <td style="text-align: right;">\$89,557.00</td> </tr> <tr> <td>Firelands Counseling & Recovery Services</td> <td style="text-align: right;">\$24,800.62</td> </tr> </table>	Family Life Counseling & Psychiatric Services	\$20,382.00	Let’s Get Real, Inc.	\$89,557.00	Firelands Counseling & Recovery Services	\$24,800.62
Family Life Counseling & Psychiatric Services	\$20,382.00						
Let’s Get Real, Inc.	\$89,557.00						
Firelands Counseling & Recovery Services	\$24,800.62						
Motion Made By:	John Soisson	Seconded:	Erin Bohne				

	Katie Chieda - excused	1	Ben Chaffee, Jr.	6	Mitch Cawrse
8	Laura M. Wheeler	2	Julie Landoll	7	Silvia Hernandez
	Amber Boldman -excused	3	Nora Knople		Tom Sharpnack - absent
9	Lenora Minor	4	John Soisson		Sandy Hovest - excused
	Carol Anderson - absent	5	Erin Bohne		

No opposition.

○ **NAMI Northwest CISM**

- Ms. Hernandez shared the Board recently approved funding for Critical Incident Stress Management services through NAMI Northwest for FY23 and has previously discussed approving funding for this service for FY22. NAMI Northwest trained multiple Huron county residents in FY22 and finally sent an invoice for these services, so a FY22 contract is needed. Committee members were in support of approving this.

MOTION: 10	Authorize Executive Director to enter into a FY22 contract with NAMI Northwest for CISM services in the amount of \$5,000.00.		
Motion Made By:	Laura Wheeler	Seconded:	Lenora Minor

	Katie Chieda - excused	2	Ben Chaffee, Jr.	3	Mitch Cawrse
1	Laura M. Wheeler	4	Julie Landoll	5	Silvia Hernandez
	Amber Boldman - excused	6	Nora Knople		Tom Sharpnack - absent
7	Lenora Minor	8	John Soisson		Sandy Hovest - excused
	Carol Anderson - absent	9	Erin Bohne		

No opposition.

MOTION: 11	To approve the June 13, 2022 Program Committee meeting minutes as sent on June 17, 2022.		
Motion Made By:	Mitch Cawrse	Seconded:	Lenora Minor

• **FINANCE COMMITTEE REPORT**

○ **Legends Change Orders**

- Mr. Mitch Cawrse shared Committee members reviewed and discussed the change orders submitted by Legend’s General Contractors for the renovation of the women’s recovery house. The total of the change orders is \$28,757 and capital funds will be used to reimburse these expenses. Committee members were in support of approving the additional funding to cover needed renovations.

MOTION: 12	Authorize Executive Director to enter into a contract addendum with Legend’s General Contractors in the amount of \$28,757.00 for a total contracted amount of \$175,237.00.		
Motion Made By:	Erin Bohne	Seconded:	Silvia Hernandez

	Katie Chieda - excused	5	Ben Chaffee, Jr.	6	Mitch Cawrse
7	Laura M. Wheeler	4	Julie Landoll	8	Silvia Hernandez
	Amber Boldman - excused	3	Nora Knople		Tom Sharpnack - absent
9	Lenora Minor	2	John Soisson		Sandy Hovest - excused
	Carol Anderson - absent	1	Erin Bohne		

No opposition.

○ **May 2022 Financial Report (Attachment I)**

- Mr. Cawrse shared Committee members reviewed the Board’s May Financial Report, through May 31, 2022 as shown in Attachment I. The May 2022 Financial Report is as follows:
 - Revenues: \$69.74
 - Expenditures: \$215,609.68
 - Cash Balance: \$3,090,676.14
 - Encumbrances: \$2,127,777.87
 - Ending Balance: \$962,898.27

MOTION: 13	To approve the May 2022 Financial Report through May 31, 2022 as shown in Attachment I.		
Motion Made By:	Julie Landoll	Seconded:	John Soisson

	Katie Chieda - excused	3	Ben Chaffee, Jr.	9	Mitch Cawrse
2	Laura M. Wheeler	4	Julie Landoll	8	Silvia Hernandez
	Amber Boldman - excused	5	Nora Knople		Tom Sharpnack - absent
1	Lenora Minor	6	John Soisson		Sandy Hovest - excused
	Carol Anderson - absent	7	Erin Bohne		

No opposition.

- **May 2022 List of Bills (Attachment II)**
 - Mr. Cawrse shared Committee members reviewed the May 2022 List of Bills as shown in Attachment II. If you have not already done so, please take a moment to review.

MOTION: 14	To approve the May 2022 List of Bills through May 31, 2022 as shown in Attachment II.		
Motion Made By:	Laura Wheeler	Seconded:	Nora Knople

	Katie Chieda - excused	3	Ben Chaffee, Jr.	1	Mitch Cawrse
8	Laura M. Wheeler	4	Julie Landoll	2	Silvia Hernandez
	Amber Boldman -excused	5	Nora Knople		Tom Sharpnack - absent
9	Lenora Minor	6	John Soisson		Sandy Hovest - excused
	Carol Anderson - absent	7	Erin Bohne		

No opposition.

MOTION: 15	To approve the June 14, 2022 Finance Committee meeting minutes as sent on June 17, 2022.		
Motion Made By:	Lenora Minor	Seconded:	Laura Wheeler

IX. OLD BUSINESS

- No old business to discuss.

X. MEETING DISCUSSION/NEW BUSINESS

- **Harbor**

- Ms. Cardone stated, as shared in Board report, Harbor has been selected to serve as the Care Management Entity for Huron County for the OhioRise initiative. Late last week she received an MOU and a BAA from Harbor to allow for data sharing to ensure we know what Huron County youth are receiving services through OhioRise. She requested the Board approve entry into a Memorandum of Understanding with Harbor and a Business Associate Agreement with Harbor and Central Community Health Board of Hamilton County to allow for this data sharing.

MOTION: 16	Authorize Executive Director to enter into a Memorandum of Understanding with Harbor and a Business Associate Agreement with Harbor and Central Community Health Board of Hamilton County.		
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Motion Made By:	Julie Landoll	Seconded:	Laura Wheeler
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- **Opportunities for Ohioans with Disabilities (OOD)/Recovery to Work**

- Ms. Cardone shared at the beginning of FY22 the Board approved funding for the Recovery to Work program in partnership with the Erie County Board and the Seneca, Ottawa, Sandusky and Wyandot County Board, however, we never received a contract from the Erie County Board until late last week. These funds are used for vocational rehabilitation services through Firelands. The Board approved \$17,500 and the actual amount utilized for FY22 was only \$11,602.61.
 - Ms. Wheeler asked why the contract was never signed. Ms. Cardone responded agencies have until June 30, 2022 to sign contracts and we didn't receive the contract until last week.
 - Ms. Hernandez asked why the Board is contracting outside of our Board. Ms. Cardone explained OOD covers multiple counties, with our included, then each county pays a certain percentage of the total amount for services.

MOTION: 17	Authorize Executive Director to enter into a FY22 contract with the Alcohol, Drug Addiction, and Mental Health Services Board of Erie County and the Mental Health and Recovery Services Board of Seneca, Ottawa, Sandusky, and Wyandot counties for the Recovery to Work Program in the amount of \$11,602.61.
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Motion Made By:	Mitch Cawrse	Seconded:	Lenora Minor
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	Katie Chieda - excused	9	Ben Chaffee, Jr.	3	Mitch Cawrse
2	Laura M. Wheeler	8	Julie Landoll	4	Silvia Hernandez
	Amber Boldman - excused	7	Nora Knople		Tom Sharpnack - absent
1	Lenora Minor	6	John Soisson		Sandy Hovest - excused
	Carol Anderson - absent	5	Erin Bohne		

No opposition.

- Discussion was had on the location of next month's Board meeting. In July the Board meeting will be held at Huron County Job & Family Services, then in August the Board meeting will be in Willard.

XI. ADJOURNMENT

MOTION: 18	To adjourn the June 21, 2022 Huron County Board of Mental Health and Addiction Services meeting.
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Motion Made By:	John Soisson	Seconded:	Lenora Minor
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No opposition.

The June 21, 2022 meeting of the Board adjourned at 7:36 p.m.

Attachment I

Calendar Year 2022 Receipts and Cash Journal

May 2022							
	Account Number	Description	Accumulated From Previous Report	Current Month's Report	Accumulated Year-to-Date	% of Anticipated Revenue	Anticipated CY Revenue
FEDERAL FUNDS							
Title 19	100.100.10165		0.00	0.00	0.00	#DIV/0!	0.00
Title XX	100.100.10165	Fed MH	15,206.00	0.00	15,206.00	37.7%	40,285.00
MH Block Grant	100.100.10126	Fed MH	30,802.58	0.00	30,802.58	72.8%	42,304.00
ADTR Block Grant	100.100.10122	Fed AOD	152,457.84	0.00	152,457.84	80.4%	189,692.00
ODADAS Medicaid	100.100.10128	Fed AOD Medicaid	0.00	0.00	0.00	#DIV/0!	0.00
Federal Grants	100.100.10167	Federal Grants	486,370.86	0.00	486,370.86	310.7%	156,526.71
STATE FUNDS							
MH Subsidy	100.100.10121	State MH	377,127.00	0.00	377,127.00	43.1%	874,832.00
Recovery Housing	100.100.10123	State AOD	22,950.00	0.00	22,950.00	50.0%	45,900.00
AOD Subsidy	100.100.10127	State AOD	25,688.00	0.00	25,688.00	19.5%	131,870.50
State Grants	100.100.10166	State MH & Aod	12,500.00	0.00	12,500.00	16.7%	74,998.00
LOCAL FUNDS							
Real Estate Tax	100.100.10100	Huron Levy	324,545.22	0.00	324,545.22	60.1%	540,000.00
Tangible Personal Tax	100.100.10101	Huron Levy	0.00	0.00	0.00	0.0%	80.00
Taxes- Rollback & Homestead	100.100.10102	Huron Levy	7,429.56	0.00	7,429.56	46.4%	16,000.00
Other Receipts	100.100.10170	Other Receipts	7,104.29	69.74	7,174.03	143.5%	5,000.00
IDAT	100.100.10168	IDAT	75.00		75.00	#DIV/0!	0.00
TOTAL RECEIPTS:			\$ 1,462,256.35	\$ 69.74	\$ 1,462,326.09	69.1%	2,117,488.21
CASH JOURNAL RECONCILIATION							
Beginning Cash Balance:			\$ 3,306,216.08				
Plus: Receipts			69.74				
Equals: Total Balance			\$ 3,306,285.82				
Minus: Expenditures			215,609.68				
Equals: Ending Balance			\$ 3,090,676.14				
Minus: Encumbrances			2,127,777.87				
Equals:			\$ 962,898.27				

May 2022	EXPENDITURES					
LINE ITEM ACCOUNT	CURRENT MONTH EXPENDITURES	YEAR-TO-DATE EXPENDITURES	YEAR-TO-DATE PERCENTAGE	* OUTSTANDING ENCUMBRANCES	BUDGETED APPROPRIATION	UNENCUMBERED BALANCE
SALARIES 100.100.00125	14,216.10	75,668.53	44.0%	0.00	172,000.00	96,331.47
SUPPLIES 100.100.00175	5,337.60	15,053.79	59.9%	10,062.21	25,116.00	0.00
EQUIPMENT 100.100.00200	0.00	0.00	0.0%	0.00	2,000.00	2,000.00
CONTRACT REPAIRS 100.100.00275	189,619.22	1,576,591.98	43.3%	2,067,325.76	3,643,917.74	0.00
RESIDENTIAL PROGRAM 100.100.00280	0.00	0.00	#DIV/0!	0.00	0.00	0.00
TRAVEL 100.100.00300	72.06	911.92	18.0%	4,154.83	5,066.75	0.00
O.P.E.R.S. 100.100.00400	1,990.24	10,123.12	39.2%	0.00	25,800.00	15,676.88
WORKERS' COMP 100.100.00425	0.00	119.69	5.6%	0.00	2,150.00	2,030.31
UNEMPLOYMENT 100.100.00450	0.00	0.00	#DIV/0!	0.00	0.00	0.00
MEDICARE 100.100.00460	301.64	1,065.50	42.6%	0.00	2,500.00	1,434.50
OTHER EXPENSES 100.100.00475	386.37	3,790.92	7.6%	46,235.07	50,025.99	0.00
HOSPITALIZATION 100.100.00500	3,686.45	16,146.15	31.1%	0.00	52,000.00	35,853.85
TOTAL:	215,609.68	1,699,471.60	42.7%	2,127,777.87	3,980,576.48	153,327.01

Attachment II

Huron County

Expense Audit Trail Report

Accounts: 100,100,00125 to 100,100,00500

From: 5/1/2022 to 5/31/2022

Include Inactive Accounts: No

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount	
100,100.00175 Supplies							
EJ2022050003-241	05/04/2022	LEVY Office Bulletin Board Pap	CK0000416072-01	PO2022-00276 Amazon Capital Services	22-0300 Inv 1416-	\$46.59	\$0.00
EJ2022050009-055	05/11/2022	LEVY Ofc Outdoor Light from 3	CK0000416196-01	PO2022-00276 Amazon Capital Services	22-0308 Inv 1CQ3-	\$31.99	\$0.00
EJ2022050017-073	05/18/2022	LEVY Office and WRH Supplie	CK0000416581-01	PO2022-00276 Kristen Cardone	22-0340 Supplies	\$4,929.91	\$0.00
EJ2022050017-329	05/18/2022	LEVY Ofc projector and screen	CK0000416571-01	PO2022-00276 Amazon Capital Services	22-0322 Inv 1KNT-	\$289.98	\$0.00
EJ2022050024-029	05/25/2022	LEVY Ofc Copy Paper from 33	CK0000416749-01	PO2022-00276 Amazon Capital Services	22-0341 Inv 1MJ9-	\$39.13	\$0.00
100,100.00175 Total:					\$5,337.60	\$0.00	
100,100.00275 Contract Repairs							
EJ2022050003-065	05/04/2022	100-00275 Contract Repairs fro	CK0000416073-01	PO2022-00277 US Bank Equipment Finance	22-0307 Inv 500-0	\$6,252.55	\$0.00
EJ2022050003-173	05/04/2022	Lawncare Services from 33614	CK0000416075-01	PO2022-00277 Neil Hansberger	22-0302 Inv 101	\$90.00	\$0.00
EJ2022050003-229	05/04/2022	Office Electric Service 032522-	CK0000416076-01	PO2022-00277 Ohio Edison	22-0303 INV: 9034	\$159.02	\$0.00
EJ2022050003-231	05/04/2022	WRH-A Electric Services 0326	CK0000416076-01	PO2022-00277 Ohio Edison	22-0304 INV: 9047	\$130.95	\$0.00
EJ2022050003-233	05/04/2022	WRH-B Electric Services 0326	CK0000416076-01	PO2022-00277 Ohio Edison	22-0305 INV: 9047	\$125.59	\$0.00
EJ2022050003-239	05/04/2022	QRT Rigel Brochures from 336	CK0000207973-01	PO2022-00277 Oriana House Inc	22-0306 Brochures	\$246.67	\$0.00
EJ2022050003-243	05/04/2022	WRH repair from BCU damage	CK0000416074-01	PO2022-00277 Maple City Contracting	22-0301 Inv INV00	\$120.00	\$0.00
EJ2022050009-065	05/11/2022	LEVY LGR Copier service 042	CK0000207986-01	PO2022-00277 ComDoc Inc	22-0312 Inv IN497	\$13.45	\$0.00
EJ2022050009-067	05/11/2022	GRF 421 MH GOSH 050322 fr	CK0000416202-01	PO2022-00277 Firelands Counseling & Recov	22-0316 GOSH	\$17,699.32	\$0.00
EJ2022050009-073	05/11/2022	LEVY Ofc water/sewer services	CK0000207988-01	PO2022-00277 City of Norwalk	22-0309 Acct E041	\$15.00	\$0.00
EJ2022050009-075	05/11/2022	SOR 2.0 WRH-A water/sewer s	CK0000207988-01	PO2022-00277 City of Norwalk	22-0310 Acct D274	\$102.30	\$0.00
EJ2022050009-077	05/11/2022	SOR 2.0 WRH-B water/sewer 0	CK0000207988-01	PO2022-00277 City of Norwalk	22-0311 Acct D274	\$12.00	\$0.00
EJ2022050009-125	05/11/2022	SAPT TX GOSH 050322 from	CK0000416200-01	PO2022-00277 Firelands Counseling & Recov	22-0316 GOSH	\$416.40	\$0.00
EJ2022050009-141	05/11/2022	GGRF 421 MH GOSH 050322	CK0000207995-01	PO2022-00277 Family Life Counseling and Ps	22-0313 GOSH	\$4,360.03	\$0.00
EJ2022050009-143	05/11/2022	ATP GT Cab Services March 2	CK0000207995-01	PO2022-00277 Family Life Counseling and Ps	22-0315 Inv 1279	\$325.25	\$0.00
EJ2022050009-145	05/11/2022	SOR 2.0 GT Cab Services Mar	CK0000207995-01	PO2022-00277 Family Life Counseling and Ps	22-0314 Inv 1280	\$3,018.21	\$0.00
EJ2022050009-147	05/11/2022	SAPT TX GOSH 050322 from	CK0000207995-01	PO2022-00277 Family Life Counseling and Ps	22-0313 GOSH	\$4,502.92	\$0.00
EJ2022050009-159	05/11/2022	SOR Innovation Tech Grant fro	CK0000416197-01	PO2022-00277 Firelands Counseling & Recov	22-0318 Inv 2392	\$21,080.41	\$0.00
EJ2022050009-181	05/11/2022	LEVY Cell phone reimburseme	CK0000416203-01	PO2022-00277 Ashley Morrow	22-0321 Cell Phon	\$60.00	\$0.00
EJ2022050009-205	05/11/2022	QRT March 22 from 336412 - 2	CK0000416201-01	PO2022-00277 Firelands Counseling & Recov	22-0317 Inv 2384	\$225.00	\$0.00
EJ2022050009-207	05/11/2022	SOR Innovation Tech Grant fro	CK0000416199-01	PO2022-00277 Norwalk City School District	22-0319 Inv 215	\$3,905.35	\$0.00
EJ2022050009-209	05/11/2022	QRT Dec 2021 from 336412 - 2	CK0000416198-01	PO2022-00277 Firelands Counseling & Recov	22-0317 Inv 2384	\$300.00	\$0.00
EJ2022050017-001	05/18/2022	SOR 2.0 Transportation, Salari	CK0000416578-01	PO2022-00277 Firelands Counseling & Recov	22-0331 Inv 2406	\$18,669.58	\$0.00
EJ2022050017-023	05/18/2022	CTP from 336743 - 2022.05.18	CK0000416579-01	PO2022-00277 Firelands Counseling & Recov	22-0329 Inv 2404	\$100.00	\$0.00
EJ2022050017-075	05/18/2022	100-00275 Contract Repairs fro	CK0000416581-01	PO2022-00277 Kristen Cardone	22-0340 Contract	\$820.58	\$0.00
EJ2022050017-081	05/18/2022	SAPT TX GOSH 051022 from	CK0000208080-01	PO2022-00277 Oriana House Inc	22-0336 GOSH	\$4,075.44	\$0.00
EJ2022050017-083	05/18/2022	SOR 2.0 Recovery Nav April 2	CK0000208080-01	PO2022-00277 Oriana House Inc	22-0337 Inv AR169	\$762.93	\$0.00
EJ2022050017-089	05/18/2022	SOR 2.0 WRH-B Gas services	CK0000416580-01	PO2022-00277 Columbia Gas of Ohio	22-0325 Acct 2070	\$70.95	\$0.00
EJ2022050017-091	05/18/2022	SOR 2.0 WRH-A Gas services	CK0000416580-01	PO2022-00277 Columbia Gas of Ohio	22-0324 Acct 2070	\$68.80	\$0.00
EJ2022050017-093	05/18/2022	SOR 2.0 WHO, Recovery Navi	CK0000208081-01	PO2022-00277 Lets Get Real Inc	22-0333 April 2022	\$4,385.00	\$0.00

Expense Audit Trail Report
From: 5/1/2022 to 5/31/2022

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount
EJ2022050017-095	05/18/2022	SAPT TX Peer Support from 3	CK0000208081-01 PO2022-00277 Lets Get Real Inc	22-0332 April 2022	\$6,695.00	\$0.00
EJ2022050017-097	05/18/2022	QRT from 336743 - 2022.05.1	CK0000208081-01 PO2022-00277 Lets Get Real Inc	22-0334 April 2022	\$600.00	\$0.00
EJ2022050017-113	05/18/2022	GRF 421 Mh Independent Peer	CK0000416572-01 PO2022-00277 Brown Consulting LTD	22-0323 Inv 4683	\$8,100.00	\$0.00
EJ2022050017-129	05/18/2022	SOR 2.0 WRH Cable/internet s	CK0000416576-01 PO2022-00277 Spectrum	22-0338 Acct 8361	\$126.42	\$0.00
EJ2022050017-151	05/18/2022	GRF 421 MH QPR from 33674	CK0000416573-01 PO2022-00277 Firelands Counseling & Recov	22-0328 Inv 2405	\$79.22	\$0.00
EJ2022050017-209	05/18/2022	LEVY Ofc phone service 06102	CK0000416577-01 PO2022-00277 Mitel	22-0335 Inv 39862	\$204.13	\$0.00
EJ2022050017-213	05/18/2022	Office trash services May 2022	CK0000416574-01 PO2022-00277 Cyclone Services Inc	22-0326 Inv 96565	\$110.00	\$0.00
EJ2022050017-229	05/18/2022	GRF 421 MH GOSH 051022 fr	CK0000208090-01 PO2022-00277 Family Life Counseling and Ps	22-0327 GOSH	\$932.22	\$0.00
EJ2022050017-327	05/18/2022	GRF 421 Add'l Crisis Flex Fund	CK0000416575-01 PO2022-00277 Firelands Counseling & Recov	22-0330 Inv 2403	\$3,500.00	\$0.00
EJ2022050024-019	05/25/2022	5TZ0 Add'l MH Inpatient from 3	CK0000416754-01 PO2022-00277 Firelands Counseling & Recov	22-0347 Inv 2409	\$2,991.00	\$0.00
EJ2022050024-021	05/25/2022	SAPT TX GOSH 051722 from	CK0000208163-01 PO2022-00277 Oriana House Inc	22-0354 GOSH 5/1	\$149.88	\$0.00
EJ2022050024-039	05/25/2022	Both Comm Invest MH Inpatien	CK0000416760-01 PO2022-00277 Insight Type & Graphics	22-0349 Inv 14522	\$95.00	\$0.00
EJ2022050024-041	05/25/2022	Both Comm Invest MH Inpatien	CK0000416760-01 PO2022-00277 Insight Type & Graphics	22-0350 Inv 14530	\$260.00	\$0.00
EJ2022050024-051	05/25/2022	LEVY Ofc Gas Services 04142	CK0000416758-01 PO2022-00277 Columbia Gas of Ohio	22-0342 Acct 2070	\$48.84	\$0.00
EJ2022050024-053	05/25/2022	SAPT TX GOSH 051722 from	CK0000416753-01 PO2022-00277 Firelands Counseling & Recov	22-0346 GOSH 5/1	\$586.05	\$0.00
EJ2022050024-059	05/25/2022	LEVY WRH Hot water heater a	CK0000416757-01 PO2022-00277 Maple City Contracting	22-0351 Inv INV00	\$1,042.13	\$0.00
EJ2022050024-069	05/25/2022	SAPT TX GOSH 051722 from	CK0000416752-01 PO2022-00277 Firelands Counseling & Recov	22-0347 Inv 2409	\$451.91	\$0.00
EJ2022050024-071	05/25/2022	GRF 421 MH GOSH 051722 fr	CK0000416750-01 PO2022-00277 Firelands Counseling & Recov	22-0346 GOSH 5/1	\$31,397.22	\$0.00
EJ2022050024-073	05/25/2022	LEVY Phone Services 051422-	CK0000416751-01 PO2022-00277 FTG of Greater Ohio LLC	22-0348 Inv 31641	\$199.00	\$0.00
EJ2022050024-093	05/25/2022	GRF 421 MH LGBTQ from 337	CK0000208166-01 PO2022-00277 Family Life Counseling and Ps	22-0345 Inv 1293	\$21.80	\$0.00
EJ2022050024-095	05/25/2022	LEVY Adventure Therapy Mar-	CK0000208166-01 PO2022-00277 Family Life Counseling and Ps	22-0344 Inv 1289	\$130.80	\$0.00
EJ2022050024-097	05/25/2022	GRF 421 MH GOSH 051722 fr	CK0000208166-01 PO2022-00277 Family Life Counseling and Ps	22-0343 GOSH 05/	\$714.23	\$0.00
EJ2022050024-099	05/25/2022	SAPT TX GOSH 051722 from	CK0000208166-01 PO2022-00277 Family Life Counseling and Ps	22-0343 GOSH 05/	\$156.32	\$0.00
EJ2022050024-141	05/25/2022	LEVY Miriam House Mar 22 Se	CK0000208171-01 PO2022-00277 Catholic Charities Diocese of	22-0352 Miriam Ho	\$5,744.48	\$0.00
EJ2022050024-145	05/25/2022	LEVY Copier Services 050822-	CK0000416755-01 PO2022-00277 US Bank Equipment Finance	22-0355 Inv 47237	\$343.71	\$0.00
EJ2022050024-163	05/25/2022	Both Comm Invest MH Inpatien	CK0000416756-01 PO2022-00277 Firelands Counseling & Recov	22-0347 Inv 2409	\$14,126.16	\$0.00
EJ2022050024-165	05/25/2022	LEVY Services between NCS	CK0000416759-01 PO2022-00277 Norwalk Catholic Schools	22-0353 Inv 26299	\$18,700.00	\$0.00
100.100.00275 Total:					\$189,619.22	\$0.00
100.100.00300 Travel						
EJ2022050009-183	05/11/2022	LEVY Travel Expenses April 22	CK0000416203-01 PO2022-00278 Ashley Morrow	22-0320 Mileage	\$22.11	\$0.00
EJ2022050017-069	05/18/2022	LEVY Travel Expenses April 22	CK0000416581-01 PO2022-00278 Kristen Cardone	22-0339 Travel	\$49.95	\$0.00
100.100.00300 Total:					\$72.06	\$0.00
100.100.00400 OPERS						
EJ2022050008-059	05/18/2022	Matching for OPERS 2129-08 (CK0000020205-09 O.P.E.R.S.	Inv_154162	\$995.12	\$0.00
EJ2022050008-249	05/18/2022	Matching for OPERS 2129-08 (CK0000020205-36 O.P.E.R.S.	Inv_153346	\$995.12	\$0.00
100.100.00400 Total:					\$1,990.24	\$0.00
100.100.00460 Medicare						
EJ2022050001-065	05/02/2022	Matching for Medicare (Matchi	CK0000020203-09 Civista Bank-Payroll Taxes	Inv_154165	\$103.06	\$0.00
EJ2022050013-005	05/16/2022	Matching for Medicare (Matchi	CK0000020206-57 Civista Bank-Payroll Taxes	Inv_154901	\$99.29	\$0.00
EJ2022050036-013	05/31/2022	Matching for Medicare (Matchi	CK0000020208-49 Civista Bank-Payroll Taxes	Inv_155985	\$99.29	\$0.00
100.100.00460 Total:					\$301.64	\$0.00
100.100.00475 Other Expenses						

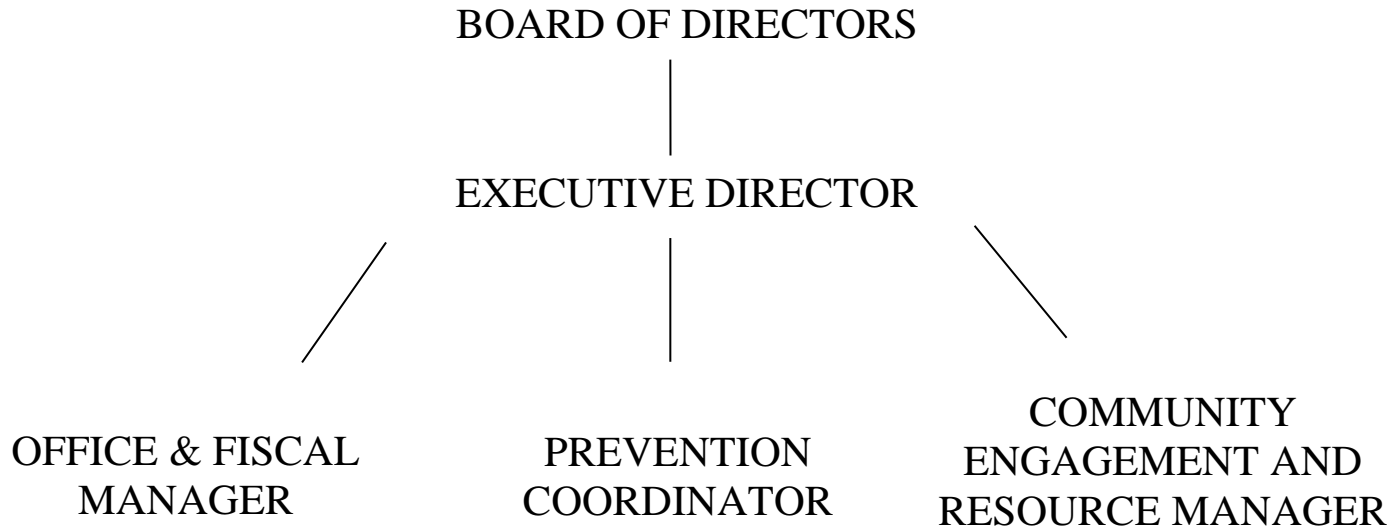
Expense Audit Trail Report
From: 5/1/2022 to 5/31/2022

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount
EJ2022050009-179	05/11/2022	LEVY Newspaper & Yearly Fac	CK0000416203-01 PO2022-00279 Ashley Morrow	22-0321 Office	\$119.00	\$0.00
EJ2022050017-071	05/18/2022	LEVY Office, Board Operating,	CK0000416581-01 PO2022-00279 Kristen Cardone	22-0340 Other Exp	\$267.37	\$0.00
100.100.00475 Total:					\$386.37	\$0.00
100.100.00500 Hospitalization						
EJ2022050004-013	05/04/2022	Deduction: Hartford Life Insura	CK0000416091-26 The Hartford	Inv_153334	\$5.01	\$0.00
EJ2022050033-051	05/27/2022	May 2022 Health Insurance fro	CK0000416904-01 Huron County Treasurer	May 2022	\$3,681.44	\$0.00
100.100.00500 Total:					\$3,686.45	\$0.00
Mental Health Totals:					\$201,393.58	\$0.00
Fund: 100 Total:					\$201,393.58	\$0.00
Grand Total:					\$201,393.58	\$0.00

Attachment III

HURON COUNTY BOARD of MENTAL HEALTH AND ADDICTION SERVICES (MHAS)

TABLE OF ORGANIZATION



Attachment IV

Compensation and Benefit Package for the MHAS Board's Prevention Coordinator

COMPENSATION PACKAGE

Annual Salary: \$50,003.20

Public Employee Retirement System (PERS):

The employer obligation is 14% of annual wages.

The employee obligation is 10% of annual wages.

BENEFIT PACKAGE

Vacation:

After 1 year of service 80 hours vacation (3.1 hours per pay period)

After 8 years of service 120 hours vacation (4.6 hours per pay period)

After 15 years of service 160 hours vacation (6.2 hour per pay period)

After 25 years of service 200 hours vacation (7.7 hour per pay period)

Sick Leave: 4.6 hours/80 hours worked, this accrues at an unlimited amount. Sick leave is used for illness, injury, death of immediate family, medical, dental, optical and pregnancy leaves.

Holidays: as scheduled by the Huron County Commissioners

Hospitalization as provided by the Huron County Commissioners. Employees must contribute toward the cost of his/her health insurance in amount established annually by the Huron County Commissioners.

Life insurance fully paid at \$10,000.